



# NORTH BRIGHTON CLUB

*“Snooker, Billiards, Friendship”*

ABN 44 870 849 458

14 WARLEIGH GROVE, NORTH BRIGHTON, 3186

northbrightonclub.secretary@gmail.com

northbrightonclub.org.au

## Contents

|  |   |
|--|---|
| Club By-Laws .....                       | 2 |
| Article 1 – Constitution & By Laws ..... | 2 |
| Article 2 – Membership & Finance .....   | 2 |
| Article 3 – Competitions .....           | 3 |
| Article 4 – Life Members .....           | 4 |
| Article 5 – Keys and Access.....         | 4 |
| Article 6 – Basic Club Rules.....        | 5 |
| Article 7 – AGM Voting.....              | 5 |
| Definitions.....                         | 7 |
| Team Responsibilities .....              | 8 |
| Code of Conduct .....                    | 9 |



# NORTH BRIGHTON CLUB

*"Snooker, Billiards, Friendship"*

ABN 44 870 849 458

14 WARLEIGH GROVE, NORTH BRIGHTON, 3186

northbrightonclub.secretary@gmail.com

northbrightonclub.org.au

## Club By-Laws

### Article 1 – Constitution & By Laws

1. In the event of discrepancy between these By Laws and the "Club Constitution" the "Club Constitution" shall prevail.
2. The club, its members and any visitors must comply with the Liquor license conditions. The North Brighton Club BYO liquor licence permits consumption of alcohol on the premises between the hours of 2PM and midnight Monday to Saturday only  
  
It does not include Sundays.
3. Any change to these By Laws made by the Club Management Committee "**The Committee**" must be distributed to all financial members within 21 days of such change.

### Article 2 – Membership & Finance

1. All nominated competition players are to be Financial Members<sup>1</sup> of the club, before being permitted to participate in association competitions unless written authority has been obtained and granted from the committee.
2. Annual membership fees are due on the 1<sup>st</sup> of January every year and must be paid by the 14<sup>th</sup> of January every year. Any member whose fees are still outstanding by 1<sup>st</sup> of February will no longer be considered as Financial Members<sup>1</sup> and will have all members rights suspended.
3. Any member facing financial hardship is encouraged to contact the committee to discuss a payment plan to cover up-coming subscriptions. Contact should be made before the subscriptions are due.  
Any member who has entered into a payment plan agreement is deemed to be a fully paid-up financial member of the North Brighton Club for any purposes required by these by-laws or the constitution.
4. Due to our Liquor License it is mandatory that all Members when attending the club are to sign in and out of the attendance register. Guests are to sign in and out of the guest register. Please ensure **ALL** details are filled in.
  - i) Date
  - ii) Name
  - iii) Time in
  - iv) Time out.
5. During any practice, competitions and or coaching clinics held at the club, members, participants and members guests are required to sign their attendance in the visitors register / sign in book.
6. Non-members may attend the club to practice or play with a member and are welcome to use the facilities, however that individual is restricted to attend only 3 visits per calendar year. The Member may incur disciplinary action if this rule is not observed. Individuals attending official coaching clinics, approved in writing by the committee, are exempt from this rule.



# NORTH BRIGHTON CLUB

*"Snooker, Billiards, Friendship"*

ABN 44 870 849 458

14 WARLEIGH GROVE, NORTH BRIGHTON, 3186  
northbrightonclub.secretary@gmail.com  
northbrightonclub.org.au

7. New membership applications may only be nominated and seconded by individuals who have been a full Financial Member<sup>1</sup> of the club for a minimum period of 12 months. All new member applications are to be directed to the Senior Executive of the committee for discussion before an application for new membership is submitted
8. Any membership applications accepted by the club are deemed to be null and void if payment of membership fees is not received within 2 months of being notified of acceptance.
9. A member who is not a Financial member<sup>1</sup> is **NOT** entitled to use the clubs' facilities as a guest.
10. By joining the club and signing the membership form or renewing membership, members agree to:
  - i) Abide by these By-Laws, Team Responsibilities (below) and Code of Conduct (below). Breaches of these requirements may result in the committee seeking to suspend or cancel membership.
  - ii) Agree to images and attendance of themselves being recorded by any security devices installed in and around the club.

## Article 3 – Competitions

### Section 1 – Association delegates.

1. The Committee shall review, approve and appoint club delegates for each of the relevant competition associations if required.

