

Trinity Episcopal Church

Fiscal Year 2017 Annual Report



Presented at the Annual Parish Meeting
February 4, 2018

300 Main Street • Wethersfield, CT • 06109

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ANNUAL PARISH MEETING AGENDA

February 4, 2018

1. Opening Prayer
2. Call to Order
3. Establish a Quorum
4. Adoption of Minutes of the Annual Meeting February 5, 2017
5. Correspondence (if any)
6. Comments by the Wardens
7. Treasurers' Reports: Rob Heath
8. 2018 Budget: Rob Heath
9. Report of the Nominating Committee
10. Elections
11. Acceptance of All Printed Reports
12. Other Business
13. Motion to Adjourn
14. Closing Prayer

A PRAYER FOR OUR PARISH

Almighty and everliving God, ruler of all things in heaven and earth, hear our prayers for this parish family. Strengthen the faithful, arouse the careless, and restore the penitent. Grant us all things necessary for our common life, and bring us all to be of one heart and mind within your holy Church; through Jesus Christ our Lord. Amen.

ANNUAL PARISH MEETING MINUTES

February 5, 2017

Call to Order: Warden Connie Harasymiw officially called the meeting to order at 10:38 AM.

Opening Prayer: Warden Rebecca Scruton opened the meeting with prayer.

Establish a Quorum: Denise Paternostro determined that the 46 people present at the Annual Meeting satisfied the requirement for a quorum.

Adoption of Minutes of the Annual Meeting February 7, 2016: Following no suggestions or changes, it was moved and seconded that the minutes of the 2016 Annual Meeting be approved as provided in the Annual Report. The motion carried.

Correspondence (if any): - none

Comments by the Wardens: Connie and Rebecca have served as co-wardens during this past year and, therefore, decided to present a joint report.

- The two goals for 2016 were to build a strong, spiritual community and to determine our financial viability as we seek to move forward as a parish. We have made good progress on these goals even though the past year was filled with upheaval and unexpected changes, including the resignation of our Priest in Charge, Lois Keen, in August and the deaths of fifteen beloved members and friends.
- We have been conscious of the Holy Spirit's guidance and love, bringing new people into our family and a steady supply of clergy to lead our worship services and encourage our hope for the future of our parish. Sunday attendance has increased significantly; the weekly Bible Study group is thriving; we continue to be very active in our outreach work; and more people have been stepping up to help accomplish the work of the parish.
- We have a sustainable budget for the coming year with enough funds to call a part time priest at the start of the summer. The Wardens have begun to meet with The Rt. Rev Laura Ahrens and Canon for Mission, Lee Ann Tolzmann to discern the next steps in Trinity's future. We are viewed as a viable parish by the diocese.
- We are developing a connection with St. Paul's Lutheran Church in Wethersfield and plan to share worship services during Lent.
- We are exploring opportunities to rent our space to organizations in our community.
- We are asked to be faithful in our listening to God and to each other and, above all, to be people of prayer, seeking and trusting in God's presence and call for us at Trinity.

Treasurers' Reports: Rob Heath presented the 2016 Financial report.

- Income was less than budget by \$9,000. Pledges were under by \$8,400 and non-pledge income by \$2,100. This was mostly due to deaths and people relocating.
- Expenses were under budget by \$23,900 because we had no rector for several months and building expenses and utilities were less than expected.
- 2016 was a deficit budget; actual expenses exceeded actual income by \$46,000. The withdrawal of \$61,200 from our investment account covered the difference.
- After a short discussion, it was moved and seconded that the 2016 Financial Report be accepted. The motion carried.

2016 Budget: Rob Heath presented the 2016 Budget as approved by Vestry. After a short discussion, it was moved and seconded that the 2016 Budget be accepted. The motion carried.

Report of the Nominating Committee for Vestry: Denise Paternostro presented the slate of officers for 2017. Connie Harasymiw and Rebecca Scruton will continue to serve as Wardens, Carol Jones as Parish Clerk, and Rob Heath as Treasurer. Kathy Cole was nominated as Co-Treasurer; Donna Brown, Ray Colburn and Rose Riley were nominated to serve on Vestry for two-year terms. Also nominated were: Vickie Crafa, Denise Paternostro and Ed Zagorski for the 2016 Nominating Committee; Rose Riley and Kathy Cole for Convention Delegates. No Alternate Convention Delegates were nominated. Denise thanked the 2016 Nominating Committee for their diligent work.

Elections: It was moved and seconded to accept the Nominating Committee Report. The motion carried.

