



HUMAN RESOURCES DEPARTMENT

City of Kansas City, Missouri

12th Floor, City Hall

Kansas City, MO 64106

(816) 513-1903

August 3, 2020

Page 1

RECRUITMENT INFORMATION

CLASSIFICATIONS AND MINIMUM QUALIFICATIONS	SALARY	APPLICATION DEADLINE
---	--------	-------------------------

IT Senior Specialist (Job Opening ID #512557)	\$4,945-\$8,833/month	August 3, 2020
--	-----------------------	-----------------------

(General Services Department/Information Technology Division/1101 Locust)

Full-time position available. Normal Work Days/Hours: Monday-Friday, 8:00 a.m.-5:00 p.m. Assists the Chief Information Security Officer in protecting the City from all cyber-attacks, intrusions, attempts to harm or change the City's information assets in any way, or for these information assets to be exfiltrated or exposed. Information assets can include usernames, passwords, or any other personally identifiable information in all City departments including Health, Peoplesoft database information, tax information & socials, GIS, Police, Aviation, etc. Includes both Information Technology and Operational Technology such as SCADA. Ensures all systems are updated, and users are cyber trained and informed of current significant cyber threats. Makes decisions affecting enterprise-wide security policy and determines the proper and safe paths for information to flow between City departments. Configures security policies for PII, HIPAA, DLP, legal and Sunshine requests. Manages Windows Azure cloud services to ensure all users can connect. Instructs other IT Senior Specialists when their servers are operating without the proper security measures. Conducts security assessments monthly of all enterprise servers and manages public certificates. Configures Virtual Private Networks for all departments city wide, Direct Connect and Any Connect. Manages multifactor authentication services for all employees. Manages Windows Update services so all enterprise servers all fully patched. Manages Active Directory Domain Administration, Policy, User Accounts, and Security. **REQUIRES** an accredited Bachelor's degree and 5 years of technology experience; OR an equivalent combination of qualifying education and technology experience. **Preference given for IT Security experience.**

Budget Officer (Job Opening ID #512574)	\$6,368-\$12,175/month	August 17, 2020
--	------------------------	------------------------

(Finance Department/Budget Division/414 East 12th Street)

Full-time position available. Normal Work Days/Hours: Monday-Friday, 8:00 a.m.-5:00 p.m. Performs highly responsible professional, administrative, managerial work in directing all activities of the Budget Division under the direction of the Director of Finance. Prepares, administers, presents the City's \$1.7 billion operating and capital budget. Monitors/reports on the current budget, including required quarterly reporting. Oversees budget transfers. Develops/tracks

The City of KCMO offers a great benefit package for full-time, regular status employees to include, but are not limited to medical, dental, vision, holiday pay, paid vacation/sick leave, retirement plan, life insurance, flexible spending accounts, long-term and short-term disability, long-term care, and deferred compensation plan. All positions require successful completion of a pre-employment background check. Non-residents, if appointed, must establish residency within the city limits of KCMO within 9 months. The City of KCMO is an equal opportunity employer committed to a diverse workforce. EOE.

RECRUITMENT INFORMATION

CLASSIFICATIONS AND MINIMUM QUALIFICATIONS	SALARY	APPLICATION DEADLINE
---	--------	-------------------------

Budget Officer-512574 (cont.)

goals, objectives, strategies for the Citywide Business Plan. Prepares the 5-year financial plan. Reviews financial implications of City policies and programs. Prepares the 5-year Capital Improvements Plan, including the coordination of the activities of the Public Improvements Advisory Committee (PIAC). Coordinates public engagement activities designed to seek resident input. Advises management and elected officials regarding overall funding strategies for various policies and programs. Ensures all ordinances are in compliance with financial policies. Maintains the City's budget/performance management system and FundKC. Identifies and ranks the City's core functions and funding levels/requirements for the implementation of performance-based budgeting. Manages 12 full-time staff. **REQUIRES** an accredited Master's degree in public or business administration, finance, accounting, or related field, and 6 (OR an accredited Bachelor's degree in one of the listed fields and 8) years of progressively responsible, professional experience in public or business administration, including 3 years of supervisory experience at the level of the City's Senior Analyst or higher. **Preference given to GFOA Certified Public Finance Officer (CPFO) or ICMA Credentialed Manager (CM).**

Streetcar Program Coordinator (Analyst)

\$3,957-\$6,769/month

August 24, 2020

(Job Opening ID #512567)

(Public Works Department/Multimodal Transportation Division/414 E. 12th Street)

Full-time position available. Normal Work Days/Hours: Monday-Friday, 8:00 a.m.-5:00 p.m. on call hours when needed. Coordinates with City departments, regulatory agencies, and contracted transit service providers to ensure compliance with local, state and federal regulations, working under the broad supervision of the Transit Operations Division Head. Completes and maintains plans, procedures, performance standards for the safe, secure, reliable operation of the streetcar system. Routinely interacts with staff of HTSI (the operations and maintenance contractor), KC Streetcar Authority and KCATA as well as regulatory agencies such as the MoDOT State Safety Oversight Agency (MoDOT SSOA) and TSA Department of Homeland Security in the oversight of safe and secure transit operations. Primary responsibilities include safety and security audits, transit asset management, field inspections and environmental compliance, data analysis for performance target management relative to the system's federally-required development and implementation of a Safety Management System (SMS), and coordination for track access by utilities and contractors. Engages in financial management / analysis, process improvements research / analysis and various other activities in support of safety risk management, assurance and promotion. **REQUIRES** an accredited Master's degree in public or business administration, urban

The City of KCMO offers a great benefit package for full-time, regular status employees to include, but are not limited to medical, dental, vision, holiday pay, paid vacation/sick leave, retirement plan, life insurance, flexible spending accounts, long-term and short-term disability, long-term care, and deferred compensation plan. All positions require successful completion of a pre-employment background check. Non-residents, if appointed, must establish residency within the city limits of KCMO within 9 months. The City of KCMO is an equal opportunity employer committed to a diverse workforce. EOE.

RECRUITMENT INFORMATION

CLASSIFICATIONS AND MINIMUM QUALIFICATIONS	SALARY	APPLICATION DEADLINE
---	--------	-------------------------

Streetcar Program Coordinator-512567 (cont.)

or regional planning, economics, accounting, finance or a related field; OR an accredited Bachelor's degree in public or business administration, urban or regional planning, economics, accounting, finance or a related field and 1 year of professional experience in public or business administration, corporate or municipal finance, budget, research, accounting or a related field.

