



OPEN POSITION

PUBLIC WORKS SEWER SUPERVISOR

Posting Open Date: May 19, 2026

Posting Close Date: Open Until Filled

The Village of Pingree Grove is seeking a motivated, hands-on Public Works Sewer Supervisor to join our Public Works Department. This leadership role is ideal for an experienced public works professional who enjoys both field operations and team supervision while helping maintain critical Village infrastructure.

The Public Works Sewer Supervisor serves as a key link between the Director of Public Works and field staff, overseeing daily wastewater operations while supporting water, streets, stormwater, facilities, and forestry functions as needed.

This is a working supervisor position that combines leadership, technical expertise, emergency response, and field operations.

Position Overview

Under the direction of the Director of Public Works, the Public Works Sewer Supervisor is responsible for:

- Supervising and coordinating daily sewer department operations
- Leading and supporting Public Works staff in field activities
- Maintaining and repairing wastewater infrastructure, lift stations, and related systems
- Assisting with water, streets, stormwater, facility maintenance, and snow operations
- Ensuring safe, efficient, and responsive service to Village residents
- Participating in emergency response and on-call rotations

The successful candidate will be a skilled operator, problem-solver, and team leader with strong technical and communication abilities.

Key Responsibilities

Leadership & Supervision

- Coordinate and prioritize daily sewer department workloads
- Assign tasks and provide direction to Public Works Maintenance Workers I & II
- Assist with scheduling personnel and resources for daily and large-scale projects
- Coordinate operations with the Streets and Water Supervisor
- Approve employee timesheets and vendor invoices
- Train and mentor less experienced staff

Wastewater & Utility Operations

- Perform daily sewer rounds and system inspections
- Maintain and repair:
 - Sewer mains
 - Manholes
 - Lift stations

- Wastewater treatment equipment
- Conduct laboratory testing and maintain required records
- Participate in weekend water and sewer rounds
- Respond to after-hours emergencies and call-outs
- Participate in on-call rotations

Public Works Operations

- Operate heavy equipment, including:
 - Backhoes
 - Skid loaders
 - Snowplows
 - Bucket trucks
 - Sweepers
 - Tractors
- Perform snow and ice removal operations
- Assist with street, storm sewer, and facility maintenance
- Perform asphalt, concrete, electrical, plumbing, landscaping, and forestry-related work
- Maintain Village parks, signage, sidewalks, and public facilities

Administrative & Operational Duties

- Maintain accurate records and work logs
- Track materials and equipment usage
- Receive and organize parts and inventory
- Inspect Village facilities and infrastructure
- Complete maintenance requests and assigned projects
- Complete IEPA required Monthly Electronic IEPA DMR and other permit related reporting

Qualifications

Required Qualifications

- High school diploma or equivalent
- Valid CDL Class B license with air brake endorsement
- Experience in public works, utilities, wastewater systems, or infrastructure maintenance
- Ability to operate and maintain heavy equipment
- Strong communication, leadership, and organizational skills
- Basic computer and data entry proficiency

Preferred Qualifications

- IEPA Class I Wastewater Operator License
- Valid CLD class A license with air brake endorsement
- Additional certifications or licenses are highly valued, including:
 - IEPA Water Operator License (Class D, C, or B)
 - Herbicide Applicator License
 - Certified Arborist
 - Certified Playground Safety Inspector
 - Plumbing License
 - Electrical License

Candidates actively working toward certifications are encouraged to apply.

Knowledge & Skills

Ideal candidates will have knowledge of:

- Wastewater collection systems and lift stations
- Water distribution and stormwater systems
- Public works maintenance practices and procedures
- Heavy equipment operation and safety
- Construction materials and repair techniques
- Public works software and operational systems

The ability to work independently, lead crews, and respond effectively in emergency situations is essential.

Physical Requirements

This position requires the ability to:

- Perform heavy manual labor in outdoor environments year-round
- Frequently lift up to 50 pounds and occasionally assist with lifting up to 100 pounds
- Walk, stand, climb ladders, bend, and work at heights
- Operate vehicles and heavy equipment safely
- Work in varied weather conditions, including snow, rain, heat, and cold
- Safely work around chemicals, fumes, and wastewater environments

Salary and Benefits

The salary range for this position is \$78,000-\$100,000. Compensation is dependent on qualifications. The expected starting salary is anticipated to fall within the midpoint range of the established pay scale, commensurate with experience and certifications. Higher starting pay may be offered with: IEPA waste/water operator, IDOA Operator/Applicator, Certified Playground Safety Inspector, and/or Certified Arborist. Benefits include IMRF pension, paid vacation and personal leave, sick time, Blue Cross Blue Shield health insurance, dental and vision insurance, and other Village benefits.

For Consideration:

- ✓ Submit resume
- ✓ Copies of qualified licensure if obtained
- ✓ 3 professional references
- ✓ Email to: jobs@pingregrove.org; or
- ✓ Drop off in person at the Village Municipal Center, 555 Reinking Rd., Pingree Grove, between hours of 8:00 am – 4:30 pm Monday-Friday

The position will be open until filled, with the first review of resumes anticipated to start July 6, 2026.

May 19, 2026

Village of Pingree Grove
Public Works Department
555 Reinking Road
Pingree Grove, IL 60140
jobs@pingregrove.org