

TRINITY PARISH

March 20,2025

Vestry Minutes

Attendees: Carol Jones, Connie Harasymiw, Greg Joseph, Kathy Cole, Bruce Duncan, Rob Heath, Don Ghostlaw, Cheryl Chadsey, Melanie Hepburn, Aversa Sheldon, Melissa Pavick. Guest – Heather Stone

6:35pm Meeting called to order.

I. Opening Prayer led by Bruce Duncan.

II. Monthly Reports

a. Minutes from February 27, 2025. Motion to approve made by Greg Joseph, second by Kathy Cole. No discussion. Vote to approve unanimous. Motion passes.

b. Financial Report for February 2025. Rob Heath. Report was reviewed. Church property is over by \$1,363 mainly due to utilities which are over by \$1,967, everything else was pretty much in line. Cleaning has increased up to a total of \$600 per month (see motion under New Business item b.) Snowplow will be over budget next month due to ice and snow removal. Checking account is \$44K, investment fund is lower than last month due to changes in the market. The large amount in the checking account is the result of end of the year gifts, Nielson account – and things that are waiting to be purchased (freezer etc.) Motion to accept the report made by Greg Joseph, second by Cheryl Chadsey. No discussion. Vote to approve unanimous. Motion passes.

III. Additional Agenda Items

IV. New Business

a. Commitment to improve handicapped access to Trinity. Don Ghostlaw. General discussion of improvements needed to make building accessible and updated for parishioners, general community, and potential renters. Discernment question: Do we sense that God is calling us, as a vestry to invite the congregation into an exploration of the details involved in acting on this goal by

calling a parish meeting after church in May? We will present the scope of the project and invite both initial conversation and the assistance of the congregation in researching the resources and information we need to discern whether and how God is calling us to move forward on this project? The vestry voted unanimously. Motion passes. The meeting has been tentatively scheduled for May 4th, following the service.

- b. Upgrade and expansion of cleaning services. Carol Jones. Most of the church is already on the cleaning rota. However, now with the renovation of the downstairs, we will need to have that space (Nielson room, bathrooms, areas being used) cleaned at least once a month. Warren Blessing will be meeting with the person who manages the cleaning company.
 - i. Motion to approve the increase in cleaning budget up to \$600 per month to cover additional spaces downstairs made by Carol Jones, second by Don Ghostlaw. No discussion. Vote to approve unanimous. Motion passes.
- c. Sal Basile concert and dance for Africa Education Partnership has been scheduled for Saturday evening, May 17th. During the intermission there will be a short program. Advertisements will be issued. The AA group will need to be notified of the need to shift their meeting that evening. Instead of tickets, donations will be accepted.
- d. New Family Engagement Committee. Report and motion. Melissa Pavick. The committee met briefly after last Sunday's service. The Easter Egg hunt will start at 10:30am-11:30am, Saturday, April 19th. Sarah Butters has offered to give tours of the church for any who would like. Some discussions re materials to give to visitors who are interested. Melissa will be organizing volunteers to fill eggs the weekend prior. Two items for purchase were proposed – a sturdy sandwich board, and a decorative stamp (to include name, service times, website) for a total up to \$200.
 - i. Motion to approve up to \$200 for purchase of sandwich board and stamp made by Melissa Pavick, second by Don

Ghostlaw. No discussion. Vote to approve unanimous.
Motion passes.

e. Child Care Regulations.

f. April vestry meeting has been moved to April 24, 2025.

V. Old Business

a. Vestry Opener Sign Up sheet

b. Memorial Garden Renovation Update Report. Carol Jones. Now that the capacity issues has been resolved, the general landscaping can be addressed. Rose Riley and Kerry Milne were asked to develop a plan. They would like input from parishioners who are especially interested in how the Memorial Garden and small garden by the office are designed together.

VI Committee Reports

VII Closing

a. Action Items

b. Closing prayer. Bruce Duncan led the closing prayer.

c. Meeting adjourned at 8:32pm

Minutes submitted

Respectfully by Melanie Hepburn 3/20/2025