Park Ranger	\$16.35-\$17.31/hour*	November 23, 2020
(Job Opening ID #512556)	\$16.35-\$25.96/hour**	

(Parks & Recreation Department/Park Ranger Division/4600 East 63rd Street)

Limited-term contract position available. Normal Work Days/Hours: Work days vary/**Day shift:** 8:00 a.m.-5:00 p.m.; **Evening shift:** 3:00 p.m.-1:00 a.m. Assists the Director of Parks & Recreation in the security, control, management and protection of all KCMO parks, park property, boulevards, roadways within the parks, community centers and all wildlife and natural/cultural resources of the park. Assures the convenience and safety of all persons using the KCMO parks as permitted by city ordinance. Educates the public regarding park rules and regulations, proper use of park facilities and park natural resources. Issues General Ordinance Summonses (GOS) and Uniform Traffic Tickets (UTT) when required. Prepares incident reports and other reports as required to document and notate incidents, damage, theft, etc. Directs traffic when needed as conditions may require. Performs reasonable steps to obtain needed medical, rescue or other emergency assistance in the event of emergencies involving illness or injury, or danger to life. Removes motor vehicles or trailers parked in violation of any city ordinance relating to the parking of a motor vehicle or a trailer or require the driver or other person in charge of the vehicle to do so. Removes persons who are in violation of any law, or the rules and regulations of the director of parks and recreation, or in any other way endangering the safety or property of others. Provides support to other divisions and law enforcement agencies as required. **REQUIRES** high school graduation. Must be at least 21 years of age. Must possess a valid state-issued driver's license in accordance with City of KCMO policies. Must pass a pre-employment drug screen as prescribed by the City. Must be eligible to obtain a class A private officer's commission as issued by the KCMO Police Department. **Must meet one of the following 3 requirements:** (1) Graduated in good standing and be in possession of a certificate of completion from an accredited civilian police academy whose curriculum consisted of at least 470 hours of law enforcement training to include handgun training at the federal, state or local level; (2) Graduated in good standing and be in possession of a certificate of completion from a military police training/MP advanced individual training or other military MOS that involves law enforcement, criminal investigation or security patrol on military installations that included handgun training; (3) At least 7 years of experience as a private security officer,

The City of KCMO offers a great benefit package for full-time, regular status employees to include, but are not limited to medical, dental, vision, holiday pay, paid vacation/sick leave, retirement plan, life insurance, flexible spending accounts, long-term and short-term disability, long-term care, and deferred compensation plan. All positions require successful completion of a pre-employment background check. Non-residents, if appointed, must establish residency within the city limits of KCMO within 9 months. The City of KCMO is an equal opportunity employer committed to a diverse workforce. EOE.

RECRUITMENT INFORMATION

CLASSIFICATIONS AND MINIMUM QUALIFICATIONS	SALARY	APPLICATION DEADLINE
---	--------	-------------------------

Park Ranger-512556 (cont.)

including 3 as an armed security officer in good standing. **Preference given for a background in park police and/or park security patrol, have parks and recreation experience, have an accredited degree in a parks and recreation related field and can exhibit a strong general knowledge of the natural environment.**

Salary with health insurance/Salary without health insurance*

Construction Code Inspector (Job Opening ID #512146)

\$18.83-\$29.44/hour

Open until filled

(City Planning & Development Department/Inspections Division/414 East 12th Street)

Several full-time positions available. Normal Work Days/Hours: Monday-Friday, 7:30 a.m.-4:00 p.m. Conducts field inspections on commercial/residential buildings during various stages of construction/remodeling to ensure compliance with applicable codes, ordinances, regulations. Inspects plumbing, electrical, mechanical, structural installations. Provides detailed list of deficiencies and ensures correction of deficiencies at subsequent inspections. Utilizes plans/specifications on site to determine compliance with provisions of applicable building code. Responds to questions from contractors/businesses in the office and field to explain/interpret requirements/restrictions. Performs related duties/responsibilities as assigned. **REQUIRES** an accredited Bachelor's degree in engineering, architecture, fire science, construction technology or construction management; OR high school graduation and 4 years of acceptable codes inspection or construction trade experience; OR an equivalent combination of qualifying education and experience. Must possess a valid state-issued driver's license in accordance with City of KCMO policies. Must pass a pre-employment drug screen and post-offer physical examination as prescribed by the City. Must possess certificates B1, E1, M1 and P1 as awarded by the International Code Council (ICC) within 24 months following date hired. In addition, must meet these certification requirements for those required above: (1) Obtain 1 of the required certifications within first 6 months of hire; (2) Obtain 2nd required certification within 12 months of hire; (3) Obtain 3rd required certification within 18 months of hire; and (4) Obtain 4th required certification within 24 months of hire. For those with exams passed prior to April 2018, the following certificates administered by the National Certification Program for Construction Code Inspectors (NCPCCI) may be substituted for the corresponding ICC certificate as shown: NCPCCI Building Inspector One- and Two-Family Dwellings-1A or ICC Residential Building Inspector-B1; NCPCCI Electrical Inspector One- and Two-Family Dwellings-2A or ICC Residential Electrical Inspector-E1; NCPCCI Mechanical Inspector One- and Two-Family Dwellings-4A or ICC Residential Mechanical Inspector-M1; NCPCCI Plumbing Inspector One- and Two-Family Dwellings-5A or ICC Residential Plumbing Inspector-P1.

The City of KCMO offers a great benefit package for full-time, regular status employees to include, but are not limited to medical, dental, vision, holiday pay, paid vacation/sick leave, retirement plan, life insurance, flexible spending accounts, long-term and short-term disability, long-term care, and deferred compensation plan. All positions require successful completion of a pre-employment background check. Non-residents, if appointed, must establish residency within the city limits of KCMO within 9 months. The City of KCMO is an equal opportunity employer committed to a diverse workforce. EOE.

