

Bylaws of the Badger Orienteering Club

(Amended January 2019)

ARTICLE 1: NAME AND LOCATION

The name of the organization shall be “Badger Orienteering Club” (“BGR” or “the Club”). The principal office shall be located in Wisconsin, with an address to be determined by the BGR officers as needed.

ARTICLE 2: PURPOSE

- A. BGR is organized and operated exclusively to promote and foster participation in the sport of orienteering. This includes educating BGR members and the general public about the sport of orienteering.
- B. BGR members will set up and host orienteering events, which will be open to members, as well as to any individual who pays the entry fee. BGR may occasionally organize an event in collaboration with other orienteering clubs.
- C. BGR will pursue and support the production and maintenance of suitable maps of publicly accessible lands to be used for orienteering events. All maps produced for BGR by either volunteers or contractors are intended to be copyrighted by BGR.
- D. BGR will not, as a substantial part of its activities, attempt to influence legislation or participate to any extent in a political campaign for or against any candidate for public office.

ARTICLE 3: MEMBERSHIP

- A. Any person, regardless of sex, race, national origin or creed, may be a member of BGR, provided they submit the annual application and membership dues.
- B. No person shall be denied membership or participation in BGR activities unless banned by the United States Orienteering Federation (USOF) or the International Orienteering Federation (IOF), or the BGR Board of Directors finds by unanimous vote that said person has performed actions that are severely detrimental to the purposes organization or reputation of BGR.

C. Membership types:

Individual membership

An individual membership is entitled to one vote.

Family membership

For up to two adults and minor dependents living in the same household.

A family membership is entitled to two votes.

Group membership

A group membership shall be in the name of the coach/leader or organization name for a team, group, or troop sponsored by a school or youth organization.

The group's leader is entitled to an entry discount at local meets, and the members of the group are entitled to the age-appropriate entry fee at local meets. A group membership is entitled to one vote.

- D. Dues for each membership category shall be set by the Board of Directors (see Article 6). The consideration of dues may include the cost to reward volunteers and cover expenses. Those individuals serving on the Board of Directors shall be exempt from dues during their terms.
- E. Length of Membership. Membership becomes effective upon receipt of the application and dues and is valid for the calendar year specified during purchase.
- F. Membership benefits. Members in good standing may receive all the benefits of membership. These may include attending membership meetings and members-only activities; serving on the Board of Directors; receiving communications; and discounted entry fees at regular BGR events.

ARTICLE 4: MEETINGS OF THE MEMBERSHIP

- A. An annual meeting of the general membership shall be held during January or February of each calendar year for the purpose of electing officers, receiving reports, and any other business that may arise.
- B. Additional meetings of the general membership may be called by majority vote of the BGR officers, to facilitate the conduct of club business such as meet coordination, financial reviews, and club agenda discussion.
- C. Special meetings of the general membership may be called by written request of at least twenty-five percent (25%) of the total membership, submitted to any officer. Such meetings shall be scheduled within 60 days of receipt of the written request.
- D. Notification of any meeting of the membership shall be delivered via email to members at least 14 days prior to the meeting.
- E. A quorum at any meeting of the general membership shall consist of at least 50% of the officers, plus those members participating in the meeting. Participation in meetings may occur either in person, or via electronic communication or telecommunication.
- F. Voting for elections and policy measures may occur in person or by proxy via electronic communication or telecommunication.

ARTICLE 5: GOVERNANCE

- A. The Board of Directors (“Board”) shall consist of 3 elected officers (President, Treasurer and Secretary). The officers may appoint one or more committee chairs, who will also be Board members. Committees chairs may include, but are not limited to:
 - Mapping coordinator
 - Course setting chair
 - Website administrator
 - Park/property owner liaison
 - Equipment manager
 - Event promotion and community engagement coordinator
 - Volunteer engagement coordinator
- B. The Board of Directors ensures adherence to the Bylaws. The Board is responsible for supervising BGR operations, which may include adoption rules or resolutions which are consistent with the Bylaws. The Board may take action on any regular business of the Club by verbal or electronic discussion. At the Board’s discretion, major policy issues may be decided by polling all members at a special or general meeting.
- C. Officers, committee chairs, and other BGR members, shall not receive salaries or payments for services performed in executing duties for BGR, but they may be reimbursed for expenses paid to carry out the duties of their position.

- D. Nominations and appointments. Any member in good standing of the Club may nominate or be nominated for an officer position. Self-nomination is allowed and encouraged. Nominations for officers may be made to the secretary at any time prior to the annual membership meeting, or from the floor at the annual membership meeting. Members under the age of 18 are not eligible to hold an officer position. Any member in good standing of the Club may be appointed to a committee chair position by a majority vote of the officers.
- E. Elections. Officers shall be elected by a simple majority vote at the annual general meeting.
- F. Term of office. Officers serve a one-year term. No person shall serve more than five consecutive terms in the same officer position. Committee chairs serve a variable term as determined by the officers.
- G. Vacancies. A vacancy in the position of any officer will be filled by appointment by the Board, until the next election.
- H. Removal. Board members may be removed for cause by an affirmative vote of a majority of the votes of members, other than members of the Board.
- I. Specific Duties. The duties described below will become effective immediately following the election of officers at the first meeting subsequent to the adoption of these Bylaws.

President

- Prepares the agenda and presides at all meetings. Any member may submit an idea for the agenda to the president, for consideration by the Board.
- Supervises the functions of BGR to insure accordance with the Bylaws and approved policies of BGR.

Treasurer

- Maintains accurate and up-to-date records of the financial affairs of the Club.
- Pays bills and collects and deposits income of the Club.
- Provides a financial report at the annual general meeting.
- Files required state and federal tax documents in a timely manner.

Secretary

- Takes minutes at Board and general meetings, including any votes and actions approved. The minutes shall be distributed to the membership.
- Maintains and keeps current membership lists, including email contact information.
- Ensures that notices are duly given in accordance with the provisions of these Bylaws.
- Keeps and maintains an up-to-date copy of the Bylaws.

ARTICLE 6: FINANCES

- A. For the year 2019, membership dues shall be \$10 for individual memberships and \$15 for family memberships. In subsequent years, dues shall be determined by the Board.
- B. Event entry fees and any discounts offered shall be determined by the Board.
- C. BGR is a non-profit organization. Any monies received by BGR will be spent for carrying out the stated purpose of the Club.
- D. The treasurer shall be authorized to approve payment of regular expenses which maintain the normal operations of the Club. All such payments must be documented with receipts or invoices.
- E. Authorization for expenditures other than regular operating expenses shall be made by a majority vote of the officers.
- F. All checks or other payments issued in the name of the Club shall be signed by either the treasurer or the president. All funds of the Club shall be deposited in a financial institution approved by the Board.
- G. None of the net earnings of the Club shall inure to the benefit of individual members. No loans shall be made by the Club to any individual or entity.

ARTICLE 7: DISSOLUTION

In the event of dissolution of BGR, the net assets shall be given to one or more not-for-profit organizations with a purpose substantially similar to that stated in Article 2, which qualify as exempt organizations under the Internal Revenue Code.

ARTICLE 8: ADOPTION AND AMENDMENT OF BYLAWS

- A. Adoption of these Bylaws requires a simple majority of those voting at a general or special meeting.
- B. Amendment of these Bylaws requires approval by a two-thirds (2/3) majority of those voting at a general or special meeting.