Acceptance of All Printed Reports: A motion was made and seconded to accept all the printed reports. The motion passed. Connie expressed thanks to all. Joan Joseph expressed thanks to Connie and Rebecca for their tireless work as wardens and everyone enjoyed cake in their honor. Rebecca expressed thanks to Arline Hallisey for her many years of service as Directress of the Altar Guild and presented her with a commemorative plaque and roses.

Other Business

- Connie announced that a new sexton has been hired, Nick Tracano, who will be working 12 hours per week.
- Jessie Karpf, deacon in training, thanked Trinity for financial support and the wonderful experience of being a part of our community.

Motion to Adjourn: A motion to adjourn was made and seconded at 11:32PM. The motion passed.

Closing Prayer: Rebecca adjourned the meeting with a closing prayer.

Respectfully submitted,
Carol Jones
Parish Clerk

WARDENS' REPORT

Dear and Gracious God,

“..... please send us the people we need in order to become the church You want us to be, and please send us the people who need us in order to become the people You want them to be. Help us to respond with love to those You send, making room for them at our table and in our hearts. We ask this in the name of Jesus, who met people where they were, loved and cared for them, and invited them into a real relationship with You. Amen”

Along with praying for each of our parish family by name, we have prayed this prayer faithfully and constantly throughout this past year. In looking back over the last 12 months we see how the Lord has answered us with his ever-present abundance. He has led us up the road of becoming a “God Guided, Lay Led Congregation” AND we have even had the opportunity to dance along the way.

We have been truly blessed with a consistent rota of supply clergy for more than a year, who share such different, but always scripture based, sermons with us. We have come to appreciate their dedication to Trinity. They have supported us and ministered to us in the name of the Lord with love and faithfulness. We appreciate their conversations during coffee hours and through them we have learned what love for the Lord and for each other really looks like and for this we are eternally grateful.

We received from the Diocese the name of a possible missional priest. We, the vestry, had the awesome experience of how God works through a prayerful, honest, Christ centered discernment process. Although both the priest and we had a mutual affinity and desire to come together as priest and people, the mutual discernment process revealed that he wasn't able to say yes to our call. In this we experienced our disappointment in the outcome, while at the same time we 'knew' God's leading and presence. This helped us build and establish God's faithfulness and presence in all aspects of our life here at Trinity.

Our Bible Study group on Thursday mornings has added several new members and consistently totals 12 to 15 in attendance. Adult Formation is in a re-formation season, with a new committee working on ways to help us deepen our spiritual growth in all seasons of our lives.

Our outreach efforts continue to be strong. We are able to support St. Vincent's School (for the disabled and blind) Haiti and Holy Trinity School, Haiti (started by the Anglican Order of the Sisters of St. Margaret) and South Park Inn. Our partnership with the Church of the Good Shepherd, Hartford terminated mid-year by mutual agreement and our efforts now will lead us to a more locally and regionally centered outreach in Wethersfield. As a recipient of our Outreach efforts, we have taken on Kateri Medical Mission, which helps to build and equip medical clinics in Nigeria.

We have entered into an agreement with the Board of Education of the Town of Wethersfield to rent space for a Family Literacy Program. This is a Federal grant funded program to provide ESL services to mothers and at the same time provide quality child care and ESL services to preschool children. There are 9 mothers, 12 children with 7 'first' languages represented. It's a joy to hear the voices of energy and life emanating from our lower level. It is also a privilege to have our facility be used for such a wonderful effort. We, through this endeavor, have truly been given the opportunity to be the arms of God to those in need.

As a result of God's grace, our sense of community and our caring for each other as well as our spiritual growth has visibly deepened allowing us to come together in agreement and to make changes as to how we worship at Trinity. We now worship at one service on Sunday mornings at nine o'clock. This brings all of us together at one time and in one space. We are not all of one heart and mind regarding this change, yet, we are of one heart and mind in our desire to strive for the good of the whole even when this means change that is not our personal preferred form of worship. We are also exhibiting a desire to 'listen to the Holy Spirit', and to follow in the way God wants us to move, for God's sake and for the kingdom of God. We are working hard at living out "thy kingdom come, thy will be done".

In this new experience, we continue to be flexible with joy and energy as we had the serendipitous movement from worshipping in the Sanctuary to worshipping in the Parish Hall. We discovered that with the lack of heat in the Sanctuary, we were blessed to have a warm alternative for worship. Warmth of environment and community were palpable and very special. We learned that community with each other and with our Lord deepens and develops when we are challenged and drawn into new paradigms. We learned that God truly walked before us, preparing the way.

