

Egg Harbor Township Youth Organization By-Laws & Procedures

2024 (per approval)

Article 1: Name and Purpose

- A. Name- The name of this association shall be Egg Harbor Township Youth Organization hereafter referred to as “EHTYO”. Its principal office shall be located at the Egg Harbor Township Recreation Department 5045 English Creek Ave. Egg Harbor Township, New Jersey 08234. EHTYO may have other such offices as the Board of Directors may determine or the affairs of the Association may require from time to time.
- B. Organization- EHTYO is a private, volunteer organization, and will consist of a governing body called the EHTYO Board of Directors, administrative staff and coaches, football players and cheerleaders organized into four age divisions: Taxi, Pee Wee, Junior Varsity, and Varsity. Participation is at the discretion of the EHTYO Board of Directors.
- C. Mascot & Colors- The mascot of the teams in the EHTYO will be the “Fighting Eagle”. The colors of the teams will be Orange, Black, and White.
- D. **Mission Statement- The mission of the EHTYO is to teach children the fundamental skills of football and cheerleading while implementing and encouraging good sportsmanship, honesty, integrity, courage, and loyalty for oneself and others; and for all EHTYO athletes, parents, and spectators to follow the rules of the game and the by-laws as set forth by the league.**
- E. Purpose- This organization is organized exclusively for the following reasons:
1. To provide the youth of EHT with the opportunity to play the sports of football and cheerleading in a supervised, organized, and safe manner.
 2. To enable children to develop the fundamentals of the sports of football and cheerleading.
 3. To act as a feeder system for experienced players and cheerleaders to local middle school(s) and high school(s).
 4. To provide an opportunity for parents and family to participate in an organized sport with their children.
- F. The Game and Practice Fields:
1. Home Games will be held at Veterans Memorial Park Complex.
 2. Practices will be held at Veterans Memorial Park Complex
 3. Veterans Memorial Park is owned by and controlled by the EHT Parks and Recreation Department. Members and participants of the EHTYO must abide by rules and regulations set forth by EHT while on their property

Article II: Organizational Structure

There are four types of memberships under EHTYO:

EXECUTIVE OFFICERS

BOARD MEMBERS

GENERAL MEMBERS (VOTING MEMBERS)

PARTICIPANTS: COACHES, PARENTS, and PLAYERS (w/o voting rights)

A. **General Membership**-(voting members) Membership is open to all residents of EHT that have reached the age of 18. Residency is defined by the EHT Recreation Commission.

- 1 General Members will be individuals who attend at least 6 meetings in a consecutive 12-month period. The member is responsible for notifying the board that they have reached the meeting requirement and have obtained voting rights.

The secretary will verify to the board that the meeting requirement has been met and the member will be eligible to vote at that meeting.

To maintain membership the member must not miss 6 or more general or special* meetings during a consecutive 12-month period. Upon missing the 6th meeting the member will lose voting rights at that meeting. A log must be kept by the Secretary for everyone's first meeting attended each year. There will be a separate sign in sheet for anyone requesting a refund at the beginning of the meeting and it will not count as a General Board meeting unless the person decides to stay for the entire meeting.

If this former member wants to regain voting rights, they will need to start attendance from the beginning.

*Any Special Meetings that are not regularly scheduled Board Meetings will count toward a member's voting rights.

2. General Membership meetings will generally be held on the first Wednesday of each month. During the season these meetings will be biweekly. Board only meetings will be set at the discretion of the board. There will be no meeting during the month of January.
3. Executive Officers and Board Members will preside over the Membership meetings.
4. Anyone attending a meeting shall be afforded the opportunity to present issues during the public portion of the meeting and in accordance with the guidelines set forth in the by-laws.
5. Any meeting cancellation or schedule change shall be posted at the meeting location or on the website. The Recreation Department should also be notified of such meeting cancellation or change.
6. Meeting minutes shall be maintained at all regular or special meetings. A copy of such minutes shall be forwarded to the EHTRC via the Recreation Department within 5 days of the minutes being approved.

