



ALTERNATIVE FUEL VEHICLE REBATE PROGRAM GUIDANCE

The Department of Environmental Protection (DEP) is offering an opportunity to Pennsylvania residents to apply for an Alternative Fuel Vehicle Rebate. This program was established under ACT 178 of 2004 (<https://www.legis.state.pa.us/cfdocs/legis/li/uconsCheck.cfm?yr=2004&sessInd=0&act=178>) to help reduce Pennsylvania's dependence on imported oil and to improve the environmental quality by using alternative fuels.

Rebate request forms and required documentation must be submitted online via the Electronic Single Application System (ESA) at <https://www.esa.dced.state.pa.us/Login.aspx> **no later than six months after the vehicle is purchased (for the purposes of this program, "purchase" includes leasing)**. The rebate will be offered on a first come-first served basis as long as funding is available. Visit the DEP website, <http://www.dep.pa.gov/Citizens/GrantsLoansRebates/Alternative-Fuels-Incentive-Grant/Pages/Alternative-Fuel-Vehicles.aspx>, for an up-to-date listing of rebate availability.

Please note: This program is a rebate and not a tax credit.

The program offered will be reassessed on Dec. 31, 2019.

Eligibility

The following new alternative fuel vehicles (AFV) are eligible for a rebate: (purchase or lease)

- New AFVs with a **final purchase price of \$50,000 or less at time of purchase**
- **Hydrogen and/or Fuel Cell (FC) vehicles with a final purchase price of \$75,000 or less at time of purchase**

The following used AFVs are eligible for a rebate: (purchase only)

- One-time preowned AFV with **75,000 miles or less** with a true market value of \$50,000 or less (see definitions below) from a registered dealer. (no private sales allowed)
- Vehicles used by a registered dealer for demonstration purposes with a final purchase price of \$50,000 or less with an odometer reading of greater than 500 and less than 10,000 miles

Additional Rebate Information For Low Income PA Residents

- New (purchased and leased) and used AFVs are eligible for an **additional \$1,000 rebate** if the applicant's household federal taxable income is below 200 percent of the federal poverty guideline (see "Conditions" below).

Rebate Amounts for New Alternative Fuel Vehicles

- **\$1,500 rebate** for a Hydrogen and/or Fuel Cell (FC) vehicle
- **\$1,500 rebate** for a Battery Electric Vehicle (BEV)
- **\$1,000 rebate** for a Natural Gas (CNG) fueled vehicle including original equipment manufacturer (OEM) / Certified Retrofits only.
- **\$1,000 rebate** for a Propane (LPG) fueled vehicle including OEM/Certified Retrofits only.
- **\$1,000 rebate** for a Plug-In Hybrid Electric Vehicle (PHEV)
- **\$1,000 rebate** for an Electric Motorcycle

Rebate Amounts for Used Alternative Fuel Vehicles

- **\$1000 rebate** for all used Alternative Fuel Vehicles including one-time pre-owned and demonstration model vehicles (Does **NOT** Include electric motorcycles)

Conditions

Only Pennsylvania residents are eligible to receive a rebate. Vehicles must have a valid Pennsylvania registration.

Rebates will be paid in the order that rebate request forms and required documentation are received and approved, not based on the date a vehicle was purchased. **Rebate request forms and required documentation that is administratively incomplete or inaccurate will not be approved.**

Flexible fuel, non-plug-in hybrid and biodiesel vehicles are not eligible for a rebate.

Companies are not eligible to receive a rebate.

In the case of co-purchasers, each co-purchaser must be a PA resident and the rebate amount will be divided between the co-purchasers.

If the co-purchasers are an eligible PA resident and a company, the PA resident may be eligible for the rebate amount only if the PA resident can document proof of payment solely in the PA resident's name.

New and leased vehicles may not have an odometer reading of 500 miles or more, not including mileage incurred in delivery from the manufacturer or in transporting the vehicle between dealers for sale.

Additional Rebate Eligibility For Low Income Pennsylvania Residents: Pennsylvania applicants whose household income is below 200 percent of the Federal Income Poverty level, as defined by the U.S. Department of Health and Human Services <https://aspe.hhs.gov/poverty-guidelines> will be eligible for an additional rebate as described in the eligibility section. Pennsylvania residents who apply for the additional rebate will be required to report and verify all earned income with their application for determining eligibility. Sources of income verification must include tax returns (Federal or State). Verification documents must be included when submitting the rebate request form.

Definitions

Pennsylvania resident – An individual that resides in Pennsylvania and whose name appears on the vehicle registration, invoice and rebate form.

Alternative Fuel Vehicle (AFV) – A self-propelled vehicle operating on an alternative fuel designed for transporting persons or property. For the purpose of this rebate program, this term includes Plug-in hybrid electric vehicles (PHEV), battery electric vehicles (BEV), compressed natural gas vehicles (CNG) including retrofits/conversions, liquid propane gas (LPG) powered vehicles, hydrogen and fuel cell (FC) vehicles and electric motorcycles (EMC).