Since our December beginning of our one service, our Worship Committee has been meeting and suggesting ways to combine Rite One and Rite Two. This has enabled us all to experience a greater breadth of worship as provided by our Prayer Book. We as a community have been able to walk and worship together into a new experience. As promised when we began this new season at Trinity, a task force has been hard at work developing a time when we will have open conversation and sharing about this change. You will be hearing more of this in the days to come.

We joined with St. Paul's Lutheran Church for a shared Lenten program and combined Holy Week Services. This was so positive for both congregations that we will have a theme and variation of this experience this Lent.

Over this past year, more lay leadership has been solidified and developed. We are starting to develop systems that help us share together in God's mission in and through Trinity. This is seen in our Property Committee (a special thank you to Warren Blessing, Ray Colburn and Connie Harasymiw), Worship Committee, Outreach Committee, Christian Formation Committee. Our strengthened lay leadership has also provided deeply thought provoking and soul-searching reflections for both morning prayer, the Belfry and for the supply clergy when asked.

Our hospitality endeavors continue to need point people for a consistent, supportive presence. However, more and more folk have been signing up for our coffee hour which has become a wonderfully energetic time of connecting, welcoming and sharing. We are ever and forever grateful for Sal Basile's gracious gifting of his performing for us, enabling us wonderful social times and an added source of income for Outreach.

We are deeply grateful for God's answer to our parish prayer to '...bring us the people we need in order that we can become the church You want us to be'. A number of you here have come over the last 12-15 months, and you have stayed!! Not only have you stayed, but you have joined in, you are truly helping us to become the church God wants us to be...You, each of you has blessed us by being part of our journey and letting us be part of your journey.

Thank you, thank you.

We now want to say how grateful we are to have had the opportunity to be your co-wardens for these past two years. We are humbled by your support, your trust, your vulnerability and your willingness to walk into so many areas of 'unknown'. This has been a truly unique two years. We are constantly walking into the 'unknown'. We are going where few have gone and on a journey without roadmaps. We are a new church in the making and you have honored us by trusting us, by walking with us and most of all praying for us and our community.

We have not done this alone. Many here have 'been there' for us and our community, some in quiet ways, behind the scenes and others in obvious leadership, 'upfront' capacities.

We know that as we move forward your new wardens and vestry will do all in their power to love and serve you and to love and serve the Lord.

We must all be here to support them and to pray daily for them... for they are here to be purveyors of what God desires and to help us to continue to move in that direction.

We would be remiss if we did not share one more "thank you". We want to thank publicly and from the depths of our hearts, our husbands (Raymond and Gordon). They have been our rocks, our support, our sounding boards, our cheer leaders, 'voice of reason', cooks and bottle washers, editors. They have held us metaphorically and literally. Without them, their thoughts prayers and presence, we would not have been able to be the best that we could be... and we thank you.

Above all, we thank God for his very real presence which sustained us, comforted us and informed us, in the many areas of unknown, unexpected, challenging, joy filled, sorrow filled, opportunity ridden aspects of this role.

And now as we look back, we can say with confidence, 'God IS working his purpose out, as year succeeds to year...' and looking forward we can say unequivocally as stated by the apostle Paul in Ephesians, "Glory to God whose power, working in us, can do infinitely more than we can ask or imagine: Glory to him from generation to generation in the Church, and in Christ Jesus for ever and ever. Amen."

Our roles will change, but our love and prayers remain with each one of you as we continue to walk together.

Respectfully submitted,
Connie Harasymiw, Co-Warden
Rebecca Scruton, Co-Warden

REPORT OF THE TREASURER – 2017

Notes to Financial Statements:

A. Trinity Parish 2017 Budget and Actuals (pg. 10)

Income was more than budget by \$3.4k.

- Pledges were under by \$9.8k, but Non-Pledge was over by \$9.3k.

Expenses were under budget by \$59.5k.

- Compensation was under because no Rector for the year partially offset by an increase in Supply Clergy. Staff worked fewer hours than budgeted.
- Program over: increased Supply Clergy to offset no Rector.
- Church Property under because of reduced utility, insurance, snow removal, and Maint. costs.
- While 2017 was a deficit budget, it turned out actual income exceeded actual expenses by \$1.8k. Withdrawal of \$15,300 from our Investment account will be used for 2018.

B. Designated/ Restricted Accounts (pg.11)

The Vestry has defined Designated and Restricted Accounts as follows:

Designated Accounts are those where money was given for a specific purpose and must be used for that purpose.

Restricted Accounts are those where money was given but without a specific purpose.

Vestry approves expenditures.

Some designated accounts, such as the Flower Fund are managed by a group within Trinity who disburse funds from the account as appropriate. Other accounts such as Memorial Fund are used with Vestry approval.