7. EXECUTIVE OFFICERS, BOARD MEMBERS, GENERAL MEMBERS, COACHES, VOTING MEMBERS or PLAYERS must be residents of Egg Harbor Township unless approved by the Egg Harbor Township Recreation Department.

B. Board Members (aka Board of Directors)

Board Members and Executive Officers

1. The Board positions are as follows: Four Executive Officers, Booster Club Coordinator, (2) Football Coordinators, (2) Cheerleading Coordinators, Refreshment Stand Coordinator, Webmaster and (4) General Board Members.
2. The Board shall develop and enforce all policies and rules and will handle all legal and financial matters and rule on violations of their code of ethics. The board may take action regarding the discipline, suspension or removal of any member or participant. (see ethics). The Board is also responsible for appointing all Head Coaches and approving all assistant coaches.
3. The Board shall have at least fifty percent of the members at a legal meeting to constitute a quorum allowed to exercise a legal vote. (Without 51% of the board present during a meeting business can be discussed but there can be no voting.)
4. A single term of office shall be 2 calendar years. The 2-year terms will expire in alternating years.
 - President, Secretary, Booster Coordinator, Webmaster Coordinator, CAJFL Football & Cheer Coordinators and Seats 1 & 2 expire on the even years.
 - Vice-President, Treasurer, JSYFL Football & Cheer Coordinators, Refreshment Stand Coordinator and Seats 3 & 4 expire on the odd years.
5. Board members shall not miss more than three unexcused official general meetings or three board only meetings per calendar year. An excused absence is defined as an organization/league function, illness, work, or a death/funeral in the family with 24 hours' notice to the President. The President or his appointed representative will grant excused absences and they will be recorded by the acting Secretary.

The Executive Board will keep track of “work” being given as an excuse. Once it has been confirmed that a Board Member has missed three unexcused meetings in a calendar year they will lose their position on the board and forfeit their position as a coordinator if applicable. They will still have voting rights as a General Member.

6. The Board may delegate authority and responsibility to any of the two associations (Football and Cheerleading as voted upon as a legal vote.
7. No more than two members of any immediate family shall serve on the Board at one time.
8. A Board member cannot hold more than one position on the Board.
9. The Board will be responsible for the removal of any member. This will include all four levels of membership, Executive Officers, Board Members, General Members and Participants. This will be done by a majority vote and only

after the individual has had the opportunity to speak before the board and respond to any accusations against them. This action shall take place at a general meeting or a board only meeting.

10. All Board members will be assigned specific duties throughout the season by the Executive Board. Examples of duties are field clean up, refreshment stand, Pep Rally Committee, Homecoming Committee, team pictures, etc.

C. **Executive Officers**

There will be (4) four Executive Officers on the Board: President, Vice President, Treasurer and Secretary.

1. **President**- The duties of the President shall be to appoint committees, preside over meetings, create meeting agendas and oversee all organizational activities. The President shall have the right to vote on all matters; however the President's vote will only be cast in the event of a tie vote in order to break the tie. This vote can also be used to defeat a motion. In addition, the President can cast a vote in elections provided the vote is by ballot. The President shall have the right to request a paper vote on certain matters at his / her discretion. The President shall appoint an audit person in February of each year to review all financial transactions of the past year. This person is not a Board member. The President shall appoint an audit committee to review the attendance records as they pertain to members having voting rights for the coming year.

2. **Vice President**: The Vice President shall assume the duties of the President when the President is absent or temporarily unable to serve. In the event that the president cannot fulfill his duties or complete his term the Vice President will then assume the position of President and complete the term. If the Vice President does not accept the vacated position the Board will need to vote to elect a President at the earliest possible date. The Vice President shall be responsible for and coordinate all necessary actions to obtain and provide proper insurance for all organizational activities, other than those provided by EHT. The Vice President will be responsible for overseeing disciplinary matters that are brought to the attention of the Board.

