

Crook County Weed and Pest Special Management Program Policy and Procedures

Cost Share Designation

Crook County Weed and Pest: 80% Landowner: 20%

Acreage Calculation: 1% of the total acreage leased or owned by any one resident.

Example: 5000 acres × 1% = 50 acres

Landowner: *Landowner* means any owner or lessee of State, municipal or private land, and including an owner of any easement, right-of-way or estate in the land. Federal Landowners mean the federal agency having jurisdiction over any lands affected by the act (Wyoming Weed and Pest Control Act of 1973) Title 11, Chapter Five, (a)(xx).

Registration: Landowners are required to register by **April 15th** to participate in the program. This registration enables the district to conduct **annual evaluations** of the treatment zones.

Chemical Application: Chemicals must be applied within the fiscal year of purchase (July 1 - June 30).

Reimbursement Requirements: Reimbursement is contingent upon submission of the following to the district office, Commercial applicators are not responsible for submitting the following.:

- *Invoice*
- *Daily application records* in accordance with Section 4: Pesticide Applicator Recordkeeping
- *GIS coordinates*

Additional Guidelines:

- Chemicals cannot be charged to another party without prior approval on file at the Weed and Pest Office.
- Restricted-use chemical purchases require a valid certified private or commercial applicator's license. Without a license, purchases may be allowed with prior approval via a chemical authorization form.
- Credit card fees are non-reimbursable.
- Mileage reimbursement follows federal government rates, with additional payments subject to district board discretion.
- Any rude, insolent, abusive, or disrespectful language will not be tolerated and may lead to the removal from Crook County Weed and Pest property and terminate your program participation.

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In accordance with Chapter 2, Weed and Pest Special Management Programs,

Section 3. Implementing a Special Management Program

Prior to the final approval of such a program, the district must provide public notice at least 10 days before the first application, as required by W.S. 11-5-303(c)(v).

Section 4. Landowner Cooperative Agreement

1. Landowners must sign up by **April 15** for the following year Programs
2. Landowners understand the district must provide public notice at least 10 days before the first application, as required by W.S. 11-5-303(c)(v).
3. Landowners will be asked to present the following once every five (5) years.
 - a. A Map with treatment zones,
 - b. Type of treatment
 - i. Tordon, 24-D, Surfactant
 - ii. Quinstar, Overdrive, MSO
 - iii. District fiscal year option set by district board; mode of action may vary
4. Integrated Pest Management including herbicide option listed above and Bio Control
5. Allowing the district to evaluate the treatment zones once every five(5) years
6. Give estimated annual district costs and landowner costs, including labor and equipment expenses incurred by the landowner;
 - a. (Weed and Pest will assist in this.)
7. Disclose any other funds received by the landowner from any other sources for the treatment of the targeted species;
8. Understand Weed and Pest will give notification before evaluation
9. The district board may reimburse the labor and equipment expenses incurred by the landowner in good faith that exceed the landowner's cost-share obligation.

Section 7. Annual Program Review

The district supervisor shall annually prepare a report of the special management program for the district board before the district board's annual review. The report shall include:

- (A) The participating landowners' names;
- (B) Any government agency participation;
- (C) The cost of product supplied;
- (D) The application costs;
- (E) The number of acres treated;
- (F) The district's cost, the participating landowners' cost, the government agencies' costs, and the total cost; and
- (G) A brief assessment of the program's overall successes and setbacks for the year.

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In accordance with Chapter 62 Pesticide Dealer and Applicator recordkeeping reciprocal licensing for pesticide applicators

Section 4. Pesticide Applicator Recordkeeping.

(a) *Commercial applicators must maintain records for any commercial pesticide application. The records must include all of the following:*

- (i) The name and address of the person for whom the application was made, and if applicable, who purchased the pesticide;
- (ii) The location of the pesticide application;
- (iii) The size of the area treated;
- (iv) The crop, commodity, stored product, or site to which the pesticide was applied;
- (v) The pest controlled;
- (vi) The pesticides applied, including:
 - (A) The brand name of the pesticide;
 - (B) The EPA registration number;
 - (C) If applicable, the state special local need registration number;
 - (D) The total amount of pesticide applied per location per application;
 - (E) The rate of application; and
 - (F) The method of application;
 - (I) The date and time of application;
 - (II) The temperature and wind direction and speed at the time of application;
 - (III) The name and certification number of the commercial applicator that made or supervised the application, and if applicable, the name of any apprentice commercial applicators that made the application under the direct supervision of the commercial applicator; and
- (IV) The records required under Section 6 of Chapter 28.

(b) Records of customer notification required in Section 12 of Chapter 28.

(c) *Private applicators must maintain records for restricted use pesticide applications that include all of the following:*

- (i) The brand or product name, and the EPA registration number of the restricted use pesticide that was applied;
- (ii) The total amount of the restricted use pesticide applied;
- (iii) The location of the application, the size of area treated, and the crop, commodity, stored product, or site to which a restricted use pesticide was applied. The location of the application may be recorded using any of the following designations:
 - (A) County, range, township, and section;
 - (B) An identification system utilizing maps, written descriptions, or both that accurately identify location;
 - (C) An identification system established by a United States Department of Agriculture agency that utilizes maps and numbering system to identify field locations; or
 - (D) The legal property description;
 - (iv) The month, day, and year on which the restricted use pesticide application occurred; and
 - (v) The name and license number of the private applicator who applied or who supervised the application of the restricted use pesticide.

(c) All persons required to keep records under this section must allow the Department to inspect them during normal working hours.

(d) Commercial and private applicators must maintain and retain all required accurate and legible records of all pesticides applied during an application for two years from the date of that application.