The monies for these accounts may be in the checking account or investment accounts. Monies added to these accounts or disbursed from these accounts are not reflected in the Operating Budget. A total picture of Trinity's accounting must include both operating and designated/restricted fund activities.

C. Budget 2018 (pg. 12)

Expenses were reduced by \$34.2k, and Income was increased by \$2k (\$5.6k from "school") leaving us with a deficit of \$24.6k. Pledge amount was decreased by \$12.4k but non-pledge increased by \$8.7k. Rector compensation reduced by \$24.1k because only covers Supply Clergy and some for Missional Priest (partially offset by decrease in Supply Clergy). Staff reduced by \$4k because fewer hours. Other smaller increases and decreases were scattered in different areas.

Fiscal Year 2017 accounts were processed using Power Church Plus software, a modified accrual accounting system.

Respectfully submitted,
Rob Heath – Treasurer

2017 ACTUAL TO BUDGET

	2017 Actuals	2017 Budget
Income		
Support	106,441	105,856
Investment Income	0	0
Other Income	6,306	3,450
Total Income	\$112,747	\$109,306
Expenses		
Rector Compensation	552	50,061
Staff Compensation	26,596	38,565
Christian Formation	322	800
Music	3,915	5,150
Program	12,648	4,950
Office	12,046	12,080
Property Church	33,962	38,000
Diocese & Deanery	20,912	20,900
Other	0	0
Total Expenses	\$110,953	\$170,506
Deficit: Income Less Expenses	\$1,794	-\$61,200

NOTE: In 2017 transferred \$15,300 from Investments to cover expected Deficit.

Cash Accounts

Checking Account Balance:	\$54,679
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Investment Accounts

	**** Episcopal Fund	Merrill Lynch
Beginning Balance	2,187	352,089
Additions	0	\$\$\$\$ 126,216
Withdrawals	0	-15,300
Income/Dividends	331	6,763
Chg in Market Value	0	24,034
Ending Balance	2,518	493,802
Total Investments	\$496,320	

**** Episcopal Fund as of November 30, 2017. December Statement not available.
 \$\$\$\$ From Florence Webster Estate.

2017 DESIGNATED/RESTRICTED ACCOUNT ACTIVITY

Account Name	Beg. Balance	Transfers In	Transfers Out	End. Balance
Designated Accounts				
Memorial Fund-Designated	8,076	7,216	0	15,292
Special Gifts	21,833	2,303	1,377	22,759
Physical Improvements	13,598	5,474	17,875	1,197
Flower Fund	5,788	2,470	2,520	5,738
Memorial Garden	5,697	160	0	5,857
Discretionary Fund-Rector	1,897	390	2,000	287
Outreach-General	1,208	2,271	2,799	680
Outreach-Special	3,766	139	805	3,100
Outreach-Copprom	2,132	6,273	5,548	2,857
Outreach-Good Shepard Partnership	419	1,132	628	923
Theological Seminary	97	39	0	136
Stained Glass Windows	4,383	543	3,630	1,296
Church School	407	0	0	407
Music	1,488	0	145	1,343
Affiliated Groups				
Altar Guild	3,722	25	1,472	2,275
Total Designated Accounts and Affiliated Groups	74,511	28,435	38,799	64,147
Restricted Account				
Memorial Fund-Restricted	36,584	126,949	280	163,253
Sale of Rectory (net)	116,431	0	15,300	101,131
TOTAL	227,526	155,384	54,379	328,531

NOTE: there are "correcting entries" included in the "In" and "Out" amounts.

Comments on Designated/Restricted Accounts:

Memorial Fund-Restricted additions were for several people, and \$126,216 from Florence Webster Estate. Memorial Fund-Restricted disbursements included money to repair a cross.

Memorial Fund-Designated addition was money transferred to replace money used to pay for the window repair.

Special Gifts disbursements included web support, liturgicals, broken window, and Deacon support and stole. Special Gifts additions included floor cleaning, Christian Formation, and \$1,350 un-restricted.

Sale of Rectory disbursements was \$15,300 for potential shortfall. Since not needed it will be used in 2018.

Stained Glass Windows: \$3,630 transferred to replace \$s used to repair window, and Lexan protective cover.

Received \$543 for Tea during House Tour, and for Bruce's organ concert.

Altar Guild: received \$25 donation, and spent \$60 for plaque, and \$1,412 for new linens (mem. gift last year).

Physical Improvements: Received \$5,474 from insurance company for ice damage.

