

**POLICY FOR USE
OF
THE SONOITA AND TUBAC
COUNTY FACILITIES**

Attached to Resolution #2008-07

BACKGROUND

Santa Cruz County has acquired and operated building facilities and grounds in the East County and North County areas to provide space for local government services including a branch of the county library, Sheriff's sub station, and public works department.

The following statement constitutes Santa Cruz County policy regarding use of the County's government facilities located at Sonoita, Arizona and Tubac, Arizona. This policy may be revised from time to time as deemed necessary by the Board of Supervisors.

I. GENERAL

The county's government facilities located at Sonoita, Arizona and at Tubac, Arizona have been procured and developed by Santa Cruz County to provide in a reasonably convenient fashion those local government services that counties are authorized to provide pursuant to Arizona Revised Statutes. The facilities are thus located some distance from the county complex in Nogales, Arizona in areas that are seeing a certain level of growth and contain a current number of citizens who can be economically provided with certain governmental services.

II. COUNTY GOVERNMENTAL SERVICES

As stated above, the two county government facilities located outside of the Santa Cruz County seat in Nogales are for the primary purpose of providing governmental services. The priority services to be provided at these facilities include a number of those provided by Santa Cruz County government, and typically include maintenance facilities, law enforcement (Sheriff's Office) facilities, emergency services (when activated), and other offices and departments of county government as needed or as opportunities may develop. Such opportunities may come

to include court functions, outdoor recreation, etc., general meeting areas may be utilized for county government meetings, including occasional Board of Supervisors meeting and public hearings.

III. OTHER GOVERNMENTAL SERVICES

The two county government facilities may also be used to provide other governmental services. With the approval of the Board of Supervisors, the facilities may be made available to support other governmental activity and services that are not normally associated with a county office or department. This includes activities and services such as libraries, and **limited** educational activities such as college/university classes.

IV. COMMUNITY SERVICES

A. The two county government facilities have meeting space that may be utilized by non-profit community organizations for such activities as meetings, conferences, seminars and arts performances. The facilities will be made available for this purpose on an “as requested” and “as available” basis. Efforts will be made to provide meeting space on a “no cost” or “limited cost” basis depending on the frequency of use, need for cleanup, restoration, etc., provided however that the county reserves the right to charge users such amount as necessary to off-set expenses of use. Use of the facilities must not disrupt the normal governmental functions of the facilities. If the County determines, in its sole discretion, that space normally used for community services is needed for a governmental service, that space shall revert to the use of the County.

B. The governmental facilities are not available for private social functions or commercial purposes. They shall not be used to temporarily or permanently house any particular group, organization club, store equipment, inventory, furnishings, or for flea markets, sales or auctions. Notwithstanding the foregoing, the Board of Supervisors, may authorize longer term temporary use of the facilities for non profit organizations which provide economic development and related tourism services or health services.

C. The possession, consumption, or transfer of spirituous liquor (alcohol) is prohibited.

D. The facilities shall not be used for partisan political activity or campaign activity either in support of or in opposition to any candidate or ballot measure or to influence the outcome of any election.

E. Questions as to whether a desired activity, is allowed shall be referred to the County Manager or the County Manager’s designee. Scheduling of the use of meeting space at the

county's two governmental facilities shall be accomplished through the Santa Cruz County Facilities Manager.

F. County facilities use should be restricted to non profit making persons, groups and organizations for temporary short term and intermittent uses. Permanent use should not be available to persons, groups or organizations, except community organizations that may be approved by the Board of Supervisors to assist with administration of the facilities or as specified in Paragraph 4 (B) above.

G. Appropriate uses other than governmental should generally reflect the following types of interest: Recreation; Civic clubs; Community meetings; Chambers of Commerce; Citizen's Councils; Boy & Girl Scouts; Historical Societies; Children's Arts & Crafts; Blood drives; Voter registration drives; Elections; Pet vaccination clinics; Community celebrations; Senior citizen activities; Youth activities.

H. The county shall not enter into long term use agreements which require formal lease or rental agreements.