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**Big Show Productions**

**MIRROR BOOTH RENTAL AGREEMENT**

**SERVICE CONTRACT**

The following contract and its terms will set forth an agreement between **Big Show Productions** and **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**, for photo booth services during the designated service period. This written contract sets forth the full, written intention of both parties and supersedes all other written and/or oral agreements between the parties.

**Big Show Productions** agrees to have a Photo Booth operational for a minimum of 80% during the 4 hour agreed upon time frame/unless bundled with other services. Occasionally, operations may need to be interrupted for maintenance of the Photo Booth or for needed breaks.

**VENUE REQUIREMENTS**

Please communicate with the venue coordinator that we require the following:

* 10 x 15’ floor space
* a solid floor
* 120V, 10 amps, 3 prong outlet from a reliable power source within 50 feet (along a wall) of the set up area. The circuit must be free of all other connected loads.
* 2 Chairs
* 6 foot table

Feel free to share our contact information with the event coordinator if there are any questions.

**DATE CHANGES & CANCELLATIONS**

Any request for a date change must be made in writing at least thirty days in advance of the original event date. Change is subject to photo booth availability and receipt of a new Service Contract. If there is no availability for the alternate date, the booking fee shall be forfeited and event cancelled. Any cancellation occurring less than thirty days prior to the event date shall forfeit all payments received.

**OUTDOOR VENUES/FACILITY**

There is a saying that rain on your wedding day is good luck, However that is NOT ideal for the Mirror Me photobooth. That's why it's important you have a "Plan B". If you choose to place the photo booth outdoors we must be in a spot that is:

* Must have SAFE access to electrical outlets
* Paved or grassy surface - **no dirt!**
* Protected from extremes of rain, wind, heat and cold and direct sunlight
* Our attendants have to be at the booth throughout the event. Below 60 degrees F. or above 90 degrees is unsafe and unacceptable
* Our equipment will not function properly due to excessive heat or moisture will result in damage

You are paying for our services to add to the FUN of your event, so PLEASE…No dark corners, hallways or corn fields. We want to be a Part of the Action!!

If you are unable to comply with these specifications, we may not be able to operate. If conditions change during an event that prevents safe usage of unit or puts attendants at risk, we will leave the event. NO refunds will be given.

**IDLE HOURS**

Idle hours can be arranged with the client at an additional cost of $50 an hour. An example of Idle Hours is when the booth is booked for 4 hours, where the booth is operational from 5pm-6pm and from 7pm-10pm. Between 6 p.m. – 7 p.m., the booth will be IDLE -at the client’s request. This is usually for meals or speeches. This must be arranged no later than 2 weeks prior to the event date

We will arrive 60 minutes prior to the service start time and depart 30-60 minutes after the service end time. If we will be required to arrive or depart outside of these windows, then idle hours will be charged

**DAMAGE TO PROVIDER’S EQUIPMENT**

Client acknowledges that they shall be responsible for any damage or loss to the Provider’s equipment caused by:

A. Any misuse of the Provider’s equipment by Client or its guests (invited or uninvited)

B. Any theft of props or equipment (invited or uninvited) will be covered, in part, by Damage Deposit. If excessive damage or theft occurs, the client acknowledges responsibility and will make restitution.

C. Client acknowledges provider shall have the right to decline service to client’s guests (invited or

 uninvited) for misuse, unruly behavior.

A refundable Damage Deposit will be included in the final payment but will be returned within 15 days of events conclusion if no theft or damage occurred.

**INDEMNIFICATION**

Client agrees to, and understands the following:

A. Client will indemnify Provider against any and all liability related to Client's Event.

B. Client will indemnify Provider against any and all liability associated with the use of pictures taken within the Photo Booth its representatives, employees or affiliates at Client's event

**REFUSAL/DISRUPTION OF SERVICE**

The client shall provide crowd control if warranted. We are not the “fun police” and we reserve the right to refuse service and/or depart from the venue before the contracted time is complete if:

• The attendants are harassed, threatened, or abused by any guests

• The equipment is damaged by the guests

If service is disrupted due to any of the above situations, NO refund will be given.

**CHILDREN UNDER 12**

Children love our photo booths and we love making everyone happy. In some cases, however, we may decide to enforce our “**children under 12**” policy in an effort to maintain order in and around the photo booth. The “children under 12” policy states that **Children under the age of 12 will not be permitted to utilize the photo booth without an adult present**. The adult does not need to be in the photo with the child/children, but they must be supervising. We **very rarely** have to enforce this policy but will not hesitate in the event of incident.

**DRESS**

We will dress appropriately for your event but if you have a special request, please let us know. Not all requests are practical, for example an Ugly Sweater Party outdoors in August and some request might incur additional costs such as a formal tuxedos, specialty costumes. We will do our best to accommodate these requests and each request will be dealt with on an individual basis

**MODEL RELEASE**

Client agrees to, and understands the following: All guests using the photo booth hereby given to **Big Show Productions LLC**, the right and permission to copyright and use, photographic portraits or pictures of any photo booth user who may be included intact or in part, made through any and all media now or hereafter known for illustration, art, promotion, advertising, trade, or any other purpose. In addition, I hereby release, discharge and agree to **Big Show Productons LLC**, from any liability, that may occur or be produced in the taking of said picture or in any subsequent processing thereof, as well as any publication thereof, including without limitation any claims for libel or invasion of privacy.

**MISCELLANEOUS TERMS**

If any provision of these terms shall be unlawful, void, or for any reason unenforceable under Contract Law, then that provision, or portion thereof, shall be deemed separate from the rest of this contract and shall not affect the validity and enforceability of any remaining provisions, or portions thereof. This is the entire agreement between Provider and Client relating to the subject matter herein and shall not be modified except in writing, signed by both parties. In the event of a conflict between parties, Client agrees to solve any arguments via arbitration. In the event Provider is unable to supply a working Photo Booth for at least 80% of the Service Period, Client shall be refunded a prorated amount based on the amount of service received.

**MEALS**

For most events, we plan to have 1-2 attendants operating the photo booth for the duration of the event. If the booth will be functioning by 6 p.m., Will the attendants be included in the head count of the f?

\_\_\_\_\_\_\_\_Yes, the attendants may eat \_\_\_\_\_\_\_No, please eat before arriving

**Payment: Deposits and Final Payments**

A non-refundable booking fee $100.00 is due upon signing of this contract. The event is only reserved once the booking fee is received.

The remaining balance is due no later than 1 week in advance of the Event Date and will include the refundable damage deposit for damage or theft of Big Show Productions property.

If the balance has not been collected by this due date, then Big Show Productions LLC reserves the right to cancel the event.

Via check for Deposit: Send payment to Big Show Productions, 1185 New Towne Rd, Arnold, MO 63010

Cash – Day of Event –NO Checks will be accepted!

**CLIENT CONTACT INFORMATION**

**NAME**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**ADDRESS\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**CITY, STATE, ZIP\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**TYPE OF EVENT \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**NUMBER OF EXPECTED GUESTS\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**PHONE NUMBER \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**ALT PHONE #\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**EMAIL ADDRESS \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**VENUE CONTACT INFORMATION**

**NAME\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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**CITY, STATE, ZIP\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**POINT OF CONTACT (POC) NAME\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**POC PHONE #\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**POC EMAIL\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Sign & return with Deposit**

Client Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date\_\_\_\_\_\_\_\_\_\_\_

Company Represenative \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_