

# † THE LAST SUNDAY OF THE CHURCH YEAR †

8:00AM, Sunday, November 21, 2021 DIVINE SERVICE, SETTING TWO, LSB pg. 167

#### WELCOME TO MOUNT OLIVE LUTHERAN CHURCH!

We are honored to have you in worship with us today and pray God's blessings on your worship. If this is your first visit to Mount Olive, we hope your worship with us is a blessing and you find friendship and peace in this place. During this difficult time, we want to assure you that Mount Olive is taking all necessary precautions sanitizing our worship space, assuring social distancing, and safely preparing the sacrament. We hope to see you again and are happy to help in any way if you do not currently have a church home or are looking for one. Please ask an usher if you need assistance. We thank you for silencing your cell phones as you enter the sanctuary today.

#### AS WE GATHER

Do you remember what Jesus told His disciples about when He would return? Jesus said, "But concerning that day or that hour, no one knows, not even the angels in heaven, nor the Son, but only the Father. Be on guard, keep awake. For you do not know when the time will come" (Mark 13:32–33). Do you remember the promise the angels shared as Jesus ascended? "This Jesus, who was taken up from you into heaven, will come in the same way as you saw Him go into heaven" (Acts 1:11). Be on guard, keep awake, and remember He is coming soon.

#### HOLY COMMUNION

You are invited to commune with us by joining in confessing our faith in Christ and His real presence in the Sacrament. We affirm the presence in the Sacrament of Christ's true body and blood "through and in which we obtain the forgiveness of sins." During this time of precautions, we will utilize a communion practice in which no other human hands will be touching the wafer or the wine. Pastor Jason and the ushers will guide you through the process. If you have questions or are not a member of a Lutheran Church-Missouri Synod congregation, please speak with Pastor Zobel before communing.

**PRELUDE** 

"Answered Prayer"

Jim Tidwell

WELCOME

**OPENING HYMN** "All Hail the Power of Jesus' Name" (vs 1-2, 5-7) LSB 549 1 All the pow'r of Je - sus' name! Let hail an - gels pros-trate fall; 2 Crown Him, ye of our God, Who from His mar-tyrs al - tar call: 5 Sin - ners, whose love can ne'er for - get The worm-wood and the gall, kin-dred, ev - 'ry tribe, On ter - res-trial ball 6 Let ev - 'rv this 7 Oh. that with yon-der sa - credthrong We His feet may fall! at Bring forth the roy - al di - a - dem And crown Him Lord of all. Jes - se's rod the stem of And crown Him Lord of all. Ex - tol Go, spread your tro-phies at His feet And crown Him Lord of all. as - cribe And crown Him Lord of all. Him all maj - es - ty We'll join the ev - er - last - ing song And crown Him Lord of all. Bring forth the roy - al di - a - dem And crown Him Lord of all. Ex - tol the stem of Jes - se's rod And crown Him Lord of all. Go, spread your tro-phies at Lord His feet And crown Him of all. all maj - es - ty as - cribe And crown Him Lord of all. the ev - er - last - ing song And crown Him of all. We'll ioin Lord

## **CONFESSION AND ABSOLUTION**

INVOCATION LSB pg 167

P In the name of the Father and of the Son and of the Holy Spirit.

C Amen.