RECRUITMENT INFORMATION

CLASSIFICATIONS AND MINIMUM QUALIFICATIONS	SALARY	APPLICATION DEADLINE
<p>Contact Tracer (Community Health Worker) (Job Opening ID #512448) (Health Department/Communicable Disease Prevention Division/2400 Troost)</p> <p>Several limited-term contract positions available. Normal Work Days/Hours: Monday-Friday, 8:00 a.m.-5:00 p.m. As a condition of employment with the City of KCMO Health Department, all new employees will be required to submit or provide documentation of receiving an influenza (Flu) Vaccination. Assists with investigation, contact tracing, and tracking around positive COVID-19 cases. Most work will involve telephone follow-up directly with cases, contacts to cases, medical providers as well as the general public. Proficiency with computers and clear, detailed written documentation is also necessary. Responsible for direct data entry into various computer systems. Handles confidential information with extreme discretion. Uses excellent interpersonal skills to interact professionally with culturally diverse individuals during a time of crisis and distress. Critical thinking, sound judgement and excellent organizational and communication skills are essential. REQUIRES high school graduation; OR an equivalent combination of qualifying education and experience. Previous public health experience and/or proficiency in English and a second language is a plus.</p>	\$18.00/hour	Open until filled
<p>Engineering Technician Lead (Job Opening ID #512153) (City Planning & Development Department/Land Development Division/414 East 12th Street)</p> <p>Full-time position available. Normal Work Days/Hours: Monday-Friday, 7:30 a.m.-4:00 p.m. Conducts onsite inspections of major/minor public infrastructure improvements, including paving, grading, driveways, sidewalks, pipes, lighting, site disturbance. Utilizes/reviews electronic plans to determine adherence during construction to applicable City Codes, Specifications, Standards. Documents inspection results for ongoing development activities in City software system to document compliance with City requirements. Utilizes good communication, organizational, record keeping skills. REQUIRES high school graduation and 5 years of related and increasingly responsible experience in engineering drawing, mapping, automated mapping, GIS and equipment, CADD, engineering, land survey, construction inspection and related fields; OR high school graduation and 2 years of experience at the level of Engineering Technician and possession of either the Level II Engineering Technology Certification in any Civil, Electrical or Mechanical discipline as issued by the NICET OR the Land Surveyor in Training as issued by the MO Board for Architects, Professional Engineers, Professional Land Surveyors, and Professional Landscape Architects OR the Class B Wastewater Collections System Certification from the MO Water Environmental Association; OR an equivalent combination of qualifying education and experience.</p>	\$18.24-\$29.44/hour	Open until filled

The City of KCMO offers a great benefit package for full-time, regular status employees to include, but are not limited to medical, dental, vision, holiday pay, paid vacation/sick leave, retirement plan, life insurance, flexible spending accounts, long-term and short-term disability, long-term care, and deferred compensation plan. All positions require successful completion of a pre-employment background check. Non-residents, if appointed, must establish residency within the city limits of KCMO within 9 months. The City of KCMO is an equal opportunity employer committed to a diverse workforce. EOE.

RECRUITMENT INFORMATION

CLASSIFICATIONS AND MINIMUM QUALIFICATIONS	SALARY	APPLICATION DEADLINE
---	--------	-------------------------

Engineering Technician Lead-512153 (cont.)

Must possess a valid state-issued driver's license in accordance with City of KCMO policies. May be required to pass a pre-employment drug screen and post-offer physical examination as prescribed by the City.

Equipment Operator

\$14.35-\$23.16/hour

Open until filled

(Job Opening ID #512400)

(Neighborhoods & Housing Services Department/Solid Waste Division/5300 Municipal)

Several full-time positions available. Normal Work Days/Hours: Monday-Friday, 6:30 a.m.-3:00 p.m. (some weekends). Drives refuse trucks on established route in picking up trash, recycling, bulky, yard waste, illegal dumping and/or nuisance. Operates packing and dumping controls. Keeps time records and sees that assigned collection truck is serviced and maintained properly. May perform or assist in the collection of various types of waste. Operates and labors on recycling trucks, mowers, tractors, weed eaters and other equipment used for mowing. Operates trucks associated with snow plow operations. Must be physically fit and capable of lifting a minimum of 40 lbs and work in adverse conditions and locations. **REQUIRES** 6 months of experience in the operation of trucks and other specialized automotive equipment. Must possess a valid state-issued driver's license in accordance with City of KCMO policies. May be required to possess a valid Missouri Class A, B or C CDL prior to the end of probationary period. Must pass a pre-employment drug screen and post-offer physical examination as prescribed by the City. **Preference given to those who possess a valid Class B MO Commercial Driver's License.**

Maintenance Mechanic

\$16.64-\$26.86/hour

Open until filled

(Job Opening ID #512576)

(Parks & Recreation Department/North Region Park Maintenance Div./1301 NE Chouteau Tfwy)

(Parks & Recreation Department/Central Region Park Maintenance Division/1520 West 9th Street)

Two full-time positions available. Normal Work Days/Hours: Monday-Friday, 7:00 a.m.-3:30 p.m.

Installs, repairs and maintains parks facilities, including community centers, pools, fountains, cultural centers/museums, nature center, shelters, playgrounds, athletic courts and field structures. Performs a variety of duties including electrical, plumbing, carpentry, HVAC, welding, stone masonry work, electrical work on light ballasts, transformers, as well as the ability to wire single and three phase motors. **REQUIRES** high school graduation and 4 years of experience in a variety of mechanical crafts and trade; OR an equivalent combination of qualifying education and experience. Must possess a valid state-issued driver's license in accordance with City of KCMO policies. May be required to obtain a valid MO Class A, B, or C CDL prior to the end of the probationary period as determined by the department. Must pass a pre-employment drug screen and post-offer physical examination as prescribed by the City.

The City of KCMO offers a great benefit package for full-time, regular status employees to include, but are not limited to medical, dental, vision, holiday pay, paid vacation/sick leave, retirement plan, life insurance, flexible spending accounts, long-term and short-term disability, long-term care, and deferred compensation plan. All positions require successful completion of a pre-employment background check. Non-residents, if appointed, must establish residency within the city limits of KCMO within 9 months. The City of KCMO is an equal opportunity employer committed to a diverse workforce. EOE.