3. **Secretary**: The below stated descriptions do not represent all total and final responsibilities of these Executives. Additional responsibilities can be added at the discretion and approval of the board.

The Secretary shall keep a record of the organization's business conducted at all general membership and official board meetings. This will include keeping the attendance records for board members and potential general members. He/she will assume the duties of the Treasurer when absent. In February of each year, the Secretary must provide an updated list of all of the current Board Members to the EHTRC and Recreation Department. This list will include names, addresses, telephone numbers, email addresses and seat numbers of the General Board members.

4. Treasurer: The below stated descriptions do not represent all total and final responsibilities of these Executives. Additional responsibilities can be added at the discretion and approval of the board.

The treasurer shall keep a record of the organization's receipts and disbursements as well as give written reports of the same stating all activities which have transpired since the last membership meeting.

The Treasurer shall provide a copy of the monthly bank statement to another Executive Board Member for verification of posted checks.

The Treasurer shall turn over all books to the audit person before the new board convenes at the beginning of the calendar year. The treasurer will provide an annual finance report to the EHTRC through the Recreation Department. All checks written in the amount of \$2,500 or greater including the Booster Club and the Refreshment Stand, will require 2 approved Board Member signatures.

EHTYO Debit Card

A. Only authorized signers of the EHTYO may have and use a debit card linked to EHTYO accounts.

B. In the event that a board member who is not an authorized signer initiated a transaction requiring payment with an EHTYO debit card; debit card holder may provide the debit card information to the board member as long as the financial transaction was approved by the board.

C. No other individual is permitted to use or have use of EHTYO debit card information.

D. Debit card information must not be stored in any online websites for future use.

E. Failure to follow debit card rules will result in immediate cancelling of debit card for that authorized check signer and disciplinary procedures.

D. Associations

*Ability to abolish the League name in front of the Cheerleading & Football Coordinators. This does not change the person elected for the position, only the title.

1. The organizations shall have two associations.

A. Cheerleading Association

B. Football Association

2. The organization shall be a member of the South Jersey Youth Football League, Inc., the South Jersey Youth Cheerleading League, and/or the Cape Atlantic Junior Football League. It shall have no bylaw contradictory to either group, or that are in any way detrimental to the children involved in EHTYO.

3. All player registration forms / rosters shall be forwarded to the EHTRC through the Recreation Department preferably before opening day, but no later than 15 days after opening day.

Article III: Duties and Responsibilities of Associations

- A. Each association will hold at least one meeting per month during its respective season.
- B. There will be one member of each association who will assume all responsibility as coordinator, as elected by the Board every 2 years.
 - 1. Coordinator duties shall be to attend all membership meetings for the purpose of keeping the organization informed as to the needs and requirements necessary to conduct an efficient and effective season. He / she shall be responsible for scheduling all volunteer personnel and otherwise coordinating activities to ensure a successful season.
 - 2. Coordinators from each Association are responsible for organizing at least one fundraiser that pertains to the scholarship fund.

Article IV: Voting and Election Privileges

- A. All general members and board members that have attained their voting rights* shall have the official voting privileges pertaining to elections, policies, rules, and business matters of the organization.

*Any Special Meetings that are not regularly scheduled Board Meetings will count toward a member's voting rights.

- 1. Only the Board members shall have the official voting privileges pertaining to financial matters and the approval of Head coaches and Assistant coaches and disciplinary procedures.
- B. Board Member Elections - Voting process:
 - 1. All voting for elections is to occur at the general meeting in February.
 - 2. Anyone with voting rights can nominate an individual for election. A list of members with voting rights will be available at the start of each Board meeting. The sign in sheet shall be distributed after Old Business on the meeting agenda. There will be a separate sign in sheet for anyone requesting a refund at the beginning of the meeting and it will not count as a General Board Meeting unless the person decides to stay for the entire meeting.
 - 3. Any individual, with or without voting privileges, can be nominated with the exception of President and Vice President. In order to be nominated for President or Vice President, the candidate must have served at least one year on the EHTYO Board and also be a current EHTYO Board member to be eligible.
 - 4. Nominations shall take place in two general meetings prior to the actual vote.
 - 5. If an individual without voting privileges is elected, they can serve but cannot vote until they meet the requirements to obtain voting rights. Those requirements are 6 meetings in a consecutive calendar year.