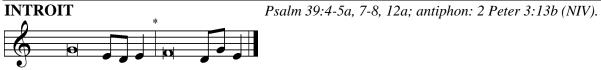
## **CONFESSION AND ABSOLUTION**

LSB pg 167

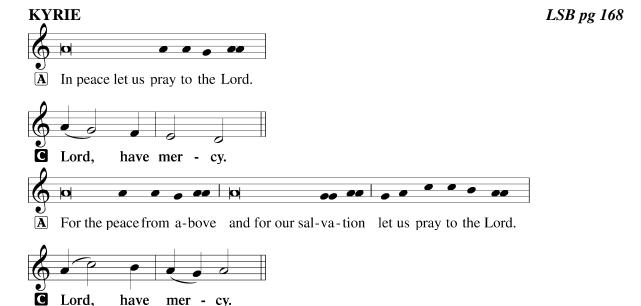
- P If we say we have no sin, we deceive ourselves, and the truth is not in us.
- C But if we confess our sins, God, who is faithful and just, will forgive our sins and cleanse us from all unrighteousness.
- P Let us then confess our sins to God our Father.
- C Most merciful God, we confess that we are by nature sinful and unclean. We have sinned against You in thought, word, and deed, by what we have done and by what we have left undone. We have not loved You with our whole heart; we have not loved our neighbors as ourselves. We justly deserve Your present and eternal punishment. For the sake of Your Son, Jesus Christ, have mercy on us. Forgive us, renew us, and lead us, so that we may delight in Your will and walk in Your ways to the glory of Your holy name. Amen.

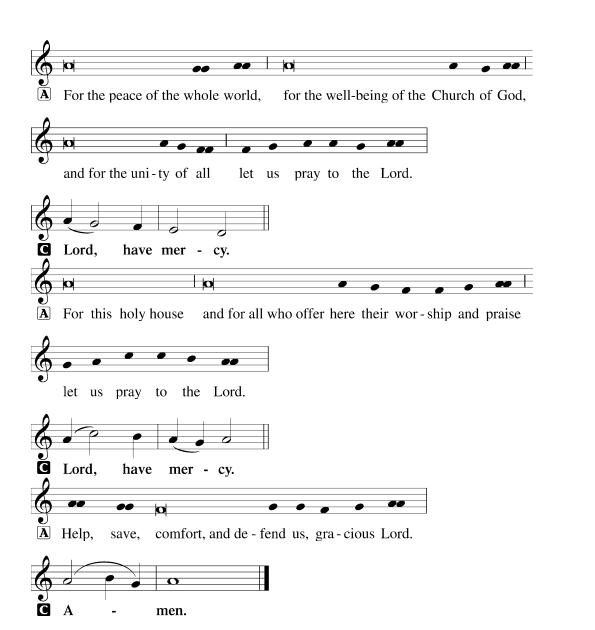
- P Almighty God in His mercy has given His Son to die for you and for His sake forgives you all your sins. As a called and ordained servant of Christ, and by His authority, I therefore forgive you all your sins in the name of the Father and of the Son and of the Holy Spirit.
- C Amen.

#### **SERVICE OF THE WORD**



- P We are looking forward to a new heaven and a | new earth,\* the home of | righteousness.
- C O LORD, make me know my end and what is the measure | of my days;\* let me know how fleeting | I am!
- P Behold, you have made my days a few | handbreadths,\* and my lifetime is as nothing be- | fore you.
- C And now, O Lord, for what | do I wait?\* My hope | is in you.
- P Deliver me from all my trans- | gressions.\* Do not make me the scorn | of the fool!
- C Hear my prayer, O LORD, and give ear | to my cry;\* hold not your peace | at my tears!
- C Glory be to the Father and | to the Son\* and to the Holy | Spirit; as it was in the be- | ginning,\* is now, and will be forever. | Amen.
- P We are looking forward to a new heaven and a | new earth,\* the home of | righteousness.



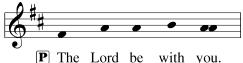








# SALUTATION/ PRAYER OF THE DAY





- C And al so with you.
- P Let us pray. Lord Jesus Christ, so govern our hearts and minds by Your Holy Spirit that, ever mindful of Your glorious return, we may persevere in both faith and holiness of living; for You live and reign with the Father and the Holy Spirit, one God, now and forever.
- C Amen

#### OLD TESTAMENT READING Isaiah 51:4-6

<sup>4</sup>"Give attention to me, my people, and give ear to me, my nation; for a law will go out from me, and I will set my justice for a light to the peoples. <sup>5</sup>My righteousness draws near, my salvation has gone out, and my arms will judge the peoples; the coastlands hope for me, and for my arm they wait. <sup>6</sup>Lift up your eyes to the heavens, and look at the earth beneath; for the heavens vanish like smoke, the earth will wear out like a garment, and they who dwell in it will die in like manner; but my salvation will be forever, and my righteousness will never be dismayed.

- L This is the Word of the Lord.
- C Thanks be to God.