RECRUITMENT INFORMATION

CLASSIFICATIONS AND MINIMUM QUALIFICATIONS	SALARY	APPLICATION DEADLINE
<p>Maintenance Worker (Job Opening ID #512342) (Neighborhoods & Housing Services Department/Solid Waste Division/5300 Municipal) (Parks & Recreation Department/North Region Park Maintenance Division/1301 NE Chouteau) (Parks & Recreation Department/Central Region Park Maintenance Division/1520 West 9th Street) (Parks & Recreation Department/South Region Park Maintenance Division/6901 Elmwood) Several full-time and part-time positions available. Normal Work Days/Hours: Monday-Friday, 6:30 a.m.-3:00 p.m. (some weekends). NHSD: Collects refuse and loads into trucks on established route in trash, recycling, bulky, yard waste illegal dumping and/or nuisance. Operates packing and dumping controls. May operate mowers, tractors, weed eaters and other equipment used for mowing. May operate trucks associated with snow plow operations. Must be physically fit and capable of lifting a minimum of 40 lbs. and work in adverse conditions and locations. Parks: Performs general maintenance and some equipment operations. Performs grass mowing, groundwork for landscaping, playground repairs, shelter cleaning, walking trail installations and repairs, tree and limb removal, daily trash removal with packer truck, hauling, and snow operations. Performs litter control, landscape maintenance, graffiti removal, operating tractors, riding mowers, skid loaders, flatbed 2-ton trucks, packer trucks, and a variety of power and manual hand tools and performs general maintenance for parks. REQUIRES high school graduation; OR 6 months of experience in general labor. May be required to possess a valid state-issued driver's license in accordance with City of KCMO policies. Must pass a pre-employment drug screen and post-offer physical examination as prescribed by the City.</p>	\$14.35-\$23.16/hour	Open until filled
<p>Public Health Nurse (Job Opening ID #512344) (Health Department/Nurse Family Partnership Division/2400 Troost) (Health Department/Communicable Disease Prevention Division/2400 Troost) (Health Department/Public Health Preparedness Division/2400 Troost) Several full-time and limited-term merit positions available. Normal Work Days/Hours: Monday-Friday, 8:00 a.m.-5:00 p.m.; however, flexibility with work schedule is essential. As a condition of employment with the City of KCMO Health Department, all new employees will be required to submit or provide documentation of receiving an influenza (Flu) Vaccination. Nurse Family Partnership: Seeking RN experienced and trained in Maternal and Child Health to provide home visits to first-time pregnant mothers through the Building Blocks of Missouri/Nurse-Family Partnership program. Delivers skilled education and guidance which focuses simultaneously on the mother's personal health, environmental health, life course development, the maternal role, family and friends, and quality of caregiving. Home visits begin prior to the 28th</p>	\$24.96-\$39.40/hour	Open until filled

The City of KCMO offers a great benefit package for full-time, regular status employees to include, but are not limited to medical, dental, vision, holiday pay, paid vacation/sick leave, retirement plan, life insurance, flexible spending accounts, long-term and short-term disability, long-term care, and deferred compensation plan. All positions require successful completion of a pre-employment background check. Non-residents, if appointed, must establish residency within the city limits of KCMO within 9 months. The City of KCMO is an equal opportunity employer committed to a diverse workforce. EOE.

RECRUITMENT INFORMATION

CLASSIFICATIONS AND MINIMUM QUALIFICATIONS	SALARY	APPLICATION DEADLINE
---	---------------	---------------------------------

Public Health Nurse-512344 (cont.)

week of pregnancy and continue for two years after the child is born. Maintains a caseload of 25 clients and see families at home every 1-2 weeks, and must be able to travel in Jackson, Cass, Clay, Johnson, Lafayette, Platte, and Ray counties in the Kansas City area. Learns and adheres to national and state standards prescribed for this evidence-based program. **Tuberculosis Clinic:** Performs nursing care and case management of patients with latent tuberculosis infection and active TB disease. Works in concert with Disease Investigative Specialist to provide appropriate assessment, planning, intervention, evaluation and documentation of case management activities. Possesses the willingness to work in the following areas: Immunization, and Sexual Health clinics, as training in these areas may be a requirement. **Immunization Clinic:** The Immunization Clinic serves clients across the life span. Cross trains to work in the Immigration/Refugee clinic and the Adult Travel Clinic. When not in the clinic, works closely with schools and community partners. Works well with a team and some autonomy. **Sexually Transmitted Disease Clinic:** Performs work directed towards the goals of risk assessment, risk reduction, and optimal sexual health status for individuals, families and communities with the Sexually Transmitted Disease Clinic. Works with Disease Intervention Specialists to facilitate and navigate referrals and provide case management for individuals with high-risk behavior. Represents the department as a designated specialist or spokesperson for area of assignment in a wide range of contacts. Establishes and maintains effective working relationships with individuals in other department programs, state and local agencies and the community. Must be able to work in diverse environments as cross training in all Public Health Clinic areas will occur. **REQUIRES** licensure as a registered nurse as determined by the MO State Board of Nursing or a state having reciprocity with MO. Possession of a current license or temporary permit (for transfer from other states). Must possess a valid state-issued driver's license in accordance with City of KCMO policies. Must pass a pre-employment drug screen and post-offer physical examination as prescribed by the City. **For Nurse Family Partnership, preference for an accredited Bachelor's degree in nursing, background in Maternal & Child Health, or those who are bilingual. For TB & Immunization Clinics, preference for bilingual candidates. For Immunization Clinic, preference also given for 1 year of medical-surgical experience.**

Public Health Specialist (Job Opening ID #512477)	\$18.24-\$29.44/hour	Open until filled
--	----------------------	--------------------------

(Health Department/Environmental Services Division/2400 Troost)
 Several full-time positions available. Normal Work Days/Hours: Monday-Friday, 8:00 a.m.-5:00 p.m. **As a condition of employment with the City of KCMO Health Department, all new employees will be required to submit or provide documentation of receiving an influenza**

The City of KCMO offers a great benefit package for full-time, regular status employees to include, but are not limited to medical, dental, vision, holiday pay, paid vacation/sick leave, retirement plan, life insurance, flexible spending accounts, long-term and short-term disability, long-term care, and deferred compensation plan. All positions require successful completion of a pre-employment background check. Non-residents, if appointed, must establish residency within the city limits of KCMO within 9 months. The City of KCMO is an equal opportunity employer committed to a diverse workforce. EOE.

RECRUITMENT INFORMATION

CLASSIFICATIONS AND MINIMUM QUALIFICATIONS	SALARY	APPLICATION DEADLINE
---	--------	-------------------------

Public Health Specialist-512477 (cont.)

