

**Approved Minutes  
Vestry Meeting  
Thursday June 28, 2018**

**Present:** Rose Riley, Denise Paternostro, Warren Blessing, Donna Brown, Ray Colburn, Rob Heath, Carol Jones, and Jerry Stavola.

**Absent:** Garth Myers, Judy Shaw

**Guest:** Connie Harasymiw

Meeting was called to order at 7:04 pm.

I. Opening Worship led by Rose.

II. Minutes for May 24, 2018 vestry meeting were accepted as written.

III. Treasurer's report for May 2018 was accepted.

Income was \$2,700 under budget for the month but we are still \$6,000 over for the year. Pledge income was \$800 under budget but \$7,000 over for the year. Non-pledge income was \$1,200 under for the month, \$3,100 under for the year. Expenses were under budget for the month. Sal's concert for Outreach raised \$645.

IV. Informational Items

i. Vestry will not meet on July 26. The next vestry meeting will be August 23 at 7 pm.

ii. A request was made for volunteers to act as Sunday Openers and Closers. Denise is the scheduler.

V. Old Business

i. Proposal to share a missional priest with Grace Episcopal, Newington

A getting-to-know-you potluck supper is planned for August 8, 6 pm, at Grace for the wardens and vestry from both churches. Our wardens met with the wardens from St. Johns, Bristol and Church of the Redeemer, Plainville, who share a missional priest, to learn about their journey.

ii. Update on Yard Goats baseball game outing.

Planning is still in progress. No date has been set yet.

VI. New Business

i. New Outreach Opportunities presented by Connie Harasymiw:

a) To use the rooms downstairs near the undercroft for storage and display of clothes and household items collected for Wethersfield Social Services (WSS). There would be one room for women's clothing, a second for children's clothing, and a third for household items. This would provide a needed service for the Town; WSS does not have the volunteers and space to do this but they will let us know as needs arise. At Trinity, this

would create an opportunity for more members to be involved in outreach – collecting, sorting and distributing items. The rooms will be painted by a local Boy Scout as a project for Eagle scout. This will not impact the space used by the ESL school and further rooms are available for our church school, when needed.

- b) To serve weekly luncheons in the parish hall.

On Tuesdays, a free lunch of soup and bread will be offered to the community. WSS can get the word out to the community. Also, children receiving free breakfasts and lunches during the school year have no resources for this during the summer months. We can organize six volunteers to make sandwiches for distribution; WSS would cover the costs. First, we need to be sure our facilities are up to code and repair the ceiling in the parish hall.

- ii. Update on the lighting in the upper level of the office wing

**MOTION:** To replace lighting in the rooms in the office wing on the main floor, at a total cost not to exceed \$2,000, and using licensed electrician, Glen Matthews. (Warren/Ray)  
Motion carried.

Rationale: Lighting in the administrator and rector offices needs to be replaced due to malfunctions and potential safety issues but the lights in the sacristy and the waiting area outside of the office are the same age and type and should also be updated. The new LED lights will provide better quality light, energy savings and a safer environment. Three bids were evaluated.

- iii. Emergency repairs to the A/C system in the Sanctuary

**MOTION:** To approve payment of \$150 for emergency repairs to the sanctuary A/C system by Campbell Cooling LLC. (Warren/Ray)  
Motion carried.

Rationale: The ductwork that supplies cooled air to the sanctuary needed to be reattached.

- iv. Emergency replacement of compressor and air handler for the office area.

**MOTION:** To appropriate up to \$8,000 to replace the compressor and air handler for the office A/C system. (Jerry/Ray)  
Motion carried

Rationale: Compressor and air handling unit needs to be replaced and, in addition, the hallway ceiling must be reinforced so it is safe for someone to climb up and change the filter. This is a capital expense, so money will be used from restricted accounts designated to property projects. Campbell Cooling LLC will conduct the repairs.

- v. Testing for asbestos in the ceiling tiles in the parish hall.

**MOTION:** To approve up to \$1,000 for commercial asbestos testing of the existing material in selected ceilings in the upstairs parish hall per CT State Health Department requirements. (Warren/Ray)  
Motion carried.

Rationale: The property committee has met with the original parish house roof architect, engineer, a sheetrock ceiling installer and the State Health Department and their asbestos specialist. Asbestos removal in the church must follow the rules for a commercial (public) building. A Certified Inspector and Project Design person has been selected. Initial collection and testing is estimated in the \$400-\$500 range. If positive, the inspector could direct us in the appropriate manner to remediate or work around the asbestos problem. Areas being considered for ceiling repair: parish hall (not the stage area), back hall going out to Hart parking lot, sexton room, hallway from parish hall to sanctuary, old sacristy, coatroom, current nursery, and office where the knitters store materials.

vi. Trinity Tee Shirts

**MOTION:** To sell Trinity tee shirts for \$15 each and donate the net profits to the schools in the diocese of Bishop Markus in Nigeria. (Denise/Carol)  
Motion carried.

Rationale: Public schools in Nigeria is substandard and corrupt. A Katari Medical Clinic was recently opened in a diocese that provides private schooling to local children for \$50 per child, per year which covers tuition and textbooks. After a visit to Trinity from the Bishop and his wife, the Outreach committee decided that we could help raise funds so more children can attend.

vii. Review of Parish By-Laws

Our Parish By-Laws state that “bylaws shall be reviewed by a committee of five members appointed by the Rector at least every ten (10) years. This committee shall report to the next Annual Parish Meeting following their appointment”. The last review was in 2006 so a review is now due. In the absence of a Rector, the Wardens will appoint members to work on the committee. The committee will consist of Denise, as chair, with two volunteers from vestry and two others. Jerry volunteered. Work should commence in July/August and be completed by year end.

viii. Nominating Committee

The Nominating Committee is responsible for nominating parish members to fill elected positions which will become vacant following the annual meeting. This includes Vestry (members, wardens, clerk and treasurer), convention delegates, and the nominating committee for the upcoming year. In the nominating process of 2017, it was agreed that a longer, more prayerful process that allows more time for discernment, should be used for nominations in 2018. In order to allow time for this process, the nominating committee should begin meeting in the August/September time frame. Our bylaws specify that one of the Vestry members “who is serving the last year of a term” should be the convening member of the Nominating Committee. Any member who is serving the final year of her or his term may volunteer to serve in this capacity and should contact the wardens if interested. The 2018 nominating committee will consist of Rebecca Scruton, Connie Harasymiw, Marilyn Ford and one of the outgoing vestry members, Donna, Ray or Garth. Work should begin by October to allow time for people called to engage in discernment.

VII. Closing

The meeting was closed in prayer at 8:56 pm.

Next meeting: Thursday, August 23 at 7:00 pm.

Respectfully submitted,

Carol A Jones

Parish Clerk