

MEMORANDUM

TO: Prospective Attorneys for Children
FROM: Linda J. Kostin, Director, Office of Attorneys for Children
RE: Introductory Training Application and Related Information
DATE: December 2021

Thank you for your interest in the Attorneys for Children Program. Enclosed is an application for Introduction to Effective Representation of Children. The training will be held via webinar from approximately noon to 2:40 p.m. **on Monday, April 25, Tuesday, April 26, and Wednesday, April 27, 2022.** The training is being offered in collaboration with the Appellate Division, Third Department. The agenda for the training is enclosed.

Prior to attending the webinar, you must view four (4) training videos, including one segment of domestic violence training, on the AFC Program website. All attorneys, including those admitted to practice less than two years, will receive CLE credit for viewing the videos.

You will not be eligible for designation to a county panel until you have (1) completed the online training videos and submitted separate viewing verification affirmations (with the correct viewing codes) and evaluations for each video segment, and (2) attended the webinar training on April 25, 26 & 27.

Because there are many more applicants than seats for the webinar, not everyone who applies will be able to attend. Selections will be made on the basis of factors such as geographic location, Family Court experience, and "special" skills, e.g., fluency in a foreign language. **We cannot accept applicants who have not completed the experience requirement set forth in paragraphs 14 and 15 of the application. However, if you have a very strong application, particularly in less populous counties, we will work with you to help you obtain the required experience.**

A hard copy of the application with an original signature must be received by this office by February 18, 2022. Please do not fax or email applications. You will receive a letter informing you of the decision by March 1, 2022. **If accepted, you will also receive instructions for accessing the online training videos, which must be completed prior to the webinar.**

Once again, **applications must be received by February 18, 2022.** Thank you for your interest in the Attorneys for Children Program.

Please submit completed applications to:

**NYS Supreme Court, Appellate Division, Fourth Department
Office of Attorneys for Children
M. Dolores Denman Courthouse
50 East Avenue
Rochester, New York 14604**