(Flu) Vaccination. Conducts routine, follow-up, emergency response, complaint, temporary event inspections on approximately 3,000 food establishments, mobile units and push carts, 600 pools, 100 lodging establishments, 419 childcare facilities. Administers the City's noise/smoking ordinance. Assists in educating the public on public health laws/regulations including teaching pool operator and food handler training classes. Reviews plan submittals for new/existing facilities to ensure each establishment is in compliance with local health regulations/codes. Performs other assigned duties. **REQUIRES** an accredited Bachelor's degree; OR an equivalent combination of qualifying education and experience. Must pass a pre-employment drug screen and post-offer physical examination as prescribed by the City. **Preference given for experience in the hospitality industry (i.e. food service, hotel/motel, swimming pools/recreational water, childcare) or prior facility inspection experience.**

Public Health Specialist (Job Opening ID #512452)	\$18.24-\$29.44/hour	Open until filled
--	----------------------	--------------------------

(Health Department/Public Health Preparedness Division/2400 Troost)

Several full-time limited-term positions available. Normal Work Days/Hours: Monday-Friday, 8:00 a.m.-5:00 p.m. May be required to work varied hours to respond to this public health emergency. **As a condition of employment with the City of KCMO Health Department, all new employees will be required to submit or provide documentation of receiving an influenza (Flu) Vaccination.** Highly responsible position that involves great initiative and follow-through. Substantial use of computer programs and applications is required to complete various tasks that include researching, conducting and documenting investigations/interviews with individuals who have been diagnosed with various communicable diseases (including COVID-19). Provides educational presentations, and assists in community outreach events. Conduct field visits, medical record searches, and solicit medical information from mandated sources, including interviewing clients in their home as necessary to obtain required information. All information handled is strictly confidential. Uses excellent verbal and written communication skills. Enters data into numerous databases. Must be very familiar with data management. May require wearing a high efficiency respirator mask and other personal protective equipment when delivering services within an area assessed as high risk for exposure to infectious diseases. May require lifting of up to 50 pounds when assisting with community and clinic-based activities. Must be able to climb stairs to access client residences. Performs the mastery of a selection of basic clinical techniques and procedures, not limited to phlebotomy, administering and reading TB skin tests, sputum induction and the operating of an X-ray machine. **REQUIRES** an accredited Bachelor's degree; OR an equivalent combination of qualifying education and experience. Must pass a pre-employment drug screen and

The City of KCMO offers a great benefit package for full-time, regular status employees to include, but are not limited to medical, dental, vision, holiday pay, paid vacation/sick leave, retirement plan, life insurance, flexible spending accounts, long-term and short-term disability, long-term care, and deferred compensation plan. All positions require successful completion of a pre-employment background check. Non-residents, if appointed, must establish residency within the city limits of KCMO within 9 months. The City of KCMO is an equal opportunity employer committed to a diverse workforce. EOE.

RECRUITMENT INFORMATION

CLASSIFICATIONS AND MINIMUM QUALIFICATIONS	SALARY	APPLICATION DEADLINE
---	--------	-------------------------

Public Health Specialist-512452 (cont.)

post-offer physical examination as prescribed by the City. **Preference given for knowledge of infectious diseases and/or proficiency in English and a second language.**

Public Health Specialist Trainee (Job Opening ID #512136)	\$14.35-\$23.16/hour	Open until filled
--	----------------------	--------------------------

(Health Department/Environmental Services Division/2400 Troost Avenue)

Several full-time positions available. Normal Work Days/Hours: Varies. **As a condition of employment with the City of KCMO Health Department, all new employees will be required to submit or provide documentation of receiving an influenza (Flu) Vaccination.** Conducts sanitation inspections on low risk establishments (i.e., pools, childcare, lodging, food establishments). Receives onsite training to further education on Environmental Public Health and the impact it has on community. **REQUIRES** high school graduation. Must pass a pre-employment drug screen and post-offer physical examination as prescribed by the City. **Preference given for experience in the hospitality industry (i.e. hotel/motel, swimming pools/recreational water, or childcare).**

Public Health Specialist Trainee (Job Opening ID #512449)	\$14.35-\$23.16/hour	Open until filled
--	----------------------	--------------------------

(Health Department/Public Health Preparedness Division/2400 Troost)

Several limited-term merit positions available. Normal Work Days/Hours: Monday-Friday, 8:00 a.m.-5:00 p.m. May be required to work varied hours to respond to this public health emergency. **As a condition of employment with the City of KCMO Health Department, all new employees will be required to submit or provide documentation of receiving an influenza (Flu) Vaccination.** Assists with investigation, contact tracing, and tracking around positive COVID-19 cases. Most work will involve telephone follow-up directly with cases, contacts to cases, medical providers as well as the general public. Proficiency with computers and clear, detailed written documentation is necessary. Enters data into various computer systems. Handles confidential information with extreme discretion. Uses excellent interpersonal skills. Possesses the ability to interact professionally with culturally diverse individuals during a time of crisis and distress. Critical thinking, sound judgement, excellent organizational and communication skills are essential. May be required to wear a high efficiency respirator mask and other personal protective equipment when delivering services within an area assessed as high risk for exposure to infectious diseases. **REQUIRES** high school graduation. Must pass a pre-employment drug screen and post-offer physical examination as prescribed by the City. **Preference given for public health experience and/or proficiency in a second language.**

The City of KCMO offers a great benefit package for full-time, regular status employees to include, but are not limited to medical, dental, vision, holiday pay, paid vacation/sick leave, retirement plan, life insurance, flexible spending accounts, long-term and short-term disability, long-term care, and deferred compensation plan. All positions require successful completion of a pre-employment background check. Non-residents, if appointed, must establish residency within the city limits of KCMO within 9 months. The City of KCMO is an equal opportunity employer committed to a diverse workforce. EOE.

RECRUITMENT INFORMATION

CLASSIFICATIONS AND MINIMUM QUALIFICATIONS	SALARY	APPLICATION DEADLINE
<p>Senior Planning Technician (Job Opening ID #512102) (City Planning & Development Department/Land Development Division/414 East 12th Street) Full-time position available. Normal Work Days/Hours: Monday-Friday, 8:00 a.m.-5:00 p.m. Performs complex analytical and technical solutions for current and long-range planning issues. Assists with custom graphics, document layout, and moderate GIS and demographic data. REQUIRES high school graduation and 5 years of responsible experience in the various phases and techniques of planning illustration, including cartography and map work; OR an equivalent combination of qualifying experience and education.</p>	\$16.64-\$28.86/hour	Open until filled
<p>Tree Trimmer (Job Opening ID #512355) (Parks & Recreation Department/Forestry Division/1520 West 9th Street) Two full-time positions available. Normal Work Days/Hours: Monday-Friday, 7:00 a.m.-3:30 p.m. Plants, sprays, prunes, removes trees along public streets and on public grounds. Operates all ranges of equipment to include, but not limited to, aerial lift trucks, hauling trucks, clam trucks, chain saws, various types of pruning saws, chippers, backhoes, log trucks, tree spades, bobcats, forklifts, stump grinders. Inspects, evaluates, reports tree-related problems. First responder to storm events and tree related emergency call out. Ascends trees with a climbing rope/saddle or aerial lift truck. Works in high and hazardous locations. Assists in training less experienced trimmers in all areas of tree related work. Work may involve the responsibility for leading/training other field personnel. Participates in a variety of tasks incidental to the work. Much of the work is hazardous and requires considerable strength and agility. Uses independent judgment when necessary to avoid possible hazards to personnel, private property, the public. REQUIRES 6 months of experience in tree trimming work. Must possess a valid state-issued driver's license in accordance with City of KCMO policies. May be required to possess a valid MO Class A, B or C CDL prior to the end of the probationary period as determined by the department. Must pass a pre-employment drug screen and post-offer physical examination as prescribed by the City.</p>	\$15.55-\$24.31/hour	Open until filled