6. The board and general members will vote on each nominee separately and the nominee must receive a majority of the votes cast from the voting members present. When there are 3 or more candidates, we will conduct a first round of votes. If 51% or less is achieved, there will be a runoff between the top two candidates. The election shall be by paper vote and a majority will consist of the votes cast exclusive of abstentions. When you abstain, you give up your right to vote. (Example: If there are 10 voters and 1 voter abstains, then a majority is 5 votes. If all 10 voted with no abstentions, then 6 would be a majority.)

- C. A normally expiring vacancy on the board:
 - 1. Voting will follow the above process. Newly elected officers will become functional immediately following the conclusion of that meeting.

- D. Vacated positions on the board:
 - 1. The process will be the same as above with the exception that the board may, if they so desire, fill that position on a single nomination by nominating any individual at any regular scheduled general meeting. The nominee must be a member in good standing and receive a majority of the cast votes of the board.
 - 2. The Executive Board positions must be filled at all times to have an official meeting.

- E. Member Resignation:
 - 1. A resignation by anyone holding a board position must be presented to the board in writing or in person.

Article V: Code of Ethics

- A. **Board Members** - EHTYO Board Members are expected and required to act in the best interests of the children of EHTYO. Board Members will provide positive support to the league and other board members.
 - 1. The Board shall deal with all infractions as necessary.

- a. Any 2 members of the EHTYO Board that are in dispute will, at the point of impasse, refer to the judgment of a third, disinterested board member appointed by the President.

- b. Any Board member that does not conduct him or her in the appropriate manner may be discharged of his or her duties.

The Board member in question will be given the opportunity to be present and represent themselves at a Board only meeting. This will be done by a majority vote of board members at a board only meeting.

Any member of EHTYO who committed a financial infraction in the organization can no longer be on the Board or involved with any financial transactions.

- B. Coaches** - Be a role model. The coaches of EHTYO will conduct themselves in a professional, sportsmanlike, and positive manner at all times and must be in compliance with Egg Harbor Township's ordinance #46 of 2007.
1. Coaches must be certified, on the approved coaches list, assigned to a team and Board approved prior to participation. There will be a minimum of two coaches for Cheerleading and three for Football. They must be registered as a coach and designated to a team before the first practice. Exceptions can be made by the Board after the first practice on a case-by-case basis.
 2. All coaches must show a commitment to providing well-planned instruction to the team or squad members.
 3. All coaches must abide by the EHTYO by-laws, rules, and regulations.
 4. Coaches must communicate on a regular basis with parents, team, or squad in reference to Refreshment Stand Duty and the Fundraiser.
 5. Coaches must deal effectively under all conditions in a fair and impartial way toward other coaches, parents, team, or squad members, EHTYO Board members, officials, and other league members.
 6. All coaches need to be at all practices and games to the best of their ability.
 7. Head Coaches must notify the Coordinator when they are going to be absent. Excessive absences will be brought to the Board as soon as possible.
 8. Head coaches are responsible to oversee the collection of all game uniforms and equipment at the end of the season.
 9. Coaches are expected to support the organization. Coaching responsibilities will include participation in all activities involving your sport including but not limited to sign ups, equipment handout and collection, meetings, etc.
 10. Board Members and Coaches shall not put anything negative or degrading on social media regarding other Board members, coaches, parents or participants.