### Section 2 – Selection, Captains & Attire.

1. The Committee shall review and may appoint a Chairman of Selectors to assist in the selection and coordination of all participating Nth Brighton sides in Association competitions. If no Chairman of Selectors is appointed any issues involving team selection will be addressed and resolved by the President.
2. All sides nominating for Association competitions must include
  - i) Captain
  - ii) Competition and Grade.
  - iii) Captains and players names are to be submitted to the committee for approval, before the submission to the relevant association competition.
  - iv) The submission of the sides will be managed by the club secretary.
3. All members playing in competitions are required to wear proper attire during matches and must comply with dress regulations of the relevant associations.
4. The team captain must notify the committee of any disciplinary action, by any Association against a North Brighton club member (or team), within 7 days of such notice.
5. All players are required to contribute to the cost of supper for home matches if the North Brighton Club chooses not to fund supper costs.



# NORTH BRIGHTON CLUB

*"Snooker, Billiards, Friendship"*

ABN 44 870 849 458

14 WARLEIGH GROVE, NORTH BRIGHTON, 3186  
northbrightonclub.secretary@gmail.com  
northbrightonclub.org.au

6. While representing the North Brighton Club in competition all members are required to act in a courteous, fair and sporting manner. The committee will seek to suspend or cancel membership in the event of breaches of this requirement.
7. Ensure the Snooker room, Players' Lounge and supper room are left clean and tidy at all times.

## Section 3 – Inhouse Competitions.

1. The committee will ask for submissions for volunteers (or will appoint a member or members) to organize and coordinate inhouse competitions for the relevant year.
2. At the completion of the yearly in-house competitions the coordinator shall supply the committee/secretary with all of the details of winners so that awards can be organized and honour boards updated.
3. In-house Competitions
  - i) Kevin Smythe Open Snooker
  - ii) Cliff Hatton Handicap Snooker
  - iii) Robby Foldvari Open Billiards
  - iv) Cole Sayers Handicap Billiards
  - v) Xmas Mini Snooker

## Article 4 – Life Members

1. The title of Life Member of the club may be conferred upon such persons rendering outstanding services on behalf of the club.  
Nominations for Life Membership can be made to the committee by any member of the club.

## Article 5 – Keys and Access

1. Keys may be provided to new members, immediately, if approved by the committee or after a three (3) month period.
2. Keys may not be lent out or shared by members, to other members, unless approved in writing by the committee.
3. Keys may never be loaned to non-members. The committee will seek to suspend or cancel membership in the event of breaches of this rule.
4. When membership is terminated, either voluntary or enforced the key & access FOB must be immediately returned.
5. It must be noted that the committee requires that all members must be aware of their responsibility regarding the security of the club rooms and the building. It is imperative that members secure the building when leaving the clubrooms.
6. Key FOB's and access keys if lost must be reported to the secretary immediately and may be replaced at a cost of \$25.00 each.
7. A members access FOB may be disabled if a member is not classed as a Financial Member<sup>1</sup>.



# NORTH BRIGHTON CLUB

*"Snooker, Billiards, Friendship"*

ABN 44 870 849 458

14 WARLEIGH GROVE, NORTH BRIGHTON, 3186  
northbrightonclub.secretary@gmail.com  
northbrightonclub.org.au

## Article 6 – Basic Club Rules.

1. When practicing snooker at the club use the snooker practice balls provided.  
**DO NOT** use the **1G** snooker competition balls.
2. If you are the last person to leave, please ensure that lights, heating / air conditioning are turned off.  
Please check both toilet lights as well.
3. Please respect the club and other members, clean up after yourself and empty the bins if you see they are full.
4. **NO FOOD** is allowed in the Snooker room.
5. After competition nights ensure that each entire set of the **1G** snooker balls are in the correct case and ensure they are put away properly.
6. When practicing at the club, the use of the override key for table lights is strictly forbidden and may result in cancellation of membership.
7. Playing on the tables without the table lights on is strictly forbidden and the committee will seek to terminate the membership of any member contravening this by-law.
8. It also should be noted that suitable footwear must be worn, while at the club, at all times.

## Article 7 – AGM Voting.

All members attending the AGM by way of technology are to be introduced as they come 'online' so that it can be confirmed by the chair of the meeting that all members present in person and by way of technology can simultaneously interact.

### 1. Election of Executive and General committee members.

- a. Nominations for a given committee position will be called for prior to the AGM. However, as per our constitution further nominations can be made on the night and as such will be called for during the AGM at the time the given position is to be voted upon.
- b. If there any objections to a nominee, they are to be raised prior to the vote for the position to which that person has been nominated.
- c. Nominees are entitled to make a short speech in support of their nomination.
- d. Once voting has completed for a given position, the result will be FINAL. No further objections will be considered on the night of the AGM or in the future.



# NORTH BRIGHTON CLUB

*“Snooker, Billiards, Friendship”*

ABN 44 870 849 458

14 WARLEIGH GROVE, NORTH BRIGHTON, 3186

northbrightonclub.secretary@gmail.com

northbrightonclub.org.au

## 2. Voting Procedure.

- a. As per the constitution, members may vote in person or by way of technology. No proxy votes are accepted.
  
