

**Approved Minutes
Vestry Meeting
Thursday March 22, 2018**

Present: Rose Riley, Denise Paternostro, Warren Blessing, Rob Heath, Carol Jones,
Garth Myers, Judy Shaw and Jerry Stavola.

Absent: Donna Brown, Ray Colburn

Meeting was called to order at 7:07 pm.

I. Opening Dwelling in the Word: Philippians 4:4-9 led by Denise

II. Minutes for February 22nd, 2018 meeting - Approved

III. Treasurers report

For February Income was \$3.8k over budget, \$6.9k over for the year. Expenses for February were over budget by \$3.6k over \$2.9k for the year. Pledge Income for February was \$2.2k **over** budget, \$4.5k over for the year. Non-Pledge for February was under by \$.8k, \$.7k under for the year. Other income for February included \$2,800 for ESL school rental, and \$212 for Pancake Supper.

Financial Report for February - Approved

IV. Housekeeping Item:

Trinity's Amended Bylaws: The version distributed last month is the current version but was missing the amendments page. The version distributed with this month's agenda includes amendments. A committee will be formed later this year to update the bylaws.

V. Old business – none

VI. New Business:

i) Designation of senior and junior warden as required by the bylaws

Motion: To designate Rose Riley as senior warden and Denise Paternostro as junior warden for their 2018 term (Carol/Judy). Motion passed

ii) Administration of Rector's Discretionary Fund

This consists of funds set aside to "aid to the poor" and other purposes that the rector "considers pious and charitable" and "consistent with the Church's mission." (see Episc. Church's Manual of Business Methods in Church Affairs, pp73-77). In the absence of a rector, it has become our practice to appoint the Wardens to administer the Rector's Discretionary Fund.

Motion: To designate the Wardens as administrators of the Rector's Discretionary Fund (Garth/Warren). Motion was passed.

iii) Property Committee Report: Emergency Repairs

- The boiler igniter is malfunctioning and must be repaired.

Motion: To approve payment of an emergency repair to Campbell Cooling LLC in the amount of \$262.00 (Warren/Jerry). Motion was passed.

- Repair of hole in office hallway ceiling
CT Remodeling has successfully completed many previous projects for us; two other parties reviewed the work but declined to quote on the work. The quote to rebuild the area, install new tiles as needed, salvage some tiles to correct the old stained area over the Sacristy door and place a new piece of material over the hatchway. This will also include two LED lights in the hallway as well. The only caveat is if the sheetrock under the tiles is too poor, we may need to replace the sheetrock as well.

Motion: To approve payment up to \$1,500 to CT Remodeling for repair of the hallway Ceiling (Warren/ Jerry). Motion was approved.

- Installation of new water heater
The water heater began leaking on Tuesday and had to be replaced.

Motion: To approve payment of \$1200 to Joseph Abbate Heating and Plumbing Co. for installation of a new water heater (Rose/Warren). Motion was approved.

iv) Welcome Cards

Small cards are placed in holders on the back of the pews that contain information about Trinity and an opportunity for the visitors to leave their contact information for us. The current cards are out of date. A new card will be designed by Rose and Nan Heath and printed using funds from the Special Gifts restricted account.

Motion: To purchase 250 welcome cards from Minuteman Press for a cost not to exceed \$400.00 (Rose/Warren). Motion was approved.

v) Trinity Social Media Privacy Practice

The following is an announcement prepared by Joan Joseph to obtain preauthorization to use group photos with children. This will be sent out to the parish. A presentation of the new web page is planned for Sunday April 15 during coffee hour where this announcement will also be made.

Trinity is excited to announce the launch of our new website and the beginning of a larger online presence. We will be continuing to follow Trinity's past practice of posting church-related activities of group (more than 1 individual) photos without specific permission except as noted below. Media permission forms will be required for

- photos of individuals*
- group photos in which individuals are identified by name*
- all photos of children under the age of 18 (even if part of a group photo).*

Children will never be identified by name. We are contacting all families with children under the age of 18 to request permission to include them (unidentified) in group photos when applicable.

A copy of the media release form for parents to sign is attached to these minutes.

(Appendix 1) At this time Trinity does not have a formal policy on the use of photos of

children in media releases but may develop one in the future. At present, we continue to follow our usual practice.

vi) Letter from Monday night AA group

The group has informed us that will no longer be meeting at Trinity.

vii) Half-Day Vestry Retreat at Trinity

The retreat will be scheduled on a Saturday in May at Trinity. Gordon will be the facilitator. Theme: Fostering Discipleship.

viii) 150th Anniversary Celebration of Trinity Parish

A committee will be formed after Easter to plan for this event. We should seek input from the Wethersfield Historical Society and invite one of our CT bishops to attend.

ix) Gathering Our Thoughts Session (April 4th)

The parish continued to be overwhelmingly supportive of the change to a single Sunday morning service but had many interesting insights and ideas to share. The major trends will be summarized in a Belfry article.

VII. Closing Prayer was read in unison.

Meeting was adjourned at 8:35 pm

Next meeting: Thursday, April 26, 2018 at 7 pm.

Respectfully submitted,

Carol A Jones
Parish Clerk

Trinity Parish is an ever-evolving Christian community committed to deepening our relationship with God by:

- *Offering worship and education for all ages*
- *Caring for and serving one another and those beyond our community*
- *Being open and welcoming*