If there is a breach in the code of ethics the coach may be suspended or removed from their position. If a coach is removed and has a child in the organization, their membership may be revoked if deemed necessary by the Board and they will not receive a refund of their registration fee.

- C. Parents** - The parents of the participants of EHTYO will conduct themselves in an encouraging and supportive manner. At no time will parents, guardians, friends, or relatives of participants engage in any behavior that will incite or create an atmosphere that embarrasses the children or jeopardizes the safety of the participants, spectators, or officials in any way.

Responsibilities include but are not limited to the following:

1. All Parents/Guardians must make it a point to attend all practices and games or make sure that a responsible adult is present for the cheerleader or football player in case of emergency, or in the event of a practice or game cancellation. Chronic lateness and the inability to pick children up in a timely manner will be dealt with by the Coordinator and the coaches. If a responsible adult is not present for the child, the child may not be allowed to participate in practice or games.
2. At no time will parents enter the field where the participants of the teams are engaged in practice or play, without the prior permission of the coach or individual in charge.
3. Player rosters, parent contact lists and booster/sponsor lists are to be used for EHTYO purposes only and are not to be used or given to businesses, private or corporate, for the use of solicitation or for any other reason.
4. Any violation of these rules may result in the expulsion of the parent or guardian from any EHTYO function and may result in the removal of their child/children from EHTYO supported functions if deemed necessary by the Board, with no refund of registration fees.
5. Parents will be required to sign a code of conduct document outlining the expectations for parents, children, and family members. The contents of this document must be approved by the EHTYO Board before distribution.
6. Any dispute or complaint shall be referred to the head coach first. If the complaint has not been resolved, the head coach or parent shall notify the Coordinator. If the Coordinator cannot resolve the dispute, the complaint shall be brought to the board. Any decision that is made in a dispute is final.
7. All equipment must be returned no more than 7 days of the Head Coach or Board Member being notified of the player quitting. If it is not returned in the allotted time, there is an additional \$50 fine.
8. **There will be no Registration refunds given at any time.**

D. **Participants** - Any player that does not conduct him or herself in a respectful and encouraging manner towards Board members, Coaches, Game officials, fellow participants, or parents may be suspended from play.

Responsibilities include but are not limited to the following:

1. Arrive at practice on time and prepared.
2. Players are not allowed to actively practice or play in a game without proper equipment.
3. Notify the head coach in advance if you must miss a practice or game. Failure to notify the head coach will result in an unexcused absence being given to the player.
4. Playing time may be reduced if the athlete does not attend practice (unexcused) or is disruptive during practice, which includes but is not limited to back-talking or not obeying the coach, using foul language, and exhibiting violence against another person.
5. Repeated violations of the above code of ethics may result in the suspension or expulsion of the child/children from EHTYO supported functions with no refund of registration fees.

Article VI: Ethics Violations

- A. Any participant member or coach who becomes aware of an incident will notify their prospective Coordinator. Any Coordinator or Board member that knows of an incident will notify the remaining board members as soon as possible.
- B. The board shall open the issue for discussion. If the majority of the board feels the issue has merit, they shall formally raise the issue to a board only meeting or general meeting.

The individuals believed to be involved in the incident shall be invited to the meeting and given the opportunity to speak and address the incident. If the board chooses, this incident can be addressed immediately following a general meeting after the public has been dismissed.

- C. The board shall determine the severity of the infraction. Based on this decision the board will direct which of the following actions, if any, shall be taken:
 - 1. A verbal warning or reprimand to the individuals involved.
 - 2. A written warning or reprimand to the individuals involved.
 - 3. A suspension from participation in our program.
 - 4. Removal from participation in our program.

If a particular infraction is determined to be a minor violation but involves individuals who have had previous past warnings, incidents or complaints against them the board shall consider any of the above actions as appropriate. In all cases there must be a majority of the board present to discuss the infraction and there must be a majority vote to enforce any penalty. The determination of the board and any actions are to be recorded in the minutes for that meeting. The board can, by way of a majority vote, remove from the program anyone who has failed to uphold their responsibilities or has been detrimental to the organization. This will be done by a majority vote only after the individual has had the opportunity to speak in front of the board regarding any accusations made against them.