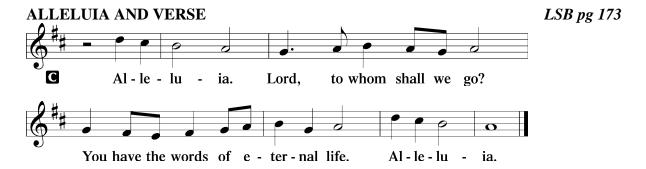
#### **EPISTLE**

#### Jude 20-25

<sup>20</sup>But you, beloved, build yourselves up in your most holy faith; pray in the Holy Spirit; <sup>21</sup>keep yourselves in the love of God, waiting for the mercy of our Lord Jesus Christ that leads to eternal

life. <sup>22</sup>And have mercy on those who doubt; <sup>23</sup>save others by snatching them out of the fire; to others show mercy with fear, hating even the garment stained by the flesh. <sup>24</sup>Now to him who is able to keep you from stumbling and to present you blameless before the presence of his glory with great joy, <sup>25</sup>to the only God, our Savior, through Jesus Christ our Lord, be glory, majesty, dominion, and authority, before all time and now and forever. Amen.

- L This is the Word of the Lord.
- C Thanks be to God



#### HOLY GOSPEL

#### Mark 13:24-37

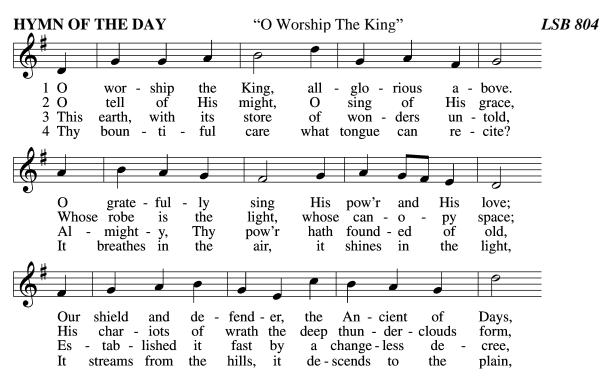
P The Holy Gospel according to St. Mark, the thirteenth chapter.

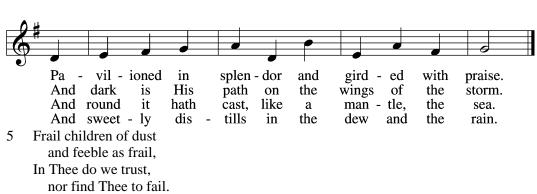


<sup>24</sup>[Jesus said:] "In those days, after that tribulation, the sun will be darkened, and the moon will not give its light, <sup>25</sup>and the stars will be falling from heaven, and the powers in the heavens will be shaken. <sup>26</sup>And then they will see the Son of Man coming in clouds with great power and glory. <sup>27</sup>And then he will send out the angels and gather his elect from the four winds, from the ends of the earth to the ends of heaven. <sup>28</sup>"From the fig tree learn its lesson: as soon as its branch becomes tender and puts out its leaves, you know that summer is near. <sup>29</sup>So also, when you see these things taking place, you know that he is near, at the very gates. <sup>30</sup>Truly, I say to you, this generation will not pass away until all these things take place. <sup>31</sup>Heaven and earth will pass away, but my words will not pass away. <sup>32</sup>"But concerning that day or that hour, no one knows, not even the angels in heaven, nor the Son, but only the Father. <sup>33</sup>Be on guard, keep awake. For you do not know when the time will come. <sup>34</sup>It is like a man going on a journey, when he leaves home and puts his servants in charge, each with his work, and commands the doorkeeper to stay awake. <sup>35</sup>Therefore stay awake—for you do not know when the master of the house will come, in the evening, or at midnight, or when the cock crows, or in the morning— <sup>36</sup>lest he come suddenly and find you asleep. <sup>37</sup>And what I say to you I say to all: Stay awake."

P This is the Gospel of the Lord.







Thy mercies, how tender, how firm to the end, Our maker, defender, redeemer, and friend! 6 O measureless Might, ineffable Love, While angels delight to hymn Thee above, Thy humbler creation, though feeble their lays, With true adoration shall sing to Thy praise.

