

December 14, 2023

Trinity Parish Vestry Meeting Minutes

Attendees: Carol Jones, Connie Harasymiw, Garth Myers, Kathy Cole, Cheryl Chadsey, Rob Heath, Charles Melchreit, Don Ghostlaw, Melanie Hepburn, Bruce Duncan, Susanna Brown.

Meeting called to order at 6:30pm

Minutes

1. Opening Worship. Don Ghostlaw. Prayer from Thomas Merton.
2. Monthly reports
 - a. Approval of November minutes. Motion made by Don and second by Bruce. Corrections noted and made. Discussion to explain attachment. Minutes with corrections approved unanimously.
 - b. Financial Report. Rob Heath noted that pledges are still under, which is typical. He expects that we will be about \$10,000 under expectations at the end of December. Expenses are also under budget and should continue to be through the end of the year. A few corrections – envelopes were charged twice, correction coming in the mail; linens were charged to wrong account and that will be corrected. Designated funds - \$1500 should be charged to Mission and Outreach will be corrected. Flower fund has received contributions. \$33,436 in checking account. Balance for the investment account is not currently available. Motion to accept the treasurer's report made by Garth Myers, second by Connie Harasymiw. Motion approved unanimously.
 - c. Discretionary fund – can be distributed by wardens in the absence of a rector/PIC.
3. Additional agenda items
 - a. Streaming update and sound system, Don Ghostlaw.
4. New Business
 - a. Set date of Annual Meeting. Carol Jones. Typical practice has been the first Sunday in February. Motion to set the date of the annual meeting on Sunday, February 4th, 2024 made by Kathy Cole, second by Don Ghostlaw. Approved unanimously.
 - b. Budget for 2024. Rob Heath. Review of budget with understanding there will be adjustments once a priest in charge has been confirmed. Administrative staff, organist, mission and outreach will be under close observation. Motion to accept made by Garth Myers, second by Kathy Cole. Budget accepted unanimously.
 - c. Capital improvements. Connie Harasymiw. A few members of vestry registered their recommendations for capital improvements. 1. Replacing the ceiling tiles in the chapel; 2. handicapped access; 3. Improvements to sound system. Wardens discussed the various recommendations and the option to suggest to property committee that capitol improvements be limited to absolute necessities. Wardens recommended forming a small committee with representation from finance committee and others to undertake research/information gathering on these three topics through 2024 with view towards taking an action in 2025.
 - d. New safe. Carol Jones. The altar guild purchased new safe and in has been installed.

- e. Streaming and sound system. Don Ghostlaw. The sound system has been a little challenging – the new mixing board has difficulty working with existing sound system. Don will continue to manage the sound system and streaming.
 - f. Search for priest. Carol Jones. Update on status of process.
 - g. Mission and Outreach. No report.
5. Action items
- a. Pray for our community and the challenges/opportunities we encounter.
6. Closing prayer. Don Ghostlaw.

Meeting adjourned at 8:45pm

Minutes respectfully submitted by Melanie Hepburn

12/14/2023