Article VII: Coaching Selection

- A. The selection of head coaches shall be conducted and finalized by a 3-person committee consisting of the coordinator of that sport, and two Board members.
The committee shall provide the board with a process for evaluation when a head coaching position has multiple candidates. This process will define a basis for any coaching selection.
- B. Should there be a conflict between the 3-member selection committee and any coaching candidate or should a committee member aspire to fill one of the coaching positions they shall be replaced by another board member as agreed upon by the committee. Any issues with assembling this committee will be resolved by the Board. No committee member can select him/herself for a coaching position.

- C. In the event there is an impasse in the selection process the board and the voting members will make the final choice by a majority vote at the earliest general meeting and the voting members should be removed.
- D. All Head Coaching positions, contested or uncontested, need to have a letter of intent submitted by the March meeting.
- E. A representative from each team is required to attend 6 Board meetings from June through December, (a head coach, assistant coach, team mom, etc.).

Coaching Approval

- A. Final approval for all head coaches shall be by a majority vote by Board Members. Each coach is to be voted on separately. No absentee ballots.
 1. This process should be concluded by the April general meeting. If a head coaching position remains vacant the selection process shall continue until that time when an individual has been agreed upon. That coach will then be presented for board approval at the next general meeting.
 2. An approved head coach can select their assistant coaches provided these individuals meet all the requirements set in these bylaws. The coordinators for each sport can/shall oversee and assist in this process.
- B. All members of the coaching staff must wear EHTYO colored apparel at all games and EHTYO sponsored functions.

Article VIII: Association Rules and Regulations

A. Cheerleading

Taxi: Registration will be taken until the roster is full and will initially consist of girls in 2nd grade in the Fall. 1st grade cheerleaders can be added if spots are available and must have a participating parent/guardian to avoid safety concerns.

Pee Wee: Registration will be taken until the roster is full and will consist of girls in 3rd and 4th grade in the Fall.

Junior Varsity: Registration will be taken until the roster is full and will consist of girls in 5th and 6th grade in the Fall.

Varsity: Registration will be taken and there will be a tryout held at this level. Varsity will consist of girls in 7th and 8th grade in the Fall.

1. Cheerleading squads will consist of Taxi, Pee Wee, JV and Varsity Cheerleaders. Team roster numbers will be determined each year by the Cheerleading Coordinator and Coaches and finalized by the Board based on the number of coaches available and uniform supply.
2. Varsity Captains will be named based on the two highest scores of those children returning to that prospective squad from the previous year at the coaches' discretion.
3. Varsity girls must attend the try-out/evaluation to make the squad.
4. All rosters will be final the week of Varsity tryouts/evaluations. Exceptions can be made on a case-by-case basis by the Cheerleading Coordinator. There will be cuts made at the Varsity level if needed.

Attendance Policy: Every Head Coach will take attendance at all practices, games, etc. One point will be issued for every absence and a half of a point will be issued for every lateness.

2 points – mandatory meeting with parent & Cheerleading Coordinator

3 points – parent will receive letter from the Board / child is not eligible to compete

2 or more missed football games – child is not eligible to compete

B. Football Association

Football will follow the rules and regulations set forth by both the Jersey Shore Youth Football League and/or the Cape Atlantic Junior Football League.

1. **Taxi:** Registration will be taken until the roster is full and will consist of boys in Kindergarten, 1st and 2nd grade in the Fall.

Pee Wee: Registration will be taken until the roster is full and will consist of boys in 3rd and 4th grade in the Fall.

Junior Varsity: Registration will be taken until the roster is full and will consist of boys in 5th and 6th grade in the Fall.

Varsity: Registration will be taken until the roster is full and will consist of boys in 7th and 8th grade in the Fall.