- b. If a secret ballot is required as more than one person has nominated for a given position, a Returning Officer will be appointed to collect and tally the votes. For members attending by way of technology their voting preferences will be indicated to the returning officer and it will be his/her responsibility to keep those voting preferences confidential.
  
- c. Where several people are to be listed on a voting slip, they will be listed in alphabetical order.
  
- d. All voting slips are to be disposed of (ideally shredded) at the conclusion of the AGM. This will be the responsibility of the returning officer.



# NORTH BRIGHTON CLUB

*"Snooker, Billiards, Friendship"*

ABN 44 870 849 458

14 WARLEIGH GROVE, NORTH BRIGHTON, 3186

northbrightonclub.secretary@gmail.com

northbrightonclub.org.au

## Definitions

### <sup>1</sup>Financial Member

A Financial Member is considered to be a member: -

- Whose subscription fees are paid up to date (or who has entered into a payment plan as outlined in Article 2).
- Who has no monetary debts to the club outstanding (such as, but not limited to, match fees)



# NORTH BRIGHTON CLUB

*"Snooker, Billiards, Friendship"*

ABN 44 870 849 458

14 WARLEIGH GROVE, NORTH BRIGHTON, 3186

northbrightonclub.secretary@gmail.com

northbrightonclub.org.au

## Team Responsibilities

- It is the captain's responsibility to pick the team for each week's play. The North Brighton Club expect all members registered for a team and approved by the committee to represent in competition to be allocated a fair amount of matches throughout the home/away season (considering availability, match ups and desire to play weekly as opposed to as a fill-in only).
- All players must adhere to competing Association rules, by-laws, dress code, etc.
- It is **NOT** the responsibility of the captain to complete the following tasks, just to ensure that they are all done. All team members on the night are expected to play their part in getting all of these tasks performed in a timely manner. To contribute, all players require to arrive at the club early to prepare for the evening and or clean up after games and or after supper.
- If running late the player **MUST** contact the captain to advise as soon as possible. Team members are expected to stay for supper at home and away venues and contribute to home supper clean up and premises lock up. Exemption by pre arrangement with the captain is possible however ongoing exemption due to special circumstances requires approval by the senior executive of the Club committee.
- For home games, organize opening up and closing of the room and organize closing up after the match (including, but not limited to the following)
  - Prepare tables for play, ensure the snooker and supper rooms are neat and tidy
  - Empty dishwasher
  - Provide any additional supper items, prepare food for supper
  - Replenish toilet paper, hand soap from the players' lounge cupboard
  - Prepare a team sheet, brush, block and cover the tables after use
  - Ensure the table iron, light override is switched off and the override key safe is locked properly and returned to the cupboard with 1G competition balls.
  - Ensure that all cups, bottles, cans, glasses, wrappers etc. are cleared from the Snooker room, Players lounge and supper room (Bottles and cans to be placed in the recycle and any crockery and utensils loaded into the dishwasher)
  - If bins are overloaded empty to outside council bins.
  - Switch the dishwasher on
  - Send the completed team sheet to the relevant score registrar
  - Ensure all air conditioners are switched off
  - Ensure all lights are switched off
  - Ensure all external doors are securely closed
  - Ensure the roller door to the street is closed if last out

Where applicable during and after general practice, the above housekeeping and lock up requirements should be completed.





# NORTH BRIGHTON CLUB

*"Snooker, Billiards, Friendship"*

ABN 44 870 849 458

14 WARLEIGH GROVE, NORTH BRIGHTON, 3186

northbrightonclub.secretary@gmail.com

northbrightonclub.org.au

## Code of Conduct

- Friendly respectful behavior are requirements of all North Brighton Club members. All members must display these qualities at all times including and not limited to:
  - Display friendship to other club members and teams, support, when possible, with preparation of tables, clean up, lock up etc.
  - Respect other members' preference to practice in a quiet environment and without interruption.
  - The sound system in the John Wiseman snooker room was installed for members enjoyment, it's ok to use if members present are ok with the usage and volume.
  - Encourage members to treat the club and equipment with respect ensuring no prohibited spot practice continually potting balls off a spot or adjoining a spot.
  - Encourage other members and guests to clean up after themselves and not leave cups, glasses, wrappings in club rooms for others to clean up.
  - During competition nights, competing players can practice with lights from 6.30pm. If lights are used on completion of games for additional practice they must be switched off as soon all competition games are completed. Encourage members to enjoy this privilege within the time.
  - Refer any membership enquiries to the President or Vice President for prior discussion with prospective new members.
  - Be familiar with the North Brighton Club Rules and by-laws.
  - Respect the club and your fellow members in the spirit of friendship.