Rebate (New Alternative Fuel Vehicle) – A reimbursement of a specified amount for the purchase or lease of a new alternative fuel vehicle that is:

1. Registered in Pennsylvania at the time of purchase/lease or if purchased/leased outside of Pennsylvania, registered in Pennsylvania within 10 days after entry into Pennsylvania;
2. An automobile or vehicle, the equitable or legal title to which has never prior been transferred by a manufacturer, distributor, or dealer to an ultimate purchaser, and
3. Not a used motor vehicle as defined in 37 Pa. Code § 301.1 (a motor vehicle which has been sold, bargained, exchanged or given away; which has had title transferred from the person who first acquired it from the manufacturer or dealer; or which has an odometer reading of 500 miles or more, not including mileage incurred in delivery from the manufacturer or in transporting the vehicle between dealers for sale). <https://www.pacode.com/secure/data/037/chapter301/s301.1.html>

Rebate (One-Time Preowned Alternative Fuel Vehicle) – A reimbursement of a specified amount for the purchase of a one-time preowned alternative fuel vehicle that is:

1. Registered in Pennsylvania at the time of purchase or if purchased outside of Pennsylvania, registered in Pennsylvania within 10 days after entry into Pennsylvania;
2. An automobile or vehicle with one prior owner and an odometer reading of 75,000 miles or less, as documented by a CARFAX Vehicle History Report.

Rebate (Demonstration Model Vehicle) – A reimbursement of a specified amount for the purchase of a vehicle with an odometer reading of greater than 500 miles and less than 10,000 miles that was used by a registered dealer for demonstration purposes.

Final Purchase Price – the price a buyer pays the dealer for a new alternative fuel vehicle including all option packages, not including trade-in value. This price does not include taxes or other fees such as destination charge.

True Market Value – the price buyers are typically paying a dealer for a used car with typical mileage in good condition or better. This price is based on actual used-car transactions and adjusted regularly as market conditions change as determined by the Kelley Blue Book (<https://www.kbb.com/>)

Equivalent Purchase Price – the price a lessee would have paid had they purchased a vehicle outright.

Instructions

A completed rebate application form for the purchase of an alternative fuel vehicle by a Pennsylvania resident must be filled out online and submitted no later than six months after the purchase. The completed application form shall include the following:

1. Social Security Numbers. The resident's Social Security number must be included when submitting an application for an eligible alternative fuel vehicle. If the vehicle purchased is registered under two names, both social security numbers must be included. If the applicant does not have a social security number, the applicant must provide a letter from the Social Security Administration that denied the applicant's request for a social security number.
2. A copy of a valid Pennsylvania vehicle registration. The name appearing on the vehicle registration card must appear on the invoice. A Pennsylvania Certificate of Title for a Vehicle is not acceptable. A temporary Pennsylvania registration is acceptable.
3. A copy of the invoice or the bill of sale. This document will be used to determine if the vehicle is an alternative fuel vehicle.
4. Proof of the vehicle purchase. This can be a copy of the front and back of a cancelled check, the finance agreement, or an invoice indicating a zero-balance due and receipt of payment in full.
5. Leased vehicles – a copy of the signed lease agreement for the vehicle. Must include proof of equivalent purchase price.
6. Additional rebate documentation. Applicants who apply for the additional rebate will be required to report and verify all earned income to determine eligibility. Sources of income verification include tax returns (Federal or State). Verification documents must be included when submitting the rebate request form.
7. One-time preowned vehicle information. A CARFAX Vehicle History Report documenting the one-time vehicle mileage at the time of purchase and previous ownership must also be provided.

Note: Applications that do not include all required documentation and/or include documentation that is administratively incomplete or inaccurate will not be approved.

Rebate Requests and Submittal

The rebate application must be submitted online at: <https://www.esa.dced.state.pa.us/Login.aspx>

Please note: All rebates issued as a part of this program are taxable income and will result in the issuance of a 1099 form for the taxable year in which you received the rebate. For tax assistance, please contact a tax professional.

Questions about the program? Please contact the AFV Program at 717-783-8411 or at epafiqinfo@pa.gov.

For assistance with the eGrants system, please contact DCED Customer Service at 1-800-379-7448, M-F 8:30 - 5:00, or at ra-dcedcs@pa.gov.



ALTERNATIVE FUEL VEHICLE REBATE FORM

APPLICATIONS MUST BE RECEIVED WITHIN 6 MONTHS OF PURCHASE OF VEHICLE, OR YOUR REBATE REQUEST WILL BE DEEMED INELIGIBLE.

Additional copies of this rebate form and copies of the alternative fuel vehicle *Rebate Program Guidance* can be obtained from <http://www.dep.pa.gov/Citizens/GrantsLoansRebates/Alternative-Fuels-Incentive-Grant/Pages/Alternative-Fuel-Vehicles.aspx>.

Please complete the rebate form and upload all required documentation as described in the *Rebate Program Guidance*. Failure to do so may result in a rebate not being issued. Payment should be received four to six weeks after processing.

Applying for a (check all that apply):

- Battery Electric Vehicle
- Plug-In Hybrid Electric Vehicle
- CNG (Compressed Natural Gas) Vehicle including OEM/Certified Retrofit only
- LPG (Liquid Propane Gas) Vehicle including OEM/Certified Retrofit only
- Hydrogen Fuel Cell (FC) Vehicle
- One-Time Preowned (Must meet all eligibility requirements)
- Demonstration Model Vehicle (Must meet all eligibility requirements)
- Additional Rebate (Must meet all income requirements)
- Electric Motorcycle

Note: P.O. boxes are not acceptable.

Purchaser Name: _____

Address: _____

City: PA 9-Digit Zip Code: _____

Municipality: _____

County: _____

Social Security Number(s): _____

Daytime Phone Number: _____

E-mail address: _____

FOR DEP USE ONLY

Date Received: _____

Account Code: 6007900000-0000-3577209000-3572042620-6602022

Rebate #: _____

Approval Date: _____