## SERMON Red Letter Challenge Week 5: Giving

# APOSTLES' CREED LSB pg 175

C I believe in God, the Father Almighty, maker of heaven and earth.

And in Jesus Christ, His only Son, our Lord, who was conceived by the Holy Spirit, born of the virgin Mary, suffered under Pontius Pilate, was crucified, died and was buried. He descended into hell. The third day He rose again from the dead. He ascended into heaven and sits at the right hand of God the Father Almighty. From thence He will come to judge the living and the dead.

I believe in the Holy Spirit, the holy Christian Church, the communion of saints, the forgiveness of sins, the resurrection of the body, and the life everlasting. Amen.

#### PRAYER OF THE CHURCH

- P Dear heavenly Father, You promise to seek the lost. We pray for all those who have wandered away from Your Church. We pray that You would strengthen us to reach out to them, to receive them with open arms and open hearts when they return home. Hear our prayer, O Lord.
- C Give ear to our cry.
- P Lord, You promise to feed Your sheep with good pasture. Raise up faithful servants and shepherds to share the nourishment of Your Word and Sacraments with all Your sheep. Hear our prayer, O Lord.
- C Give ear to our cry.
- P Lord, You promise to rescue Your flock from all enemies. Guard and keep us from the enemies of sin, death, and Satan. Lead us away from temptation and always closer to the arms of our Good Shepherd. Hear our prayer, O Lord.
- C Give ear to our cry.
- P Lord, You promise to bind up the injured. Bring Your healing to all those who suffer now through injury, illness, and oppression, especially . . . Heal them according to Your good and gracious will. Hear our prayer, O Lord.
- C Give ear to our cry.
- P Lord, by Your Word You have told us that the last enemy to be destroyed is death. As we await the return of Jesus and the resurrection of the dead, we still grieve and mourn when the enemy of death strikes our friends and family. Be near all those who are mourning the death of

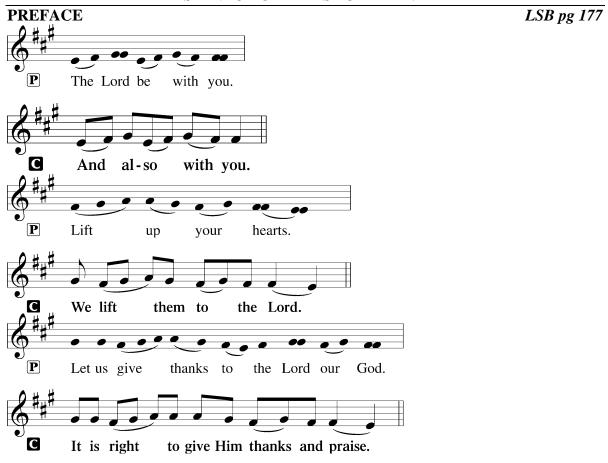
loved ones, especially . . . Comfort them with the hope of the resurrection to eternal life. Hear our prayer, O Lord.

- C Give ear to our cry.
- P Into Your hands, O Lord, we commend all for whom we pray, trusting in Your mercy; through Jesus Christ, Your Son, our Lord.
- C Amen.

#### **OFFERING**

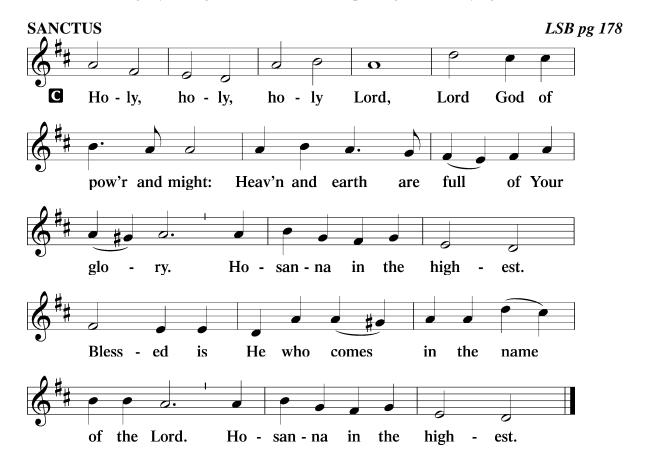
We accept offerings via Pushpay. Text "mountolive" to 77977. Offerings can also be placed in the offering plates by the doors.