The City of KCMO offers a great benefit package for full-time, regular status employees to include, but are not limited to medical, dental, vision, holiday pay, paid vacation/sick leave, retirement plan, life insurance, flexible spending accounts, long-term and short-term disability, long-term care, and deferred compensation plan. All positions require successful completion of a pre-employment background check. Non-residents, if appointed, must establish residency within the city limits of KCMO within 9 months. The City of KCMO is an equal opportunity employer committed to a diverse workforce. EOE.

RECRUITMENT INFORMATION

CLASSIFICATIONS AND MINIMUM QUALIFICATIONS

SALARY

APPLICATION DEADLINE

THE FOLLOWING POSITIONS ARE FOR THE AVIATION DEPARTMENT. QUESTIONS REGARDING THESE POSITIONS SHOULD BE DIRECTED TO THE AVIATION DEPARTMENT AT 816-243-3010.

Airport Police Officer (Job Opening ID #512044)	\$15.66-\$31.11/hour (without MO Post A certification)	Open until filled
--	---	--------------------------

	\$18.46-\$31.11/hour (with MO Post A certification)	
--	--	--

(Aviation Department/Airport Police Division/1 International Square-KCI Airport)

Several full-time positions available. Normal Work Days/Hours: Monday-Friday, 8:00 a.m.-5:00 p.m. during training then placed on a schedule based on manpower needs. Enforces all applicable laws, rules and regulations pertaining to safeguarding property and persons in attendance at the airport. Controls vehicular and pedestrian traffic at airport facilities. Responds to crash, fire and emergency situations and provides first aid. Screens passengers when weapons, explosives or hazardous materials are detected. Works with staff of other agencies, visiting dignitaries, large reception crowds, bomb threats and prevention of theft and vandalism. **REQUIRES** high school graduation. Must be at least 21 years of age. Must possess a valid state-issued driver's license in accordance with City of KCMO policies. Must pass a pre-employment drug screen, post-offer physical examination and psychological evaluation as prescribed by the City. Must successfully complete a 10-year FAA background check. Must be able to obtain a Class A P.O.S.T. certification within 6 months of employment. Must be eligible to obtain a special police commission as issued by the KCMO Police Department. **Preference given for Missouri POST A certification.**

Airport Security Dispatcher (Job Opening ID #512038)	\$15.06-\$24.31/hour	Open until filled
---	----------------------	--------------------------

(Aviation Department/Airport Police Division/1 International Square-KCI Airport)

Several full-time positions available. Normal Work Days/Hours: Monday-Friday, 8:00 a.m.-5:00 p.m. during training, then placed on shift based on seniority. Receives information concerning airport operations and security. Dispatches personnel and maintains records as well as police-related and other general airport related communications through the use of various devices (e.g. telephone, radio and computer dispatch devices). Provides customer service and information on the Airport Information Line. Communicates with and/or dispatches police officers and maintenance personnel about necessary equipment for the effective resolution of a variety of situations. Operates various technical systems, including, but not limited to, fire alarm and suppression systems, Video Management System, Access control System, 800 MHz Trunked Radio System and various computer information systems. Work is reviewed through observation,

The City of KCMO offers a great benefit package for full-time, regular status employees to include, but are not limited to medical, dental, vision, holiday pay, paid vacation/sick leave, retirement plan, life insurance, flexible spending accounts, long-term and short-term disability, long-term care, and deferred compensation plan. All positions require successful completion of a pre-employment background check. Non-residents, if appointed, must establish residency within the city limits of KCMO within 9 months. The City of KCMO is an equal opportunity employer committed to a diverse workforce. EOE.

RECRUITMENT INFORMATION

CLASSIFICATIONS AND MINIMUM QUALIFICATIONS

SALARY

APPLICATION DEADLINE

Airport Security Dispatcher-512038 (cont.)

conferences and submitted reports. Maintains dispatch log utilizing a Computer Aided Dispatch (CAD) program and performs related clerical work to maintain records. Conducts criminal history record inquiries for pre-employment and criminal history checks for persons seeking access to secured airport areas as well as verifies data on warrants/wants for police personnel using REJIS, MULES and NCIC. Reacts quickly and calmly in emergency situations. Transmits messages clearly and accurately via radio and telephone. **REQUIRES** high school graduation and 1 year of experience in the operation of radio transmitting and receiving equipment. Must be able to obtain security officer license through the private officers commission. Must be able to obtain state certification to operate the REJIS system. Must successfully complete a 10-year FAA background check. Must attain a passing score on the CritiCall Skills Assessment administered by the Airport Police Division. The work simulated performance tests the following: verbal ability, written and oral comprehension, reasoning ability, deductive reasoning and information order, memory ability, perceptual ability, speed and accuracy and time sharing. Candidates who pass the computer based exam will be contacted to participate in an oral interview. Must pass a pre-employment drug screen, post-offer physical examination, and psychological evaluation as prescribed by the City.

Building Maintenance Worker (Job Opening ID #512268)

\$14.35-\$23.16/hour

Open until filled

(Aviation Department/Facilities-Custodial Division/KCI Airport-Terminal C)

Several full-time positions available. Normal Work Days/Hours: Tuesday-Saturday, 6:00 AM-2:00 PM, then placed on shift depending on division needs. Performs work in all types of weather conditions. Performs work inside and outside. Must be able to lift 50lbs minimum, climb, stand, stoop, bend. Washes windows. Cleans sidewalks. Removes trash. Removes snow. Replenishes restrooms with supplies and cleans regularly throughout the day. Performs minor repairs. **REQUIRES** 6 months of experience in the custodial care and limited general maintenance of buildings. Must successfully complete a 10-year FAA background check. Must pass a pre-employment drug screen and post-offer physical examination as prescribed by the City.

