

TCCF

Board Meeting Minutes

2nd Half 2024



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MINUTES
Tubac Community Center Foundation Board
August 6, 2024 9:05AM
Tubac Community Center
Conference Call/ in Person

CALL TO ORDER

Kate Penland called the meeting to order at 9:05 AM. In Attendance: Brenda Camou, Rochelle Ulrich, Claire McJunkin, Grace Alegria, Reid Penland, via zoom: Leslee Bangs, Kim Etherington. Absenting: Lil Hunsaker, Mae Long

CALL TO THE PUBLIC

No one addressed "call to the public".

APPROVAL OF MINUTES FROM PRIOR MEETING

The July 2 minutes were approved as presented.

TREASURER'S REPORT

Beginning Balance	\$23,133.16	This includes three donations totaling \$900.00
Deposits	1,161.00	
Expenses	- 1,276.78	
Ending Balance	\$23,017.38	

The Treasurer's report was approved as presented.

HOUSEKEEPING

Next Blood Drive Saturday, August 17, 2024

Please encourage friends and neighbors to consider donating and register at
American Red Cross.com

COMMITTEE REPORTS

Facility and Grounds

Kim/Reid

Bailey reported an odor in the library in the morning. The filter will be replaced.

It was recommended that the filter be replaced, the temp turned down at night and possibly installing a dehumidifier

One toilet has been replaced in the ladies restroom

The fire alarm was discussed... No-one, including the fire department and County know anything about the alarm.

A record of problems with the alarm will be initiated.

Art on the Wall will be installed in the front hall. The art of local students will be displayed.

Facility Maintenance/ Front Desk

Rochelle

Front desk in need of Wed and Fri pm volunteers.

We are having problems with the building being left unlocked. The code will be changed in October. A notice will be placed in each lock box stating that to lock the box, the black button must be engaged and the code reentered.

The possibility of security cameras was discussed

Community Outreach

Claire

We have an excess of medical equipment. Claire will take some to BCI in Nogales where it is very much appreciated.

Community Lunch

Mae

Lunch will resume in October. We will need to advertise for the fall

Technology

Reid and Kim

no Arizona community was approved for a Recompete Grant

Fund Raising

Claire

A motion was approved to spend \$765.00 on remit brochures and envelopes aimed at raising money for the TCC.

Pickleball

The signs are about to be hung!!!

OLD BUSINESS

Insurance for TCC property

Still in the works and looking for the best providers

B-1

Chamber will be leaving B1 sometime in the near future. We need to gather information from potential shared users.

Resolution 2024

TCC representatives will meet with County regarding facility usage.

Grant Committee

A committee of locals is needed...

NEW BUSINESS

TCC 25th anniversary

It was suggested that a "reception" be held after the October Citizens' Council Meeting

Chamber request for space and storage during festival

A motion was made and carried to allow the chamber to use B1 and additional storage space during festival.

Improving the outside entry to TCC was discussed.

NEXT BOARD MEETING - Tuesday September 3, 2024 9AM. TCC Board Room
No Study group in August unless needed.

These meetings will be in person and Zoom.

Meeting adjourned 10:35

Submitted by Brenda Camou

MINUTES
Tubac Community Center Foundation Board
September 3, 2024 9:05AM
Tubac Community Center
Conference Call/ in Person

CALL TO ORDER

Kate Penland called the meeting to order at 9:05 AM. In Attendance: Brenda Camou, Rochelle Ulrich, Claire McJunkin, Grace Alegria, Reid Penland, Mae Long. Via zoom: Kim Etherington. Absenting: Lil Hunsaker, Leslee Bangs

CALL TO THE PUBLIC

Mary Gilbert addressed the board. She tutors a small group of special needs children in B3 from 10-3, M, W, Th. She is funded by an Empowerment Grant. She hopes to have an event at TCC in the future.

APPROVAL OF MINUTES FROM PRIOR MEETING

The August minutes were approved as presented.

TREASURER'S REPORT

Beginning Balance	\$23,017.38	This includes three donations totaling \$700.00
Deposits	1,581.00	
Expenses	- 1,361.75	
Ending Balance	\$23,236.65	

The Treasurer's report was approved as presented.

HOUSEKEEPING

Next Blood Drive Saturday, October 19, 2024
Please encourage friends and neighbors to consider donating and register at
American Red Cross.com

COMMITTEE REPORTS

Facility and Grounds

Kim/Reid

Still having problems with leaky toilets
Large tree branch fell on roof but did no damage!!
Leak in a window in Long Room
Grounds covered with weeds!!

Facility Maintenance/ Front Desk

Rochelle

Plans a meeting with desk volunteers Wednesday, Sept. 24
Still needs a few desk volunteers

Community Outreach

Kim

Calendar: Art club will no longer use B3
Tai Chi and Writers' Group are currently "on leave"
Mariposa Health Center will hold a Suicide Help/Prevention meeting Monday, Sept. 9

Claire

Kino Boarder and BCA will take and repair, if necessary, any medical equipment. They are especially in need of hearing aids.