## SERVICE OF THE SACRAMENT



P It is truly good, right, and salutary that we should at all times and in all places give thanks to You, holy Lord, almighty Father, everlasting God, through Jesus Christ, our Lord, who on this day overcame death and the grave and by His glorious resurrection opened to us the way of

everlasting life. Therefore with angels and archangels and with all the company of heaven we laud and magnify Your glorious name, evermore praising You and saying:



#### PRAYER OF THANKSGIVING

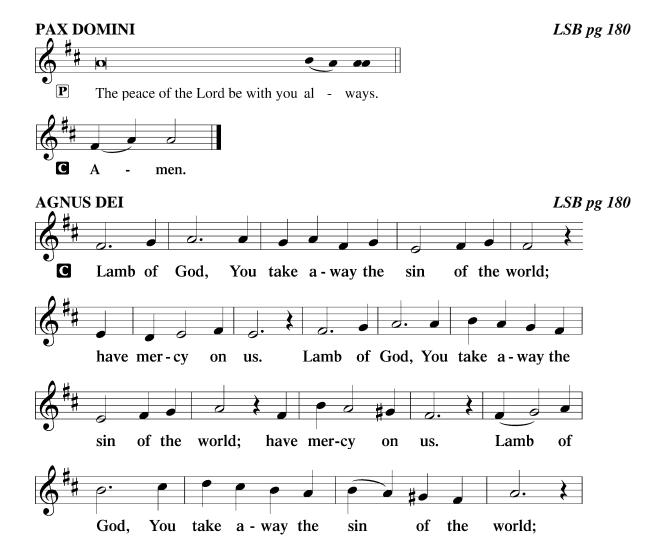
LSB pg 178

- P Blessed are You, Lord of heaven and earth, for You have had mercy on those whom You created and sent Your only-begotten Son into our flesh to bear our sin and be our Savior. With repentant joy we receive the salvation accomplished for us by the all-availing sacrifice of His body and His blood on the cross. Gathered in the name and the remembrance of Jesus, we beg You, O Lord, to forgive, renew, and strengthen us with Your Word and Spirit. Grant us faithfully to eat His body and drink His blood as He bids us do in His own testament. Gather us together, we pray, from the ends of the earth to celebrate with all the faithful the marriage feast of the Lamb in His kingdom, which has no end. Graciously receive our prayers; deliver and preserve us. To You alone, O Father, be all glory, honor, and worship, with the Son and the Holy Spirit, one God, now and forever.
- C Amen.

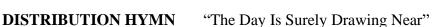
#### THE WORDS OF OUR LORD

LORD'S PRAYER Matthew 6:9–13

C Our Father who art in heaven, hallowed be Thy name, Thy kingdom come, Thy will be done on earth as it is in heaven; give us this day our daily bread; and forgive us our trespasses as we forgive those who trespass against us; and lead us not into temptation, but deliver us from evil. For Thine is the kingdom and the power and the glory forever and ever. Amen.







LSB 508



- 1 The day is sure ly draw-ing near When Je sus, God's a-noint ed,
- 2 The fi nal trum-pet then shall sound And all the earth be shak en,
- 3 The books are o pened then to all, A rec ord tru ly tell ing
- 4 Then woe to those who scorned the Lord And sought but car nal plea-sures,



Ιn all His pow - er shall ap - pear As judge whom God And all who rest be - neath the ground Shall from their sleep a -What each has done, both great and small, When he earth was on Who here de-spised His pre-cious Word And loved their earth - ly



point - ed. Then fright shall ban - ish i - dle mirth, And flames on wak - en. But all who live will in that hour, By God's aldwell - ing, And ev - 'ry heart be clear - ly seen, And all be trea - sures! With shame and trem-bling they will stand And at the



flames shall rav - age earth As might - y, bound-less pow'r, Be known as they have been In judg - e's stern com-mand To Scrip - ture long has warned us. changed at His com-mand - ing. thoughts and words and ac - tions.

