

Trinity Parish Wethersfield

August 21, 2025

Attendees: Connie Harasymiw, Cheryl Chadsey, Greg Joseph, Carol Jones, Don Ghostlaw, Bruce Duncan, Aversa Sheldon, Kathy Cole, Rob Heath, Melanie Hepburn.

Absent: Melissa Pavick

6:34pm Meeting called to order.

1. Opening prayer. Connie Harasymiw.
2. Approval of minutes. Carol Jones. Motion to approve minutes from July made by Greg, second by Kathy. No discussion. Vote to approve unanimous. Minutes approved.
3. Financial report. Rob Heath. Income is over by \$6000, expenditures are below by budget. Cash surplus over \$10,000. Mission and Outreach has \$3000 reserved for Haiti. Property – electricity has increased considerably probably due to more fridges and freezers. We might need to ask Charles Wright to pitch in. Designated funds have been cleaned up, including establishing a new account for the accessibility project. Flower fund appeal has been successful. Motion to accept the report made by Greg Joseph, second by Cheryl Chadsey. Vote to approve unanimous. Report accepted.
4. New Business Additions
 - a. ADA/Accessibility update
 - b. Memorial Garden
 - c. Bank auditors
 - d. Operational budget/stewardship campaign
 - e. Capital budget
 - f. Methodist Church has a new pastor, Joshua Wilson.
 - g. Calendar has been purchased. Implementation is still under discussion.
 - h. Responsibility for checking phone messages.
5. Upgrade for alarm system. Carol Jones. Warren Blessing has looked into options and identified an appropriate solution. Keypad will have new code. The system costs \$2730, with an annual fee of \$230. Another plus is the company will be responsible for servicing. Motion to install a new security system for the church for \$2730. Made by Carol Jones, second by Don Ghostlaw. Vote to approve unanimous. Motion accepted. System will be installed as soon as possible.
6. Key project. Don Ghostlaw. We need to develop a policy for key management. The intent is to have a few members of the vestry to draw up a policy that includes the

authorization to give keys, and then how will keys be given out and collected. Joanne can probably manage the distribution, collection, and record keeping. Wardens and Warren. Aversa Sheldon and Kathy Cole volunteer.

7. Grace Church. Carol Jones. They will be closing. It must be approved at convention in October. They plan to have a final service, date TBD but not before the end of October. We are benefitting from this – they have Wonder, Love and Praise hymnals; lots of books which Cheryl and Anne Marie have been to look at; they have some nicer chairs that could go in our parish hall; they may have some linens that could work for our side altar. Some of the groups that meet at Grace Church might move here, including an NA and another group.
8. Request from Ginger Smith. Connie Harasymiw. Ginger Smith requested funds from Mission and Outreach for \$475 to be contributed to Copprome Orphanage. Motion to issue a check in the amount of \$475 from account #5246000 to Ginger Smith for Copprome Orphanage, Honduras made by Kathy Cole, seconded by Aversa Sheldon. Vote to approve unanimous. Motion passes.
9. Old Business
 - a. Hawks Helpers. Connie Harasymiw. They have asked for an additional room to manage new needs. They are now distributing 3-4 times the amount of food they did previously to help families handle breakfasts that will no longer be provided by the school district.
 - b. Sustainability project. Connie Harasymiw. We encumbered \$3000 to assist with the building of a well for Per Devaux. All the paperwork has been completed and funds will be issued soon.
 - c. Accessibility project. Don Ghostlaw. Next week we should be able to send out the request for proposals to four architectural firms that have some experience with similar projects. The goal is to have clear understanding of the viability of the project by November and estimated budget.
 - d. Memorial garden. Carol Jones. Rose and Kerry are working on getting a plan together. Some of the removal can be done by volunteers. The intent is to have plan by October meeting.
 - e. Porch Fest. Aversa Sheldon. Several people will be meeting tomorrow at 1pm to move Sean's Closet upstairs. The parish hall will be set up for AEP and Hawks Helpers. On Saturday, volunteers will arrive by 8am. Porch Fest will run from 10-2pm.
10. Closing prayer. Connie Harasymiw.
11. Meeting adjourned at 8:27pm

Minutes respectfully submitted by

Melanie Hepburn 8/21/2025