Spent \$2,500 for gutters, \$6,320 for painting, \$3,780 for window repair, \$4,650 for ceiling and tile repair, and \$400 for carpet cleaning

2018 BUDGET

Income	
Support	102,536
Investment Income	0
Other Income	8,800
 Total Income	 \$111,336
 Expenses	
Rector Compensation	25,920
Staff Compensation	34,659
Christian Formation	800
Music	4,124
Program	1,650
Office	11,630
Property Church	37,910
Property Rectory	0
Diocese & Deanery	19,245
Other	0
 Total Expenses	 \$135,938
 Deficit: Income Less Expenses	 -\$24,602

NOTE: Money will be taken from our excess in checking account
and/or our Endowment Fund to cover deficit.

NOMINATING COMMITTEE REPORT

Warden	Rose Riley
Warden	Denise Paternostro
Treasurer	Rob Heath
Clerk	Carol Jones
Vestry	1. Donna Brown 2. Ray Colburn 3. Garth Myer 4. Warren Blessing 5. Judy Shaw 6. Jerry Stavola
2017 Nominating Committee:	1. Rebecca Scruton 2. Connie Harasymiw 3. Marilyn Ford
Convention Delegate	1. Kathy Cole 2. Rose Riley
Alternate Convention Delegate	1. 2.

INDIVIDUAL COMMITTEE REPORTS

ALTAR GUILD

The Altar Guild has faithfully prepared our church for Sunday worship and other special services throughout the year. In 2017, our members were Susanna Brown, Kathy Cole, Helen Desrochers, Marilyn Galek, Jennifer Gebhardt, Arline Hallisey, Carol Jones, Marty Koehler, Cheryl Lewis, Barbara Rowley and Sue Smith. Sadly, Arline and Sue retired in December but, in the style of Frank Sinatra, their comeback during the coming year is eagerly awaited! We are also very happy to welcome a new member, Joyce Tomlinson. We welcome anyone who would like to share in this vital and fulfilling ministry.

We are grateful to Nan Heath, our Flower Coordinator, who supervises the floral arrangements throughout the year, manages the Flower Fund budget including the biannual requests for donations, and who also helps us out in many other ways.

We are also grateful to Susanna, our laundress, for her diligent care of our fair linens.

On Easter Sunday, we dedicated a beautiful set of new fair linens in remembrance of Jean Bruce, a faithful member, who passed away in 2016.

Altar Guild Treasurer's Annual Report 2017

1. Designated AG Account Balance – December 31, 2016		\$ 3,721.58
2017 Contributions	\$ 25.00	
2017 Expenditures	<u>\$ 1,471.70</u>	
		<u>Net \$ (1,446.70)</u>
Account Balance – December 31, 2017		\$ 2,274.88
2. Flower Fund Balance – December 31, 2016		\$ 5,788.06
2017 Contributions	\$ 2,470.00	
2107 Expenditures	<u>\$ 2,520.00</u>	
		<u>Net \$ (50.00)</u>
Account Balance – December 31, 2017		\$ 5,738.06

Respectfully submitted,
Carol Jones
Altar Guild Director

ADULT FORMATION

The Adult Forum in 2017 took place on Sunday mornings between the 8:00 and 10:00 services and after the 9:00 service when we switched to one service. The schedule was abbreviated this year due to the passing of, Ed Zagorski, the leader of the Forum. His leadership and guidance will be greatly missed.

The 2017 schedule included the following topics:

- Praying the Bible, led by Rev. Julie Mudge
- An Update on the Convention, led by Rose Riley, Carol Jones and Jessie Karpf
- The Diaconate, led by Jessie Karpf
- Customaries, led by Denise Paternostro

Respectfully submitted,
Denise Paternostro

BIBLE STUDIES

THURSDAY MORNING BIBLE STUDY

We, in Bible Study in the year of our Lord 2017, were blessed beyond earthly measure by our leader Rebecca and the wondrous team of biblical scholars every week consisting of Warren, Kathy, Clark, Mike, Sue K., Sue S., Deane, Jan, Judy, Mimi, Sal, Marilyn F., and Marilyn G. By leading us to let our relationship with Jesus be our guide, Rebecca marvelously showed us to rely on our spiritual intuition in understanding the Bible. By using this direct individual approach, we all felt validated in our response and interpretations of God's Holy word. And we always ended with and shared our individual prayers for ourselves and others. God is speaking to us, me and you, through Sacred Scripture and Rebecca and our biblical scholars quickly learned and absorbed this magnificent way to learn God's Word.