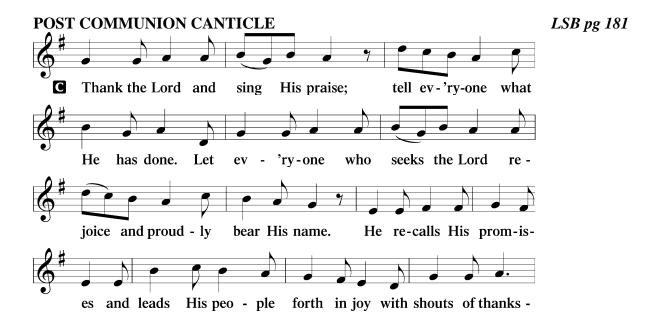
Sa - tan be de - liv - ered.

My Savior paid the debt I owe And for my sin was smitten; Within the Book of Life I know My name has now been written. I will not doubt, for I am free, And Satan cannot threaten me; There is no condemnation!

- May Christ our intercessor be
   And through His blood and merit

   Read from His book that we are free
   With all who life inherit.

   Then we shall see Him face to face,
   With all His saints in that blest place
   Which He has purchased for us.
- O Jesus Christ, do not delay,
  But hasten our salvation;
  We often tremble on our way
  In fear and tribulation.
  O hear and grant our fervent plea:
  Come, mighty judge, and set us free
  From death and ev'ry evil.





### **POST-COMMUNION PRAYER**

- P Let us pray. We give thanks to You, almighty God, that You have refreshed us through this salutary gift, and we implore You that of Your mercy You would strengthen us through the same in faith toward You and in fervent love toward one another; through Jesus Christ, Your Son, our Lord, who lives and reigns with You and the Holy Spirit, one God, now and forever.
- C Amen.

BENEDICTION LSB pg 183



P The Lord bless you and keep you.

The Lord make His face shine on you and be gracious to you.





LSB 525



- 1 Crown Him with man y crowns, The Lamb up on His throne;
- 2 Crown Him the vir gin's Son, The God in car nate born,
- 3 Crown Him the Lord of love. Be hold His hands and side,
- 4 Crown Him the Lord of life, Who tri-umphed o'er the grave 5 Crown Him the Lord of heav'n, En-throned in worlds a bove,



Hark how the heav'n-ly an - them drowns All mu - sic but its own. Whose arm those crim-son tro - phies won Which now His brow a-dorn: Rich wounds, yet vis - i - ble a - bove, In beau - ty glo - ri-fied. And rose vic - to - rious in the strife For those He came to save. Crown Him the king to whom is giv'n The won-drous name of Love.



A - wake, my soul, and sing
Fruit of the mys-tic rose,
No an - gels in the sky
His glo - ries now we sing,
Crown Him with man - y crowns

Of Him who died for thee, And Yet of that rose the stem, The Can ful - ly bear that sight, But Who died and rose on high, Who As thrones be - fore Him fall; Crown



hail Him as thy match-less king Through all e - ter - ni - ty. root whence mer - cy ev - er flows, The babe of Beth - le - hem. down-ward bend their won-d'ring eyes At mys - ter - ies so bright. died e - ter - nal life to bring And lives that death may die. Him, ye kings, with man - y crowns, For He is king of all.

#### **POSTLUDE**

"Praise the Lord! Ye Heavens, Adore Him"

Roland H. Prichard

Creative Worship for the Lutheran Parish, Series B, Quarter 4. Copyright © 2020 Concordia Publishing House. All rights reserved. Used by permission.

Acknowledgments: Unless otherwise indicated, Scripture quotations are from the ESV® Bible (The Holy Bible, English Standard Version®), copyright © 2001 by Crossway, a publishing ministry of Good News Publishers. Used by permission. All rights reserved. Created by Lutheran Service Builder © 2018 Concordia Publishing House. Creative Worship for the Lutheran Parish, Series A, Quarter 2. Copyright © 2019 CPH. All rights reserved. Used by permission

# **SERVING IN WORSHIP**

Rev. Mark Baldwin, Family Life Director Preacher

Liturgist Rev. Jason Zobel, Senior Pastor Music Ray Calderon, Director of Music

Elder Curt Casanova Lector Steve Nelson Chuck Jaskowiak Usher Team Sound Booth James Fenske

