

Weaver Byrne Group

Onboarding Checklist

- Submit application and Independent Contractors Agreement (join.exprealty.com).
 - If you have a sponsor, please choose your sponsor carefully, you cannot change this later!
 - If you are joining as part of the Weaver Byrne Group, please indicate so when you are applying.
- Log into <https://joinapp.exprealty.com/SSO/>
- Create a login for you to save your progress and view your dashboard
- Once completed you will receive an email with your login credentials for Guest Pass.
(Subject: eXp World Guest Pass & Join App)
- ICA signed off on by our internal team
- Sign Weaver Byrne Group Team documents - Sent from state roster team
- Receive email with completed ICA (Subject: Copy of your Independent Contractor Agreement)
- Broker confirms that the license has been transferred
- The Designated Managing Broker will complete this step by signing off in your file as your license being transferred (Subject: License Transfer Process)
- eXp Passport
- Set up your new eXp email - this step must be completed to onboard
(Subject: Activate Your eXp Realty Email Address)
- Active and officially with eXp Realty

Once our team makes you active in the system you will receive a couple of emails

- Welcome Email Subject Welcome to eXp Realty Your Passport Account
- Skyslope Email Subject Activate Your eXp Realty SkySlope Account
- Business Card Email Subject Onboarding First 1,000 Business Cards On us (eXp branding)
*Custom cards for team members
- Welcome emails and next steps for the Weaver Byrne Group onboarding

***Onboarding times for the entire process can take 48 hours or more
Depending on all parties involvement and accuracy***

Team onboarding may take longer than individual onboarding time-frames as they may require further documentation to setup/provision in our back office systems.

If you have time sensitive questions or need “real time” assistance while you are onboarding, we encourage you to contact your Team Lead at the Weaver Byrne Group or visit our Agent Experience/Transitions staff in our virtual eXp World campus during normal business hours using your “Guest Pass” and eXp World avatar.