Father Tom was enlightening in his time with us spent on the Holy Spirit. His relationship with God and his experiences with the Spirit were revelatory and inspiring. Rebecca brought us through a challenging and unique way of experiencing Christ with the series of lessons on Philip Yancey's book "The Jesus I Never Knew". Yancey presented us with many perspectives in looking at Jesus, which made us think and rethink. In short, we studied the Word with Rebecca and we shared It, cherished It, and prayed It every Thursday at Trinity. All of us and you are welcome every Thursday from 10:30 am to 12:00 pm in Seabury room!!!

Respectfully submitted,
Sal Basile

FINANCE COMMITTEE

Current Members (2017): Barbara Rowley (Chair), Rob Heath, Kathy Cole and Ann Marie Stavola

During 2017, the Finance Committee met monthly to:

- Review financial performance
- Compare monthly income and expenditures to budget
- Review actual checks written/account activity

The Treasurer presented financial reports monthly to the Vestry.

The Committee reviewed investment performance and met with our investment advisor.

Members of the Committee reviewed the auditor's comments/report on 2016 financial policy and procedures.

The Finance Committee collected information from parishioners responsible for a committee or budget line to create the 2018 budget. The Committee also looks at the budget as it relates to the guidelines required by the diocese. Our budget planning work began in August and culminated in presenting a proposed budget to the Vestry.

If anyone is interested in volunteering for this Committee for 2018, please see Barbara Rowley or any Committee member.

Respectfully submitted,
Barbara Rowley

FRIENDS AND NEEDLES

Friends and Needles continues to meet on Thursday afternoons in the Seabury Room. We average 10 to 13 ladies. We help each other with difficult patterns, we discuss books, we share patterns and ideas, but most of all we laugh and enjoy each other and our knitting. We knit prayer shawls for the parish and tiny hats for pre-mature babies. All are welcome and knowing how to knit is not a prerequisite.

Respectfully submitted,
Connie Harasymiw, on behalf of all the ladies

IT COMPUTER

Trinity must address the importance of technology within 21st century communities as it continues its work on our future as a viable congregation. We continue working on the goals developed in 2016 with our computer consultant Stephen Shiembob.

GOAL: Upgrade the network in Power Church, update equipment and general improvements to increase cost savings and stability	
SHORT TERM GOALS	STATUS
Clean up and label network wiring	Completed
Address wi-fi throughout church complex	Wi-fi access installed in church school area by the Family Literacy Center.
Improve wireless access for office staff and guests	Completed
Secure wi-fi and create a separate guest network	Completed
LONG TERM GOALS	
Improve network security	On hold
Configure copier for network copying and scanning	On hold
Create a plan for computer replacement equipment	On hold

These needs should be addressed as funds become available.

Respectfully submitted,
Donna Brown and Joan Joseph

MEMORIAL GARDEN

The first thing I want to do in this report is to thank Keri Milne, who is a talented gardener and has made the Garden so beautiful these past summer seasons. This means so much to everyone and especially to those of us who have relatives interred in the Garden.

When there is an interment I am responsible for taking the name plates to Mr. Trophy's in Hartford to have them engraved with the name, birth date, and date of death; and seeing that these plates are placed on the Memorial Garden Plaque which hangs near the side altar in the Sanctuary. I'm also responsible for arranging for the annual Memorial Garden service in the spring.

Contributions for the upkeep and flowers for the garden were given by Donna Brown, Nancy Crandall, Diane Didden, Arline Hallisey and Barbara Napolitano.

There were no burials in the Garden in 2017.

Memorial Garden Account Activity

January 2017 – December 2017

Beginning Balance	\$5,697.56
Donations	160.00
Current Balance	\$5,857.56

Respectfully submitted,
Barbara Napolitano

MUSIC COMMITTEE REPORT

The choir, under the leadership of Dorothy Labelle, provided choral music at the 10 AM service on Sundays and Holy Days, except during the summer months.

Several special musical offerings took place during the year with the first taking place on Epiphany Sunday. Three of our parish members, Greg Joseph, Sal Basile, and Ray Colburn, played the roles of the Three Kings during the sequence anthem each of them singing a verse as they processed up the aisle. During Lent, two joint church services with St. Paul's Lutheran Church provided opportunities for combined choir offerings. These joint services were much enjoyed by both choirs. Our Advent 3 church service was graced by soprano Rose Gottfried accompanied by Sal Basile playing a Jewish prayer Avinu Malkeinu. And on Christmas Eve, Patrick Gebhardt and his daughter Hannah provided guitar and cello accompaniment to the singing of Silent Night.

The choir was reduced in 2017 by the retirement of two members, Nan Heath and Paula Massa. They have been faithful members of choir for many years and their presence is missed. Although our choir is small, its remaining members - Kathy Cole, Barbara Napolitano, Marilyn Galek, Sue Smith and Rose Riley - have remained committed to providing choral music for Trinity. Additional members would be most welcome. Please touch base with any choir member if you would like to join us.

