



El Consultorio PLLC

Professional Counseling Services

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I. JOB SUMMARY

As a Licensed or Candidate Bilingual Mental Health Provider at El Consultorio PLLC, you will be responsible for delivering quality mental health care to clients in our group practice. This is a salaried position, not commission-based. We are seeking Mental Health Providers with experience in one or more of the following areas: children, youth, couples, trauma, EMDR, family, and multicultural families. The position is under the direct supervision of the Clinical Director.

We provide:

- Competitive compensation and comfortable office space
- Individual supervision/consultation
- Monthly group case consultation
- Supportive team environment

Note: This job description does not encompass all responsibilities. Employees may be assigned other duties as directed by their supervisor.

II. ESSENTIAL JOB FUNCTIONS

- Uphold El Consultorio's mission, values, and personnel policies.
- Provide in-person and virtual counseling to diverse populations.
- Ensure services are delivered in accordance with the standards of contracted insurance companies.
- Maintain clear, concise, and prompt documentation of all client interactions.
- Collaborate with professionals, such as school staff, family members, and other stakeholders.
- Participate in trainings, meetings, supervision, and other related activities.
- Independently identify and secure new clients

III. WORKING CONDITIONS

- Shared office space is provided, with efforts made to assign a consistent office throughout the week.
- To work from home, you are required to conduct at least six telehealth appointments per day. A private, distraction-free space is essential to maintain confidentiality during virtual sessions.
- Secure and stable Wi-Fi is required for effective communication while working from home.
- Company equipment (Computers, Ipads, furniture, office supplies) is for business purposes only.
- Flexible working hours, with at least two late evenings per week, or as determined by your supervisor.

IV. PHYSICAL DEMANDS

- Primarily sedentary work with prolonged sitting periods.
- Occasionally lifting items weighing up to 5-10 pounds.

V. MENTAL DEMANDS

- Collaboration within the group practice is essential.
- Occasional stress to meet deadlines and manage crisis situations.
- Flexibility is required for handling interruptions and changes.
- Licensed clinicians must work independently and handle multiple tasks.

VI. QUALIFICATIONS/REQUIREMENTS

Skills/Knowledge:

- Understanding of treatment strategies and interventions related to the mental health needs of children and families.
- Ability to maintain confidentiality and work collaboratively toward client goals.
- Cultural competence and the ability to communicate with diverse populations.
- Experience in various clinical practice areas.
- Proficiency in technology and ability to complete digital paperwork and use EHR systems

Education and Experience:

- A minimum of two years of experience in the mental health field.
- Master's degree in social work, marriage and family therapy, psychology, or counseling.
- Unrestricted license to practice clinical services in Colorado is required.
- **Bilingual (English and Spanish) is required;** openness to serving other communities in different languages is a plus.
- Prior Private Practice experience is a plus.

Other:

- Willingness to work at different locations when new locations open and participate in community outreach when needed.
- Full-time (40 hours per week) providers are expected to maintain at least 25-28 direct clinical hours per week.

VII. SALARY:

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| ● Licensed Providers: \$65,000 – \$70,000 per year. | ● Candidate Providers: \$58,000 – \$65,000 per year. |
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VIII. BENEFITS:

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| ● Dental insurance | ● Life insurance |
| ● Health insurance | ● Professional development assistance |
| ● Paid time off | ● 401(k) retirement plan |
| ● Paid holidays | |

Complete our online application: send an email with your resume and cover letter to perla@el-consultorio.com
