



Capabilities Statement

Elite Tax & Financial Solutions, LLC is a full-service accounting and management firm specializing in business consulting, auditing, accounting, tax preparation, and training. For over 25 years, we have delivered quality services to government agencies, companies, and non-profit organizations nationwide.

As a WOSB and MBE we pride ourselves on providing solutions, leadership, integrity, and a commitment to excellence that help our clients meet their financial goals.



Financial Services

Accounting Software & Training

- Financial Reporting
- General Ledger Entries
- Record Payments & Adjustments
- QuickBooks Set Up, Training & Maintenance

Tax Planning

- Tax Preparation
- Tax Compliance
- Tax Management

Budgeting

- Financial Analysis
- Financial Data & Compliance

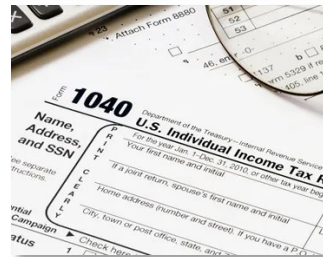
Internal Controls

- Analysis of your practices & goals with suggestions for improvement

Payroll Management

Audit Assistance

- Payroll, Workers Comp, Insurance



NAICS Codes

541219: Other Accounting Services

541211: Offices Of Certified Public Accountants

541213: Tax Preparation Services

541214: Payroll Services

541519: Other Computer Related Services

541611: Administrative Management And General Management Consulting Services

541618: Other Management Consulting Services



Corporate Data

CAGE: 98MR2 | **UEI:** EDZAKFTQM9H6

Gov. Business POC: Bernadine Harris

Phone: (301) 955-0478

Email: bernadine@eliteaccounting.tax

Address: 9500 Medical Center Drive, Suite 280
Upper Marlboro, MD 20774

Website: www.eliteaccounting.tax

Work Area: National



Differentiators

- Premiere accounting, business and value added services in a secure, cutting edge, cloud-based environment
- Real time access to financial information for users on a “need to know” basis.
- Streamlined and customized financial reporting for multi or single entity companies.
- Solidarity and continuity across all accounting and administrative services, seamless communication and plan implementation between users, project managers, advisors and legal team.



Past Performance

Community Multi-Services, Inc.

Date(s): 2010-Current | **Value:** \$547k+

Details: Provide CFO services. Monthly reconciliations and Financial Statements. Annual Audit Preparation. Annual Industry Specific Cost Report. Monthly and Annual Budget Reports. Financial Analysis.

Unique Ironworks & Development, LLC

Date(s): 2020-Current | **Value:** \$130k+

Details: Provide CFO Services. Monthly Reconciliations and Financial Statements. Annual Review Statements. Audit Preparation. Certified Payroll Reports. Payroll Reporting. Financial Analysis. Loan Packaging.

H.I.S., LLC | Fast Express, Inc. | HIS Restoration, LLC

Date(s): 2019-2021 | **Value:** \$93k+

Details: Provide CFO Services. Monthly Reconciliations and Financial Statements. Audit Preparation. Payroll Processing and Reporting. Loan Packaging. Customized weekly cash reports.