Music expenses this year consisted of payments to Dorothy Labelle for playing at services and rehearsals, and fees for tuning of the organ and pianos.

Respectfully submitted,
Rose Riley

OUTREACH REPORT

Trinity's recorded outreach commitment goes back to the early 1980s when we began supporting Holy Trinity, an Episcopal school in Haiti. In 2003 our Outreach Committee was reorganized to focus on **local, regional, and worldwide organizations**. Many of our outreach projects support the Millennium Development Goals, particularly #1 "Eradicate Extreme Poverty and Hunger" and #2 "Achieve Universal Primary Education." Outreach activities reported for 2017 include projects under the "Outreach Umbrella" in addition to those administered by the Outreach Committee. Trinity also provides access to our building for outside organizations.

South Park Inn, Hartford is an organization that we give to throughout the year as part of our local/regional outreach giving. This organization is focused primarily on the needs of the homeless. We always have bins at the back of the church and in the parish hall to accept donations for South Park, and we run several special drives during the year. In 2017 we did a Lenten giving program as part of our journey to Lent in which we raised awareness of the differing needs of South Park. During November and December, we collected warm outerwear for the homeless in our "Warm Hearts, Warm Hands, Warm Feet" drive. We are looking forward to continuing to grow our relationship with this wonderful organization.

Rose & Ray Riley, liaison to South Park Inn

St. Vincent's Center for Handicapped Children, Haiti, after nearly eight years in temporary facilities in Port-au-Prince, Haiti because of the earthquake, moved into their new school at Santo 17, a short drive from the airport. No more steps to climb or broken elevators to work around, the students now have plenty of room to walk, run, wheel, or stroll on some seven acres of level ground and one-story buildings. Enrollment has reached nearly 200 students – 102 deaf, 44 blind, or visually impaired, and most of the remainder with some form of physical disability. The new property is surrounded by a security wall and includes boys' and girls' dormitories, 17 classrooms, a music room/library, administrative offices, common living areas, a chapel, and an infirmary. There is also ample room on the property for future development, including space for gardens and farm animals. There is a new focus between a team of teachers at St. Vincent's and the Education Committee of the Board of Directors to improve instruction at the school and to provide long-term vocational guidance for each student through all grade levels so that when they graduate students will be equipped to contribute to society.

Annual Chili + Rice & Beans Cook-Off continued to "take on a life of its own" this year but as a joint endeavor between Trinity and St. James' Episcopal Church in Glastonbury with St. James' hosting. It was a very successful event with good attendance and a large check sent to St. Vincent's Center for Handicapped Children in Haiti. We plan to continue this project with Trinity hosting in 2018.

"Golden Oldies" Concerts presented by Sal Basile in May and November were a big highlight of the Outreach Committee's year. The attendance has grown each time Sal generously gives his time and talent for the benefit of the Outreach Committee with the proceeds divided among the organizations we support. The Bistro-style setting with appetizers, etc. has been well received by our parishioners and the community.

Christ Church Cathedral Dinners, Hartford. Trinity has volunteered to support the homeless at Christ Church Cathedral in Hartford. We provide the food, preparation, and serving of approximately 100 dinners four or five times per year. The food is all donated by our parishioners by providing the food or the monetary gift to purchase the food. We have been delighted this year to have many new

members assist in our endeavors, while many of our existing members continue to assist as well; we have been well supported. This has been a very fulfilling experience personally, and we find the recipients are very thankful of our efforts.

Warren & Lynda Blessing, liaison to Christ Church Cathedral Dinners

Kateri Medical Services, Nigeria. This is the second year Trinity has supported the Kateri Medical Mission led by Fr. Tom Furrer and his team. In July they traveled to Kaduna where they held medical clinics and were able to help thousands of people. They went to Guasau diocese in October where they are building another clinic. The new clinic is located adjacent to the newly built diocesan school called Graceland International School. It is a K-12 grade facility with 300 students, about 10% of whom are Muslim. While in Nigeria, Fr. Tom taught New Testament Greek and preached in several Anglican churches.

Copprome Orphanage, Honduras. 2017 was my 14th year going to Copprome. I always go at least 2 times a year for 10 days each time. Copprome has 40 children ranging in age from 4-20 years old. It is almost equally divided between boys and girls. While there I use the money I raise for food, clothes, day trip to a water park, a morning to the movie theater and various other needs. In the fall I buy a red fruit they love that grows on trees and is only ripe in the fall. I have full use of the kitchen and cook American food for the children almost every day as well as cookies, cakes and brownies. They are also given pizza and birthday parties. Although this fall turned into a somewhat dangerous situation due to political unrest, the children are doing very well and 3 actually graduated high school – a really big deal and accomplishment. Thank you Trinity for your continuous prayers and support of these beautiful children.

