

TRINITY PARISH

June 18, 2026

Vestry Meeting Minutes

Trinity Episcopal Church is an ever-evolving Christian community committed to deepening our relationship with God by:

- ◊ Offering worship and education for all ages
- ◊ Caring for and serving one another and those beyond our community
- ◊ Being open and welcoming

Attendees: Ghostlaw, Heath, Butters, Riley, Joseph, Hepburn, Pavich, Scruton, Colburn, Sheldon.
6:43pm. Meeting called to order.

I. Opening Prayer/Dwelling in the Word. Scruton.

II. Monthly Reports

- a. Approval of Minutes from March 19, 2026 meeting (and abbreviated May 18 meeting). Motion to approve Joseph, second by Colburn. Minutes approved unanimously.
- b. Financial Report for May 2026 (Rob reviewed May as usual and highlights of March and April). In general, pledges were up and expenses down. Motion to accept by Joseph, second by Pavick. Motion carried.

III. Additional Agenda Items, if any

IV. Items Requiring a Vote:

- a. **From Rob** – *Motion that the Vestry authorizes the Treasurer to withdraw \$36,000 from our Donation and Bequests investment account to pay the remainder of Phase II costs of our Accessibility Project.*
(Rob's explanatory notes: I'll put the money in our Vanguard account until we need it. If I don't do this now, I won't be able to do it until September. The committee at the Diocese only approves withdrawals once a month at the end of the month. They need a copy of the Vestry minutes approving the withdrawal, and we don't have a meeting in July).
 - Motion made by Heath, second by Colburn. Motion carried.
- b. **From M&O** - The following requests have been submitted for donations to be made from the Mission & Outreach Fund, account #5246000:
 - i. *Motion that a check from account #5246000 in the amount of \$500 be made to the Wethersfield Social Services (with backpack/ school program included in the memo line).*
Notes: Vickie Crafa has submitted a request for a donation to the Wethersfield Social Services Backpack program to provide filled backpacks for those students in need.
 - Motion made by Ghostlaw, second by Joseph. Motion carried.

- ii. *Motion that a check from account #5246000 in the amount of \$250 be made to **Swords to Plowshares**.*

Notes: The Faith Formation Committee has submitted a request for a donation to *Swords to Plowshares* of \$250 for the work they do and in appreciation for their coming to our event Sunday, June 14, 2026.

- Motion made by Ghostlaw, second by Joseph. Motion carried.

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- c. **From Connie and Rebecca** – *Motion that the sum of \$150 be made available for the purchase of tablecloths for the parish hall.*

(Connie's explanatory notes - In keeping with Trinity's determination to lessen its ecological footprint we are proposing to use the cloth table coverings that were purchased for Father Daryl's ordination to replace the plastic table coverings we now use and discard and replace almost monthly. These tablecloths are sets of white and burgundy and green. This use will also eliminate the ongoing cost of new plastic tablecloths. We have counted up the number tablecloths we have and find we need a one-time purchase of an additional set of tablecloths.)

- Motion made by Scruton, second by Colburn. Motion carried.

- d. **From Rebecca** – *Motion to create a quiet worship space in the sanctuary, provided positive outcome of asbestos question.*

(Explanatory notes. Remove the 3rd and 4th pews, install carpet or pads for quiet space for young families and children.)

- Motion made by Scruton, second by Pavick. Motion carried.

V. **New Business**

- a. Updated church directory project (Riley). Parish members will be asked whether they want to receive a hard copy of the directory.
- b. Internal Control Questionnaire: Heath. A 10-page document answering the questions about our internal financial controls for the Diocese and auditors. Nothing changed from last year. Document was reviewed with vestry members as per annual requirement.

VI. **Old Business**

- a. Accessibility project update (architect delivery dates and funding/fundraising) Ghostlaw. Together with Jones and Blessing, progress update on phase one of the project. Elevator pieces is estimated at \$1.25 million, it is possible that handicapped accessible bathroom and ramp will be included. Maybe break ground in spring 2027.
- b. Safe Church Update , Joseph. 5 people still need to complete Safe Church requirements.
- c. No vestry meeting in July.

VI. Committee/Team Reports and Upcoming Events

VII. Closing

- a. Action Items
- b. Closing prayer. Butters.
- c. Motion to adjourn made by Ghostlaw, second by Scruton. Motion carried.

Meeting adjourned 8:40pm

Minutes respectfully submitted

By Melanie Hepburn 6/18/2026