

The eXp Onboarding Process

Onboarding Steps

U.S. Onboarding Process

- Submit Application and Independent Contractors Agreement (<https://join.exprealty.com/>).
- Receive confirmation email. Contains Personal Code for Onboarding Tracker Site (Subject: Your eXp Realty Join Request Has Been Received)

- Log in to <https://joinapp.exprealty.com/SSO/>
- Receive an email with your log in credentials for Guest Pass. (Subject: ACTIVATION - eXp World Guest Pass)

- ICA Signed off on by Our Internal Team
- Receive email with completed ICA (Subject: Copy of your Independent Contractor Agreement)

- Broker Confirms the License Transfer
- The Designated Managing Broker will complete this step by signing off in your file as your license being transferred (Subject: License Transfer Process)

- eXp Passport
- Set up your new eXp email - this step must be completed to onboard (Subject: Activate Your eXp Realty Email Address)

- Active and Ready to Start
- Once our team makes you active in the system you will receive a couple of emails
- Welcome Email (Subject: Welcome to eXp Realty! Your Passport Account)
- Skyslope Email (Subject: Activate Your eXp Realty SkySlope Account)

- Ways to Contact the Team
- General onboarding questions - agentonboarding@exprealty.net
- Eastern specific onboarding questions - easterncareers@exprealty.net
- Central specific onboarding questions - centralcareers@exprealty.net
- Western specific onboarding questions - westerncareers@exprealty.net
- Individual agent questions after onboarding - agentservices@exprealty.net
- General team onboarding questions - teamservices@exprealty.com
- Eastern specific onboarding questions - teamonboarding.east@exprealty.net
- Central specific onboarding questions - teamonboarding.central@exprealty.net
- Western specific onboarding questions - teamonboarding.west@exprealty.net
- Team questions after onboarding - teamagentservices@exprealty.net

Onboarding times for the entire process can take 48 hours or more depending on all parties involvement and accuracy.