

Alpine Essentials MJ

Job Description: Budtender Team Lead

Position:	Budtender Team Lead	Job Category:	Retail
Department:	Dispensary	Job Code#:	TBD
Salary Range	\$18 to \$21 + Tip Sharing	Position Type:	Full Time – Hourly (35 to 40 Hours)
Amount of PTO available:	Starting 1.5 weeks Maximum 2.5 weeks	Benefits offered:	Health, Dental, Vision, Paid-Time-Off
Length of Training & Probation:	30 Days	Trainer:	Melissa Woodward, General Manager
Date Posted:	February 22, 2023	Posting Expiration:	March 31, 2023
Hiring Manager:	Melissa Woodward, General Manager	Human Resources Screening by:	Brenda Quinones, HR Manager
Internal Posting:	https://alpinemj.com ; employee bulletin board		
External Posting Sources:	https://cannarecruiter.com ; https://indeed.com ; The Independent print ad		
Job Purpose:			
<p>The Lead Budtender engages in all activities normally performed by budtenders and provides support and resources to employees, customers, and patients to ensure exceptional customer experiences. The Lead Budtender works with store management to communicate which resources and training are needed by budtenders to be highly effective in their jobs. The Lead Budtender assists with inventory activities to ensure the store is continually supplied with all products.</p>			
Qualifications Required:	Experience Requirements:	Education Requirements:	Number of References Required:
Active MED Badge	2 Years	High School Diploma or GED	2
Skills & Experience Required:			
<ul style="list-style-type: none"> • Must be knowledgeable about marijuana strains and products including flower, edibles, tinctures, beverages, concentrates, and topicals, as well as accessories and how they are used; • Must have a strong understanding of local and MED rules governing retail and medical marijuana sales, especially regarding customer eligibility, daily limits, possession, transportation, and recordkeeping; • Must have strong leadership and team building skills; • Must have a proven track record of providing superior customer experiences that create customer loyalty; • Perform all duties for store opening & closings, shift change, and inventory counts; • Must be accustomed to working in a fast-paced and highly effective team environment; • Must have strong verbal communication skills; • Must have critical thinking, problem solving, and quick decision making abilities; 			

- Must be professional at all times and be comfortable with de-escalating challenging situations;
- Must be able to contribute to the cleanliness and organization of store displays and inventory, including sanitizing, sweeping, mopping, dusting, and removing trash frequently;

Additional Notes:

- Budtender education or training (proven with a certificate of completion) is preferred;
- Experience placing orders using an electronic platform is a plus;
- Serve Safe certificate is a plus;
- Must have reliable transportation;
- Dress code is a company-provided t-shirt, black or navy-blue pants with belt loops and no tears or holes.
- Closed toe shoes are required. Good personal hygiene must be practiced. Heavy perfume or body sprays are not allowed while on duty.

Created/Reviewed by:	Brenda Quinones	Date:	02/22.2023
Approved by:		Date:	
Document Maintained by:	Brenda Quinones, HR Manager	Version & Date Created:	V1-02.2023