

**Pomelo Community Charter
and
Arts & Sciences Magnet**

2025 - 2026

TEAM POMELO PTA
INFORMATIONAL PACKET



Welcome!

Welcome to Pomelo Community Charter and Arts & Sciences Magnet!



Let us be the first to extend a great big welcome from Pomelo. We hope you are as excited as we are about the upcoming 2025 - 2026 school year. Starting at a new school can be overwhelming. We have all been there! Team Pomelo is here to help you get started and answer any questions you may have along the way.

Team Pomelo is a non-profit organization of parents, guardians, and teachers who join together to help new families like yours get started at school, organize community-building events, and help raise vital funds that make it possible for our school to provide a variety of enrichment programs for our students. Our team of enthusiastic and committed families make Team Pomelo a success.

To help guide you through this first year please refer to the pages that follow with some helpful hints in navigating all that Pomelo Community Charter and Arts & Sciences Magnet and Team Pomelo have to offer. Our website, teampomelo.org, and our Facebook page are also great sources of information.

Thank you so much for joining our incredible community! We look forward to seeing you at school on August 14th!

Sincerely,



Samah Edalat
President, Team Pomelo PTA



Naz Adl
Vice President, Team Pomelo PTA

Team Pomelo PTA, a non-profit organization

Representing Pomelo Community Charter Elementary and Arts & Sciences Magnet
7633 March Ave. West Hills, CA 91304
Main Office: (818) 887-9700
<https://pomelocharteres.lausd.org/>

About Us



WHO WE ARE

Our founding purpose is to foster community and to provide financial support for ongoing enrichment programs for the students of Pomelo Community Charter Elementary School and Arts & Sciences Magnet.

Enrichment programs are offered to Pomelo students to supplement the basic education provided by LAUSD curriculum. Team Pomelo partners with the school to make a well-rounded education, including music, art, computer, and garden available for our kids. We also help pay the salaries of many of the classroom, playground, and office aides who keep our campus a safe and happy place to learn.

We can't do what we do without your support. Keep your eye out for opportunities to volunteer with Team Pomelo, to participate in fundraising activities, to contribute to our annual campaign, and join Team Pomelo in making our school phenomenal.

TEAM POMELO EXECUTIVE BOARD

Samah Edalat

President

Naz Adl

Vice President

Laurel Deenihan

Treasurer

Claudia Moreno

Secretary

Melissa Flanagan

Financial Secretary

Holly Wofford

Ways & Means

Vanessa Ascencio

Historian

Erin Gunter

Parliamentarian



Team Pomelo PTA



**Learn about our family events & fundraisers,
Sign up for our weekly emails,
Learn about the Panther Fund,
...and so much more!**

Follow us on Instagram! **@team_pomelo_pta**
Follow us on Facebook! **Team Pomelo PTA**

Join the discussion in the Pomelo Parent
run Facebook Group!
Panther Parents

Have a question? Email us!
pta.pomelo@gmail.com



**Join Team Pomelo
Today!**





Pomelo New Family Checklist

Important resources to help you stay informed and up-to-date.



☐ THE LAUSD PARENT PORTAL

<https://parentportalapp.lausd.net/parentaccess/>

LAUSD's Parent-Access Support System

- Connects you to important information about your child's education
- Secure and personalized to your child

You will need:

(1) Your child's LAUSD Student ID# (*This will be mailed to you by LAUSD*), (2) Your unique parent PIN

You can call the Pomelo main office at (818) 887-9700 to request this information.



☐ SCHOOLOGY

<https://lms.lausd.net>

LAUSD's Learning Management System will help you and your child connect with their coursework, as well as classroom and school resources.

Be sure to:

(1) Create a profile for yourself

(2) Access your child's profile (*if your child's teach users schoology they will provide you with a qr code you can use for this*)



☐ JOIN TEAM POMELO!

<http://teampomelo.org>

Learn about Team Pomelo's latest events, enrichment activities, volunteering and fundraising opportunities. Members vote on important decisions, chair committees, or join the Board of Directors.

\$11 online payment

To join, go to our website and click on the green 'Join PTA' button



☐ SIGN UP FOR OUR TEAM POMELO WEEKLY NEWSLETTER

<https://teampomelo.org/email-sign-up>

Stay in the know with the latest school news and Team Pomelo events.



OTHER HELPFUL RESOURCES

☐ POMELO WEBSITE

<https://pomelocharteres.lausd.org/>

School contact info, academic calendar, faculty, essential information and links, school directory, academics, enrollment information, and contact information

☐ LAUSD PARENT VOLUNTEERS

<https://volunteerapp.lausd.net>

Complete the form to help out in the classroom, at school functions, and fundraisers.

FIND US ON SOCIAL MEDIA!



facebook.com/teampomelo



instagram.com/pomelocommunity

instagram.com/team_pomelo_pta

TEAM POMELO IS PARTNERING WITH

mabel's labels

Rescue your kiddos' treasures from the Lost & Found abyss with personalized labels designed for clothing, school supplies, water bottles, lunch boxes and more.