Brian & Connie LaRowe Greeters

Altar Guild (November) Lana Esch

# **CONNECT WITH US**

















www.molc.us

office@molc.us

facebook.com/ Instagram App mountolivemadison @mountolivemadison "Mount Olive LC"

YouTube "Mount Olive Lutheran Church Madison"

SoundCloud "Mount Olive Lutheran Church"

Text "mountolive" to 77977 to give



# Sunday, November 21

Office Hours: 9am-3pm (M-F) office@molc.us (608) 238-5656 Emergencies: (608) 228-4134 (Pastor)

# **Weekly Calendar**

November 22-27

Monday (11/22) 9am Quilters

**Tuesday** (11/23)

5pm School Committee Meeting 7pm Thanksgiving Service 7:45pm Prayer Praise and Pie Fellowship

Wednesday (11/24)

10am Today's Light Bible Study

Thursday (11/25) Thanksgiving (OFFICE CLOSED)

Friday (11/26) OFFICE CLOSED

Saturday (11/27) 7:30am Early Risers Bible Study

Sunday (11/28)

(First Sunday In Advent) 8am Divine Worship\* † 9am Fellowship Hour 9:30am Education Hour 10:30am Divine Worship\* †

- † Communion offered
- \* Available on Facebook Live also

#### **Prayer Requests**

Barb Koehler <u>koehlbs@gmail.com</u> or (608) 335-6589 Laurel Zobel <u>lzobel@molc.us</u>

# This Week's Prayers

**We Pray for...** Karl Fels, Rich & Nancy Bartlett, Mary Kolberg, Lois Polzin (Eunice Gibson's sister), Jim Bosco, Marci Baldwin, Lisa Hammerly, Megan Bugg, Mount Olive Lutheran School and Preschool, Pastor Jason & Laurel Zobel

#### This Week's News

Weekly Attendance: November 14- 100/ 45

**Alter Flowers Sponsors:** Flowers this morning are given in Thanksgiving for the saving grace we receive through faith in our Lord Jesus Christ.

Coffee Hour Hosts: Doris Smith

**Bible Study:** This morning's bible study will be led by Linda Jordan of Lutheran Bible Translators. Come join us to hear about the work LBT does to share the good news of our Risen Savior!

**Prayer Praise and Pie:** The annual Thanksgiving Service this year is on **Tuesday, November 23 at 7pm** and the theme is "Praise, Prayer & Pie". Stay after the service for some delicious pie made by Mount Olive members. Sign up to bring a pie at the Welcome Center.

**Pillowcase Dresses:** if you would like to help with this project, contact Connie LaRowe (836-1635 or <a href="mailto:connielarowe@gmail.com">connielarowe@gmail.com</a>). If you would like to donate pillowcases (or just left over fabric you have), help us cut or sew or help in any other way, please let me know! This is a very simple project and we welcome any help. When finished, the dresses will be sent to girls in need. If curious, just look this up online and you'll see lots of examples.

**The Chosen "The Messengers" Movie:** Join us December 2 at 7pm at Point Cinema for a private screening of The Chosen's "The Messenger" tickets are \$15 and a sign up is at the Welcome Center. To see a trailer, please see the TW@MOLC email!

**Thank You From Gene Schoohs:** I want to say thank you to the quilters and the congregation for the beautiful quilt. Their time and talent honoring my service is very humbling and appreciated. Thanks also for all of the good wishes given to me.

**Advent by Candlelight:** Mark you calendars! Advent by Candlelight will be Friday December 10<sup>th</sup> starting at 6pm. Signups are available on the table in the narthex!

**Combined worship on December 5th:** There will be one service at 9:30 to celebrate Pastor Jason and Laurel and wish them well as they begin their ministry at St Martin Lutheran Church & Schol. Join us following the service for a card shower and luncheon!