Bus Operator (Job Opening ID #512037)

\$14.35-\$23.16/hour

Open until filled

(Aviation Department/Bus Operations Division/400 A Panama City Avenue-KCI Airport)

Several positions available. Normal Work Days/Hours: Rotating Shift Work Varies. Transports passengers between the terminals and parking facilities at the airport observing all operating and safety procedures. Responds to customer inquiries in a concise and courteous fashion. Assists passengers who need assistance in entering and exiting the vehicles. May be required to enter restricted areas to provide transportation between planes and terminals. Fuels assigned vehicle as

The City of KCMO offers a great benefit package for full-time, regular status employees to include, but are not limited to medical, dental, vision, holiday pay, paid vacation/sick leave, retirement plan, life insurance, flexible spending accounts, long-term and short-term disability, long-term care, and deferred compensation plan. All positions require successful completion of a pre-employment background check. Non-residents, if appointed, must establish residency within the city limits of KCMO within 9 months. The City of KCMO is an equal opportunity employer committed to a diverse workforce. EOE.

RECRUITMENT INFORMATION

CLASSIFICATIONS AND MINIMUM QUALIFICATIONS	SALARY	APPLICATION DEADLINE
---	--------	-------------------------

Bus Operator-512037 (cont.)

needed and maintains fuel records. Cleans interiors and exteriors of vehicles in preparation for passenger service. Assists elderly or handicapped passengers to board or debark from assigned vehicle. Performs safety checks around the bus. ****Please be advised this is not a training position.**** **REQUIRES** high school graduation and 6 months of experience driving multi-passenger motorized vehicles with a capacity of 15 passengers or more; OR an equivalent combination of qualifying education and/or experience. Must possess a valid Class B CDL. Will be required to obtain passenger endorsement and airbrake qualification within the first 30 days of employment. Must successfully complete a 10-year FAA background check. Must pass a pre-employment drug screen and post-offer physical examination as prescribed by the City. **Preference given for passenger endorsement and airbrake experience.**

Maintenance Mechanic

\$16.64-\$26.86/hour

Open until filled

(Job Opening ID #512095)

(Aviation Department/Central Utility Plant/9796 Northwest 112th Terrace, KCI Airport)

Several full-time positions available. Normal Work Days/Hours: Monday-Friday, 7:00 a.m.-3:30 p.m. during training, then placed on shift dependent upon division needs. Operates and maintains stationary engines and mechanical equipment such as steam boilers, air compressors, chillers, electrical distribution gear to provide utilities such as light, heat, cooling, compressed air, or power for buildings/industrial processes. Reads meters/gauges or automatic recording devices at specified intervals to verify operating conditions. Records data such as temperature of equipment, hours of operation, fuel consumed, temperature/pressure, water levels, analysis of gases, voltage load, fire system operation. Adjusts manual controls or overrides automatic controls to bring equipment into recommended/prescribed operating ranges, to switch to backup equipment or systems, to shut down equipment. Visually inspects equipment periodically to detect malfunctions or need for repair, adjustment, lubrication. Maintains equipment by tightening fittings, repacking bearings, replacing packing glands, gaskets, valves recorders, gauges. Cleans/replaces burners or other components using hand/power tools. Oils/lubricates equipment. Performs water tests. Pours chemical additives, such as water softener, into treatment tank or lines to prevent scale buildup and to clean boilers and chillers. Records operation and maintenance actions taken during shift in operator's logbook. **REQUIRES** high school graduation and 4 years of experience in a variety of mechanical crafts and trade; OR an equivalent combination of qualifying education and experience. Must possess a valid state-issued driver's license in accordance with City of KCMO policies. May be required to possess a valid MO Class A, B, or C CDL prior to the end of the probationary period as determined by the department. Must successfully complete a 10-year FAA background check. Must pass a pre-employment drug screen and post-offer physical examination as prescribed by the City.

The City of KCMO offers a great benefit package for full-time, regular status employees to include, but are not limited to medical, dental, vision, holiday pay, paid vacation/sick leave, retirement plan, life insurance, flexible spending accounts, long-term and short-term disability, long-term care, and deferred compensation plan. All positions require successful completion of a pre-employment background check. Non-residents, if appointed, must establish residency within the city limits of KCMO within 9 months. The City of KCMO is an equal opportunity employer committed to a diverse workforce. EOE.

RECRUITMENT INFORMATION

CLASSIFICATIONS AND MINIMUM QUALIFICATIONS	SALARY	APPLICATION DEADLINE
Maintenance Mechanic (Downtown Airport) (Job Opening ID #512096) (Aviation Department/Charles B. Wheeler Downtown Airport/900 Richards Road) Full-time position available. Normal Work Days/Hours: Monday-Friday, 7:00 a.m.-3:30 p.m. Maintains and repairs airfield, pavement, structures, systems, infrastructure, and grounds of the airport. Performs a full range of duties related to new construction and general carpentry work. Frames, drywalls, trims, paints, installs fixtures and devices as well as makes minor plumbing repairs. Performs masonry, concrete and asphalt crack sealing, patching and repair, concrete flatwork, and repair of stone or block walls. Installs and repairs fences and signs. Performs minor electrical and locksmith repairs. Performs daily inspections, maintenance, repairs, and general upkeep of all machinery, equipment and tools used in airport maintenance. Small engine repair and grounds maintenance to include licensed pesticide application, landscaping, and mowing. Work involves the operation, maintenance, and minor repair of a variety of heavy snow removal equipment, motorized construction and raised platform equipment, and farm implements such as front end loaders, skid loaders, backhoes, boom lifts, dump trucks, heavy duty airfield plow trucks, and large farm tractors. REQUIRES high school graduation and 4 years of experience in a variety of mechanical crafts; OR an equivalent combination of qualifying education and experience. Must possess a valid state-issued driver's license in accordance with City of KCMO policies. May be required to obtain a valid MO Class A, B, or C CDL prior to the end of the probationary period as determined by the department. Must pass a pre-employment drug screen and post-offer physical examination as prescribed by the City.	\$16.64-\$26.86/hour	Open until filled
Maintenance Mechanic (Job Opening ID #512097) (Aviation Department/Facilities-Structural Division/947 Mexico City Avenue) Several full-time positions available. Normal Work Days/Hours: Wednesday-Sunday, 3:00 p.m.-11:30 p.m.; Tuesday-Sunday, 7:00 a.m.-3:30 p.m. Must be available at all times of the day for emergency snow events. Serves as first line responder to fulfill mechanical and HVAC needs of facilities. Provides service, repair, and maintenance of terminals and outer buildings. Performs general maintenance tasks such as plumbing, electrical, drywall, painting, carpentry and machinery maintenance. Maintains and operates snow removal equipment, forklifts, man lifts and loaders. Inspects, repairs, and maintains facilities systems, i.e. boilers, hot water and steam lines, air compressors, water feed lines, plumbing fixtures. Performs carpentry work, mason & concrete patching and filling. Replaces piping, valves, and other worn or damaged parts on boilers. Repairs and maintains machinery and equipment used in the daily operations of a multi-storied office	\$16.64-\$26.86/hour	Open until filled