Ginger Smith, liaison to Copprome Orphanage

Family Support Center, Church of the Good Shepherd, Hartford. Trinity participated with Church of the Good Shepherd for the first part of 2017 by making and serving soup to an average of 100 people. This was in addition to collecting and distributing clothing to go to people and to helping to distribute food from the Food Share truck. These activities occurred every other Tuesday. Our collaboration came to an end after nine years this past spring by mutual agreement.

Connie Harasymiw, liaison to Good Shepherd

Organizations and events also receiving Trinity support were: Teddy Bear & Friends Sunday to benefit the Connecticut Children's Medical Center in Hartford, our Lenten Outreach project which benefitted South Park Inn and the Family Support Center at Church of the Good Shepherd, our Annual Christmas Toy Drive with seven bag of toys going to homeless children currently living at South Park Inn, Episcopal Relief & Development in support of Hurricane Harvey in Texas, AA, Al-Anon, Wethersfield Fuel Bank, World Vision, and our newest project The Wethersfield Food Bank.

The Outreach Committee is grateful to the Vestry for providing 25% of the 2017 Fair proceeds and to all of our parishioners who supported us in so many ways. We feel privileged to participate in being the hands and hearts of Jesus locally, regionally, and worldwide.

Respectfully submitted,
Marilyn H. Ford
Outreach Committee Chair

PROPERTY COMMITTEE REPORT

The Property Committee continues to be an active group. We have had a turnover of members assisting and have redeveloped a meaningful process to handle issues as they arise. It is an ongoing challenge to predict what might be needed next in our aging church. The following is a list of those accomplishments for this year:

- Kitchen refrigerator repaired twice.
- Completed the outdoor Lexan rack to keep snow off the restored Tiffany window that was installed.
- Insurance claim for building damage almost finalized.
- New dishwasher installed in the kitchen.
- Rental and preparation of the church school area to the Wethersfield School for the Family Literacy Program.
- Carpets cleaned in lower School area.
- Repainting of many hallways and rooms completed.
- Wi-Fi system installed in north end of the building.
- Outdoor cleanup sessions occurred 3 times throughout the spring and summer.
- Organ evaluation, tuning and repairs have taken place.
- Documentation of the A/C system and Heating System as to how it is started up and closed down was completed for the seasonal changes. Labeling of valves done to aid in change over.
- Bathroom leaks, toilet seat replacement, and professional cleaning of all seven lavatories was completed.
- Stair Lift Service Agreement put into place.
- Service agreement with Cintas was put into place to service our emergency lighting and fire extinguishers.
- Snow removal contractors were evaluated and a new vendor hired.
- Garage door motor repaired.
- Drains in between buildings in courtyards were cleaned.
- Exterior sign work completed for service changes.

Looking towards next year, we have obtained quotes and are looking at several larger projects such as the parish house ceiling and lighting, repair to office lobby ceiling and lighting and repair of office lighting fixtures.

Respectfully submitted,
Warren Blessing and Raymond Colburn

YE OLDE SUGAR PLUM FAIR

Ye Olde Sugar Plum Fair was held on November 18, 2017. It was a parish wide endeavor and many parishioners participated by helping with set up and take down. We had tables of books and puzzles and games, baked goods, handmade gifts, Christmas collectibles among many others. We had a new table this year of beautiful hand carved crosses. We again received 40 poinsettias and Christmas cactus plants from St. Paul's to sell. All in all, it was a day of coming together and working together for the good of Trinity. As in past years, the Vestry voted to give 25% of the fair proceeds to the Outreach committee with the requested distribution to local, regional and international charities.

Respectfully submitted by co-chairs
Connie Harasymiw
Rose Riley

YOUTH MINISTRIES

The youth at Trinity learned more about many of the saints and their significance. They also learned more about the life of our Lord Jesus Christ. This was all learned through Godly Play, our curriculum. Our youth learned about giving to the community at large by participating in the 30 Hour famine. They were able to raise quite a bit of money to feed many in God's world.

Our youth also volunteered their services at the food booth at Trinity's annual Sugar Plum Fair. Their smiles and expert services contributed to a positive outcome for the fair.

Godly Play will resume as God leads us to the green pastures and guides us on our youthful journey.

Respectfully submitted,
Cheryl Chadsey