



BECK'S
TRANSPORT
TRAINING

Verification of Competency **(VoC)**

Verification of Competency is a method of assessment used to ensure staff can competently and safely operate equipment and use the equipment to perform tasks.

What is the purpose of this course?

The purpose of a VoC is to put greater importance on the employer's obligation to ensure that an individual has current competency. VOC is used to determine if someone has gaps in competence. We then direct them towards the appropriate training. It is no longer enough for an employer to believe an individual is competent because they hold a qualification or ticket.

If an incident occurs, employers must be able to demonstrate that they did everything possible to ensure the employee was properly trained and capable of performing that work at that particular time.

Assessing for a VoC on an ongoing basis assists businesses in meeting their legal responsibility by providing evidence of employee competency but can also provide substantial operational benefits. Assessments should align to the appropriate licence assessment under the National Assessment Instrument.

Assessor should hold either certified in TAE40110, or in the process of upgrading to Cert IV in Training & Assessment. To conduct assessments, assessors must have the required qualification and industry experience. Assessors should use a national assessment as a guide to assess their students against.

Benefits of VoC for employers

Ensuring employees have ongoing training can help to:

- Prevent damage to equipment and ultimately reduce maintenance costs
- Decrease workplace accidents through safety training which reduces work down time and insurance premiums
- Improves work quality and productivity through improved accuracy and efficiency
- Improve employee morale which reduces turnover and absenteeism
- Build a highly skilled, stable workforce that is up-to-date with industry trends and new technology
- Maintain a competitive edge by constantly improving work practices



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Benefits of VoC for employees

Ensuring employees have ongoing training can help individuals to:

- Maintain their eligibility to operate equipment
- Learn new skills and become a valued asset within the organisation
- Reduce work-related stress and improve satisfaction
- Reduce the risk of injury to themselves, a co-worker or damage to equipment

Employee's skills can deteriorate over time due to changes in equipment or technology, new legislative requirements or simply by developing bad habits. Verification of Competency assessments help to proactively identify levels of competency and ensure the health and safety of your workforce. VoC's can be conducted onsite with minimum disruption to operations or downtime in productivity.

What can you expect on completion

Each student and employer will be issued with report on the VoC. Both the Knowledge and Practical components of the assessment are performed. The candidate, if successful, will be issued with a Verification of Competency card either issued on behalf of Beck's Transport Training or Raise Training.

If the Candidate is not yet competent, an Action Report will be issued to the candidate as well as the employer. It will detail the steps that were taken to correct any deficiencies identified during the assessment.

Prices List:

\$330 per VoC completed/per person

Prices quote are subject to change.