The City of KCMO offers a great benefit package for full-time, regular status employees to include, but are not limited to medical, dental, vision, holiday pay, paid vacation/sick leave, retirement plan, life insurance, flexible spending accounts, long-term and short-term disability, long-term care, and deferred compensation plan. All positions require successful completion of a pre-employment background check. Non-residents, if appointed, must establish residency within the city limits of KCMO within 9 months. The City of KCMO is an equal opportunity employer committed to a diverse workforce. EOE.

RECRUITMENT INFORMATION

CLASSIFICATIONS AND MINIMUM QUALIFICATIONS	SALARY	APPLICATION DEADLINE
---	---------------	---------------------------------

Maintenance Mechanic-512097 (cont.)

complex. Performs remodeling duties such as framing and installing drywall, installing plumbing fixtures and water lines. Performs welding repairs on buildings and equipment. Assists in other maintenance duties as assigned. **REQUIRES** high school graduation and 4 years of experience in a variety of mechanical crafts and trade; OR an equivalent combination of qualifying education and experience. Must possess a valid state-issued driver's license in accordance with City of KCMO policies. May be required to obtain a valid MO Class A, B, or C CDL prior to the end of the probationary period as determined by the department. Must successfully complete a 10-year FAA background check. Must pass a pre-employment drug screen and post-offer physical examination as prescribed by the City.

Maintenance Mechanic

\$16.64-\$26.86/hour

Open until filled**(Job Opening ID #512098)**

(Aviation Department/Field Maintenance Division/154 Tokyo Street/KCI Airport)

Several full-time positions available. Normal Work Days/Hours: Monday-Friday, 7:00 a.m.-3:30 p.m.; mandatory work during inclement weather events. Makes concrete and asphalt repairs to streets, sidewalks, parking lots, and airfield aprons, taxiways, and runways. Installs and repairs chain link fencing, barbed wire, mesh, snow fencing, fabricates fence gates and metal security grates. Picks up trash from streets, parking lots, and turf areas. Operates two-way radios to communicate with the FAA tower and coworkers. Operates a variety of motorized equipment from small to large pieces of equipment; highway style paint equipment, riding mowers, rotary tillers, insecticide and pesticide sprayers, agricultural tractors with 20' rotary mower decks as well as bulldozers, motor graders, dump trucks, back hoes, trenchers, front end loaders, paint trucks, and excavators. Operates and maintains snow removal equipment. The person in this position must be available day or night during snow season for emergency snow removal events. The job duties are primarily outdoor duties that are performed in all types of weather, night or day, on either the street or air side of the Airport. **REQUIRES** high school graduation and 4 years of experience in a variety of mechanical crafts; OR an equivalent combination of qualifying education and experience. Must possess a valid state-issued driver's license in accordance with City of KCMO policies. May be required to obtain a valid MO Class A, B, or C CDL prior to the end of the probationary period as determined by the department. Must successfully complete a 10-year FAA background check. Must pass a pre-employment drug screen and post-offer physical examination as prescribed by the City.

The City of KCMO offers a great benefit package for full-time, regular status employees to include, but are not limited to medical, dental, vision, holiday pay, paid vacation/sick leave, retirement plan, life insurance, flexible spending accounts, long-term and short-term disability, long-term care, and deferred compensation plan. All positions require successful completion of a pre-employment background check. Non-residents, if appointed, must establish residency within the city limits of KCMO within 9 months. The City of KCMO is an equal opportunity employer committed to a diverse workforce. EOE.

RECRUITMENT INFORMATION

URGENT!!! CRITICAL RECRUITMENT INFORMATION

- QUESTIONS ABOUT AVIATION POSITIONS? CALL 816-243-3010.**
- POSITIONS POSTED FOR THE WATER DEPARTMENT ARE FOR THE WATER DEPARTMENT ONLY. QUESTIONS ABOUT THESE POSITIONS? CALL 816-513-0253. IF THE SAME POSITION TITLE IS POSTED FOR A DIFFERENT DEPARTMENT, SUBMIT A SEPARATE APPLICATION TO BE CONSIDERED BY THE OTHER CITY DEPARTMENT.**
- The evaluation of applications is based on the information submitted by the application deadline. Therefore, in order to have your application properly considered, you should include all relevant dates, i.e., attendance at educational institutions, date degree(s) conferred, etc. Further, provide detailed description of relevant work experience/dates, including months/years of employment. Failure to submit a completed application may eliminate you from the selection process. Resumes may be filed to determine eligibility, but an official City application must be completed prior to appointment.**
- Employees who have the same position title as the one listed and have successfully completed their 6-month probationary period who wish to be considered for lateral transfer to this position must contact the department to arrange an interview.**
- The requirement of "high school graduation" includes the state-issued GED certificate.**
- For positions that require an accredited degree, qualifying professional, responsible experience must be obtained AFTER receipt of the accredited degree.**
- Unless otherwise stated, the requirement of "an accredited" degree includes only those degrees obtained from colleges or universities listed with the U. S. Department of Education and recognized by the U.S. Secretary of Education.**
- If claiming military veterans preference points, you must attach a copy of your DD-214 or other qualifying documents prior to the application deadline.**

Applications submitted in person or by USPS mail must be received by the published *Application Deadline, 5:00 P.M., C.T.*; by FAX or online must be received by *midnight, C.T.*

POLICY OF NON DISCRIMINATION ON THE BASIS OF DISABILITY

The City of KCMO does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities. Any applicant requiring an accommodation should contact the Human Resources Department, Talent Acquisition Division at (816) 513-1903.

The City of KCMO offers a great benefit package for full-time, regular status employees to include, but are not limited to medical, dental, vision, holiday pay, paid vacation/sick leave, retirement plan, life insurance, flexible spending accounts, long-term and short-term disability, long-term care, and deferred compensation plan. All positions require successful completion of a pre-employment background check. Non-residents, if appointed, must establish residency within the city limits of KCMO within 9 months. The City of KCMO is an equal opportunity employer committed to a diverse workforce. EOE.