MOLS After School Care Help: Mount Olive Lutheran School provides after-school care on Mondays, Thursdays, and Fridays from 3:00-4:30. We currently have only 1 student who needs supervision, he loves trains and playing in the gym. We are looking for someone 16 or older to supervise 1 or 2 days per week or all 3 days each week. The compensation is \$20/session. Even if you are only able to help out a few times a month that would be appreciated, too! Please contact Jess Koch at <a href="mailto:ikoch@molconline.org">ikoch@molconline.org</a> Thank you for your consideration!

**Ushers Needed:** The usher teams are currently looking for volunteers to serve as an usher on Sundays. For more information, please contact Chuck Jaskowiak or the church office.

SCRIP Cards: - It's not too early to start thinking about gift cards you might want to for the upcoming holiday season. SCRIP gift cards are a great way to get the gift cards you want and benefit Mt. Olive at the same time. Orders are placed on the 1st and 3rd Sundays of the month. Check out <a href="mailto:glscrip.com">glscrip.com</a> to see rebate amounts and gift cards available. Cards can be ordered online or at the welcome center. See Connie LaRowe with questions.

#### **Upcoming Altar Flower Sponsors:**

November 28: Bill & Kathy Skiera

# Upcoming Coffee Hour Hosts:

November 28: Bill & Kathy Skiera

#### **Serving Next Week:**

Elder: Carl Koehler

Lectors: Dave Kral / Luke Frauenhoff Usher Teams: Matt Dierks/ Curt Casanova

Greeters: Doris Smith / Open

#### **Advent & Christmas Worship Schedule:**

Midweek Advent Services: 12/1, 12/8, 12/15 12pm and 7pm Christmas Eve (12/24): 4pm (Blended/Family service), 7pm

(Traditional/ Candlelight) **NO** service on 12/25

12/26: One service at 9am with NO bible study

Mount Olive H2H (Homeless to Hopeful) Collection: The Mount Olive H2H (Homeless to Hopeful) Community Impact Team 1s collecting donations of travel-sized toiletries for Porchlight, a non-profit organization for homeless folks in Dane County. Hygiene Supplies in need are: toothbrushes, tavel-size shampoo, conditioner, 2-in-1, lotion & soap/body wash, disposable razors & shaving cream, deodorant, Band-Aids. Donations will now be accepted year-round in the bin located on the floor inside the MOLC Food Pantry Closet.

**Lectors Needed:** If you're interested in serving as a Lector on Sunday mornings, please contact Connie LaRowe, <a href="mailto:connielarowe@gmail.com">connielarowe@gmail.com</a> for more info!

## **Stewardship Corner**

"... for the heavens vanish like smoke, the earth will wear out like a garment ..." (Isaiah 51:6b)

The things of this earth – the things that hold our attention, that cause us worry, and that tempt us away from the Lord – are all passing away. They will vanish like a garment. They are not for us to worry over. Rather, they are to be used for the Lord's purposes. The things of this world are not the ends, in and of themselves, but only the means to be used wisely by the children of the Kingdom that has no end.

#### **Just a Note**

**Card Shop:** Thanksgiving Cards and boxed Christmas cards have been restocked. All occasion and specialty individual greeting cards are 75 cents each. Boxed Christmas cards are \$5.00. All profits support the missions of Lutheran Women's Missionary League. Please continue to self-serve. Your patronage is appreciated!

Altar Flowers: If you are interested in providing flowers, please contact Denise Sliter at altarflowers@molc.us or at (608) 354-7244. Payment of \$35 can be made via check or pay online molc.us/connect. Please make sure to email or call, or your order may be missed!

**COVID-19 Assistance:** If you are considered "at risk" and would like assistance getting groceries or with other errands, please contact the office. Our food pantry is also available to you during office hours.

Holy Communion: If you would like to take communion at church during the week, there are three different days you can sign up Sundays 11:30am-1:00pm, Tuesdays 9:00am-2:00pm, Wednesdays 2:00-6:00pm. Contact the office at office@molc.us or (608) 238-5656, and Luke will set you up with a 15-minute time slot.

#### Our Staff

Rev. Jason Zobel, Senior Pastor Rev. Mark Baldwin, Family Life Director Ray Calderon, Director of Music Laurel Zobel, Preschool Director Jess Koch, MOLS Principal Luke Frauenhoff, Office Manager