2. Any addendums to the JSYFL or CAJFL by-laws would super cede our by-laws.

3. Any disputes between head coaches will be settled by a three-person committee consisting of the Football Coordinators and the President of the organization. In the event that any individuals of the 3-person committee are coaches involved in the dispute their spot on the committee will be replaced by a board member not involved in the situation.

4. All Football Coaches are required to take the USA Football certification class and the Heads-Up Concussion course. This certificate is required for ALL coaches at ALL levels every year.

5. Attendance Policy – Attendance is a crucial part of team development and commitment. The below policy, which will be in effect starting September 1 through the end of the football season, for all 4 levels of Football in both leagues must be adhered to and practices are considered mandatory as children are expected to be at all practices. The only difference is the Taxi rules of the game may differ from the other levels.

A) One missed practice during the week, player sits the first quarter of the game.

B) Two missed practices during the week, player sits the first 2 quarters of the game.

C) Three missed practices during the week, player sits 3 quarters of the game

D) Four missed practices during the week, player will forfeit their play time on game day.

Practice Start Dates:

1. The Football league by laws will determine the practice start dates for all teams.

Article IX: Scholarships:

- A. The recipient must have been a participant for three years in EHTYO and continuing at the High School level in their prospective sport, i.e. Cheerleading or Football for an additional three years. Those applying for the scholarship must also play in their Junior and Senior years at the High School level. Applications will be posted at applicable High Schools and the EHTYO website for a minimum of one month and further requirements are as follows:
1. Applicants must attend a 2- or 4-year accredited college, must have maintained a “C” grade point average during high school and must have come back to Junior Coach during their high school years.
 2. Applicants must complete an application and submit transcripts along with an essay.
 3. Applicant chosen will be awarded after notification at the High School Awards Ceremony. A plaque with the promise of a check upon completion of the first transcripts at a school of higher education of his/her choice, presenting fully completed transcript with a C average or better. The check will be made out in the recipient’s name. Failure of these criteria can result in forfeit of the monies.
 4. If in the event of no qualified applicant for the scholarship, the award monies will be kept in the account and no award will be given that year. Extenuating circumstances can be brought to the Board on an individual basis if there is no eligible candidate.
 5. The amount of the scholarship is up to \$1,000 per participant (Atlantic County Football, **Tom Germana Football Scholarship**, Atlantic County Cheerleading and Cape Atlantic Cheerleading. This money can be divided between 2 or more participants in each sport if necessary.
 6. Each sport is responsible for holding or sponsoring a fundraiser each year to help offset the cost of the scholarships.

Article X: Booster Club/ Refreshment Stand

- A. The Booster Club shall exist for the purpose of raising money for the benefit and betterment of the entire EHTYO program. Their duties will include conducting fundraisers (excluding scholarship fundraisers), selling merchandise and organizing events to promote team pride.
- B. The Booster club shall have its own coordinator and will have a two-year term as a member of the board.
- C. Any funds raised will be used only for the benefit of EHTYO and any EHTYO board approved events and expenditures. Financial reports must be provided on a monthly basis. Expenses or distributions that exceed \$1,000 must have board approval prior to withdrawal of any funds.

- D. Balances that exceed \$5,000 must be paid to the general account no later than the next general meeting. Any year end excess of funds must be turned over to the EHTYO general account by year end, defined as the February general meeting.
- E. The booster club may request funding from the general account at a general membership meeting. An itemized list of expenses shall be submitted along with the request for funding. In an emergency situation funds may be transferred between these two accounts provided that there is prior board approval.
- F. No EHTYO Board Member, General Member, Coach or Parent will sell any EHTYO type merchandise without the Board and the EHTYO Booster Club Coordinator's approval.
- G. The refreshment stand shall be run independent of the booster club with a separate set of financial records. A stand coordinator shall be approved by the board no later than the July general meeting.
- H. Refreshment stand
 1. Refreshment stand coordinator and 1 board member must be present in the snack stand when snack stand is open.
 2. If the Refreshment stand coordinator is not able to be in the stand when open, coordinator should arrange for another board member to be always present in the stand.
 3. Two people must count the money at the end of a practice and/or game and sign the envelope. The envelope must be given to a Board member to make the deposit.
- I. Any item or gift that is requested in recognition of an individual or team achievement will be determined each year at the Board's discretion.