Fund Raising

Claire

A fund raising brochure is being prepared describing the activities at TCC and asking for suggestions. It will be introduced at the October Citizens' Council Meeting.

Community Lunch

Mae

Lunch will resume October 3. We will need to advertise for the fall. Wisdom's will be the first provider.

Technology

Reid

We have four wireless microphones. In order to safeguard them, should those who would use them undergo training, or should they bring their own?

Pickleball

Pickleball

The signs being hung!!!

OLD BUSINESS

Insurance for TCC property

Still in looking for the best providers

Resolution 2024. Facility Usage

County has yet to respond

TCC 25 Year Celebration October 2

In planning stages with Citizens' Council

Inviting all users to promote their programs

Front Entrance "Spruce up"

Estimates are needed for rehabbing railings and signage

NEW BUSINESS

Tubacweekly.com

Susanah

Promotes TCC and its activities

Hopes to partner with TCC to raise money for her site

Joint Non-profit outreach in November

Claire

Tubac Residents Roundup

to be held at TCA. Nov. 21. 4-6pm

TCC will participate

Candidates Forum

SCVCC will host forum in October

NEXT BOARD MEETING - Tuesday October 1, 2024 9AM. TCC Board Room
No Study group in September unless needed.

These meetings will be in person and Zoom.

Meeting adjourned 10:50

Submitted by Brenda Camou

Submitted by Brenda Camou

MINUTES
Tubac Community Center Foundation Board
October 2, 2024 9:00AM
Tubac Community Center
Conference Call/ in Person

CALL TO ORDER

Kate Penland called the meeting to order at 9:05 AM. In Attendance: Brenda Camou, Rochelle Ulrich, Claire McJunkin, Reid Penland, Mae Long, Grace Alegria. Via Zoom, Leslee Bangs, Kim Etherington

CALL TO THE PUBLIC

No one addressed "call to the public".

APPROVAL OF MINUTES FROM PRIOR MEETING

The September 3 minutes were approved as presented.

TREASURER'S REPORT

Beginning Balance	\$23,236.63
Deposits.	1,852.26
Expenses	518.30
Ending Balance	\$24,570.59

HOUSEKEEPING

Next Blood Drive Saturday, October 19
County Rabies Clinic November 16

COMMITTEE REPORTS

Facility and Grounds
Kim/Reid

Two unnecessary antennas were removed from the roof

Facility Maintenance/ Front Desk
Rochelle

Still need volunteers for Wednesday and Friday pm

Community Outreach
Claire

Medical Equipment.... BCA to take extras to the Border for immediate use!!

Mae

Community Lunch will begin this Thursday

Technology Committee
Reid and Kim

Mark Pace will be hired to synchronize and simplify the use of technology in the Long Room.

OLD BUSINESS

Insurance

Kate has been working with Dick York. They have saved over \$700 On our D&O policy!
Liability Insurance is still in the works!!

Art Wall

In approach to the front desk. Art work by local students first through eight grade will be rotated.

TCC 25 Anniversary celebration October 14

THS is preparing Historical panels relating to TCC. Goodies to be provided by Wisdoms

NEW BUSINESS

Fund Raising Brochure

Claire

Preliminary of the fund raising brochure to be distributed at Oct 14 SCVCitizen's, Council Meeting was presented and edited.

A motion was approved to spend \$1,150 on the brochure to include \$600 for Cheryl

Meeting will be continued Wednesday, October 16 at 10am.

NEXT BOARD MEETING - Tuesday May 7, 2024 9am. TCC Board Room

These meetings will be in person and Zoom.

Meeting adjourned 11:15

Submitted by Brenda Camou

MINUTES
Tubac Community Center Foundation Board
November 6, 2024 9:00AM
Tubac Community Center
Conference Call/ in Person

CALL TO ORDER

Kate Penland called the meeting to order at 9:10 AM. In Attendance: Brenda Camou, Rochelle Ulrich, Claire McJunkin, Reid Penland, Mae Long, Grace Alegria. Via Zoom: Kim Etherington, Absenting, Leslee Bangs

CALL TO THE PUBLIC

No one addressed "call to the public".

APPROVAL OF MINUTES FROM PRIOR MEETING

The October 1 minutes were approved as presented.

TREASURER'S REPORT

Beginning Balance	\$24,570.59	
Deposits.	2,387.00	
Expenses	4,216.94	cost of brochures: \$1,231.40
Ending Balance	\$22,740.65	

The treasurer's report was approved as presented

HOUSEKEEPING

County Rabies Clinic November 16
FOSCR and Rotary have reduced their storage use

COMMITTEE REPORTS

Facility and Grounds

Kim/Reid

Pickleball lights. Fence is being constructed around work area
Construction to begin in late November. Courts will be open during construction
Electrical lines will run from TCC
Flood Plane and additional electric lines should be considered.
TCC roof in need of attention. Trees are an additional threat that should be addressed proactively.