The variety of products are dishwasher, laundry, oven, and microwave safe and are made to withstand tough conditions!



Go to
campaigns.mabelslabels.com

Team Pomelo
receives 20% from
all purchases, all
year long!

2

Search for our organization
TEAM POMELO PTA
(WEST HILLS, CA)



3

Purchase your labels and
they'll be delivered to your
door for free!



Team Pomelo Web Store

Pay4SchoolStuff.com



Pay4SchoolStuff is our quick-and-easy portal for online payments for fundraisers, events, and spirit gear! Set up an account today for easy access all year long.

Already have an account? Make sure to update your students with their current teachers!

HOW TO USE PAY4SCHOOLSTUFF.COM



Access the Pay4SchoolStuff website by going to teampomelo.org, scrolling down & click on the P4SS Icon, or by scanning the QR code to the right.



DOWNLOAD THE P4SS APP!



If you've already got a Pay4SchoolStuff account, you can also use the app to streamline purchases! Download the app in your app store or by scanning the QR codes

iPhone



Android





Calling all Volunteers!

Want to make an impact at your child's school? Here are your options for volunteering.

Why Volunteer?

Volunteers are an invaluable resource to our teachers and students. Schools that have a strong school volunteer base perform better. Our school has endless responsibilities but limited resources.

Volunteers help bridge that gap. Taking tasks off the plate of teachers, administration, and staff frees them up to do what they do best: educate our kids!

Short on time?

We get it. Parents are busy and often have limited spare time. Luckily, there are many opportunities to volunteer outside of school hours with Team Pomelo.

STEPS TO BECOMING A VOLUNTEER



Complete the Volunteer Application at <https://volunteerapp.lausd.net>
Use the QR code to access the Volunteer Application.



Print your application and Volunteer Commitment Form, sign them, and turn them in to the Pomelo office.
Use the QR code to access the Volunteer Commitment Form.



You'll also need Megan's Law clearance, a negative TB test (this is done every three years), and an uploaded and approved Covid-19 Vaccination Card on the LAUSD Daily Pass.



Once you have been approved, print your temporary badge. Your permanent badge can be picked up at school when it is ready.



WAYS TO VOLUNTEER

Help Out in the Classroom

Particularly in the lower grades, teachers need help with things like managing small groups, preparing lesson materials, and assembling packets to take home. Email your teacher and ask how you can help.

Volunteer During Enrichment

Pomelo gets the most out of enrichment programs like PE/Psychomotor and Garden when volunteers lend a hand.

Be a Room Representative for Your Child's Class

Help with communication between the teacher/school and the families in your class. Attend Team Pomelo Meetings to keep up to date, manage class fund, gifts, and assist teacher with organizing class events/parties..

Join in on Team Pomelo Events

Our many fundraising activities and events need all hands on deck! Check our website to see what's coming.

Attend School Meetings

Learn more about our school Governance Council and Local School Leadership Council, where decisions affecting the whole school are made. And of course, attend our monthly Team Pomelo meeting!

Use Your Skills

You don't need any special skills to volunteer, but if you have a talent you'd like to put to use--let us know! Great with electronics? Got an eye for graphic design? Got a green thumb? Know how to use WordPress? We've got a place for you!

Volunteer Roadmap



THE PATH TO UNDERSTANDING DIFFERENT VOLUNTEER OPPORTUNITIES AT OUR SCHOOL



School Volunteers

- Assists front office staff
- Assists supervision aides with recess & lunch supervision



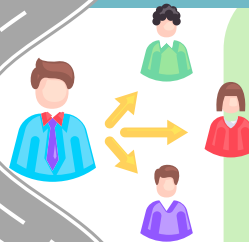
Classroom Volunteers

- Assist in classroom with filing, sorting, organizing, etc.
- Eligible to chaperone field trips
- Assists with classroom parties/events



Room Rep Volunteers

- Collects/maintains class fund
- Collects parent contact info for class roster
- Collects drawings for class shirts
- Liaison btw classroom parents and teachers/Team Pomelo
- Eligible to chaperone Field Trips
- Helps teacher with season festivities



Team Pomelo Volunteers

- Staffs Team Pomelo events
- Helps to with day of set up and take down of Team Pomelo events
- Helps with preparation prior to event



Team Pomelo Chairs

- Works with Team Pomelo board to organize events from start to finish
- Recruit event volunteers



Choose one or two volunteer opportunities or choose them all! Pomelo's students benefit from all types of volunteers, big and small.

Fill out your volunteer application today!



**TEAM POMELO
EVENTS AND INFO
MEETING**



HAVE PTA QUESTIONS?

TEAM POMELO HAS ANSWERS!

Wednesday, August 20th - 8:30AM
in the Parent Center

LEARN ALL ABOUT:

- Events & Activities
- Volunteering & getting involved
- Joining Team Pomelo PTA
- and more!



Can't make it in person? Join us on zoom:
622 898 9243 PW: teampomelo

WWW.TEAMPOMELO.ORG