Article XI: Amendments

Proposed amendments to these bylaws should be submitted in writing at a general or board only meeting. In the event the majority of the board supports the proposal the amendment shall be read at two consecutive general meetings. A final vote to approve will be taken at that second meeting. At either of the readings the proposed amendment shall be open for public comment and board discussion as well as for changes supported by a second motion and a majority vote.

A two-third majority vote is required to pass an amendment. Voting shall be by all eligible voting members at a general meeting.

Roberts Rules of order shall be the parliamentary authority on all matters not covered by the bylaws. Any discrepancies or difficulties in the interpretation of these bylaws should be resolved by a majority vote among the board members only. The purpose of such a vote will be to allow a unified agreement as to how the bylaws should be followed and not a vote to change any bylaw.

***Addendum to Article VIII: Association Rules and Regulations, letters A. Cheerleading and B. Football: This will be utilized if the organization has enough players to fulfill 2 rosters at each level of Football.**

1. If a new football player or a new cheerleader has a sibling who is actively on a squad, that player/cheerleader has the choice to participate in the same league as his/her sibling.
2. A football player/Cheerleader that leaves the program for one or more seasons and then returns will be placed back on the same league he originally participated in.
3. Non-roster players (new to the program) will be drafted on or before July 25th. Incoming newcomers will be divided via lottery until both sides are even. Then the remaining will blind draft (1) Atlantic, (1) Cape Atlantic until both sides are even. Head coaches may exchange picks to keep players together upon approval from both Coordinators.
4. Players selected or drafted at the Taxi, Pee Wee, JV and Varsity levels will remain on that side for the remainder of their stay in the organization. A player will only be able to switch sides upon mutual agreement between both head coaches and their respective coordinators.
5. Coaches will remain on the same side for the remainder of their stay in the organization. A coach will only be able to switch sides upon unanimous agreement between both Coordinators.

First reading of the above bylaws read on February 3, 2021.

Second and Final reading of the above bylaws read on March 2, 2021, all Approved.

First reading of three addendums* read on March 2, 2021.

Second reading of three addendums* read on April 6, 2021, all Approved.

Final 2 readings of additional recommendations from the Recreation Department were read on June 2 and July 7, 2021. All Approved for the 2021 Season.

First reading of the 2022 bylaws read on Wednesday, June 1, 2022, pages 1 & 3

Second reading of the 2022 bylaws read on Wednesday, July 6, 2022, pages 1 & 3

First reading of the 2022 bylaws read on Wednesday, July 6, 2022, page 7

Second reading of the 2022 bylaws read on Wednesday, July 20, 2022, page 7

All approved for the 2022 season

First reading of a 2023 by law addition read on 9.21.22, page 3

Second reading of a 2023 by law addition read on 10.5.22, page 3

All approved for 2023 season

First reading of the 2023 bylaws read on Wednesday, March 1, page 3.

Second reading of the 2023 bylaws read on Wednesday, April 5, page 3 – ALL APPORVED

First reading of the 2023 bylaws read on Wednesday, May 3, page.

Second reading of the 2023 bylaws read on Wednesday, June 7, page – ALL APPORVED

First reading of the Registration refund bylaw read on Wed., March 6, page 9

Second reading of the Registration refund bylaw read on Wed., April 3 – ALL APPROVED

First reading of the Football Attendance policy bylaw on Wed., April 3

Amended Football Attendance Policy, first reading on Wed., May 1

Second reading on Wed., June 5 – ALL APPROVED