Facility Maintenance/ Front Desk

Rochelle

In need of front desk volunteers. Mae will cover Monday

Community Outreach

Claire

Medical Equipment.... Still have lots!!
Fund Raising. Brochures will be distributed at Nov. 11 Citizens Council and
At post office Nov, 12, 15 and 18.

Mae

Community Lunch doing well. Mae will submit a grant application to White Elephant to cover some of the cost.

Technology Committee

Reid and Kim

Mark Pace and Reid have been working to synchronize and simplify the use of technology in the Long Room. TVs and sound are coordinated!!

Insurance

Kate has been working with Dick York. Liability Insurance is almost complete. Cost will remain similar to current policy.

Community "Roundup"

November 21 at TCA from 4-6pm

TCCBoard will participate. TCCB made a \$200.00 contribution toward the event.

Art Wall

Efforts will be made to raise money for school art programs.

NEW BUSINESS

Changing building codes and security. Action will occur Jan. 1

Valley Assistance hopes to increase its presence at TCC. Kate will contact them for specifics.

SCVCC's request for storage space for historical records was granted although it will not be a secure site.

Board Elections for 2025

Rochelle and Leslee will prepare the slate. Kate will approach the Nature Center for a possible Board candidate.

Study Group Wednesday, November 20, 9am

NEXT BOARD MEETING - Tuesday, December 3, 2024 9am. TCC Board Room

These meetings will be in person and Zoom.

Meeting adjourned 11:15

Submitted by Brenda Camou

MINUTES
Tubac Community Center Foundation Board
December 3, 2024 9:00AM
Tubac Community Center
Conference Call/ in Person

CALL TO ORDER

Kate Penland called the meeting to order at 9:06 AM. In Attendance: Brenda Camou, Rochelle Ulrich, Claire McJunkin, Reid Penland, Via Zoom: Kim Etherington, Mae Long, Leslee Bangs. Absent, Grace Alegria

CALL TO THE PUBLIC

No one addressed "call to the public".

APPROVAL OF MINUTES FROM PRIOR MEETING

The November 6 minutes were approved as presented.

TREASURER'S REPORT

Beginning Balance	\$22,740.65
Deposits.	1,632.00
Expenses	2,206.00
Ending Balance	\$22,166.65

The treasurer's report was approved as presented

HOUSEKEEPING

Next Blood Drive, December 21, 9-12. Brenda will cover

The THS historic panels will remain in the entry for another few weeks

COMMITTEE REPORTS

Facility and Grounds

Kim/Reid

County has repaired water leaks. Water was turned off briefly due to delay in County's bill payment to Epcor!!

Long Room in need of new blinds.... If necessary TCCB may share the cost with County.

Gophers are abundant in front of building.

Rochelle

Desk coverage ok

Law Enforcement in B1 with over 30 attendees went well.

Community Outreach

Claire

Medical equipment doing well

Fund Raising very successful in raising awareness and financial support for the TCC

Technology

Reid

Tech speed has declined significantly

Mark Pace is working on a solution

A motion was approved to spend as much as \$2,000 for Mark's services

Lunch Program doing well. There will not be lunch on Dec. 26!

OLD BUSINESS

Roundup

Event was very successful. Kate will congratulate Dennis Eshelman on its success and suggest that in the future there be a gathering of all in attendance to recognize all participants.

Code Change

Hopefully by mid January It will be decided who gets the code and what their responsibility will be.... Otherwise the code will have to be changed again!!

Insurance

Our Liability Insurance has been renewed. However it does not include building contents. That is still in the works.

An insurance payment of \$1,640 was approved via text message.

Valley Assistance

We are still awaiting a response as to their plans.

NEW BUSINESS

Board Elections for 2025

A motion was made and passed to reelect the existing TCC Board for 2025.

New Fitness Class

A motion was passed to approve two classes weekly in stretching to be given by Anne Bartholemew, a certified fitness instructor. Classes will meet in B7, Tuesday and Thursday, 11am-12pm. The classes will be limited to 15 students.

Eckankar

A motion was passed to allow Eckankar to hold an informational meeting in January.

Tubac Festival of the Arts

A motion was passed to allow the Tubac Chamber to allow tractors, wagons and horses, Overflow parking, and the parking of 10-20 RVs for 2 nights on TCC property based on County approval.

B-1

A motion was made and approved to beautify B-1 and give it a more pleasant environment for users..

NEXT BOARD MEETING - Tuesday, January 7, 2025 9am. TCC Board Room

These meetings will be in person and Zoom.

Meeting adjourned 11:00

Submitted by Brenda Camou