

Trinity Parish Wethersfield Vestry Meeting

Thursday, June 19, 2025

Attendees: Carol Jones, Connie Harasymiw, Cheryl Chadsey, Greg Joseph, Aversa Sheldon, Rob Heath, Kathy Cole, Melissa Pavick, Melanie Hepburn, Don Ghostlaw, Bruce Duncan.

6:35pm Meeting called to order.

1. Opening prayer, Aversa Sheldon.
2. Approval of minutes from May 15, 2025 meeting. No corrections, no discussion. Motion to accept made by Greg Joseph, second by Kathy Cole. Minutes approved unanimously.
3. Financial Report. Rob Heath. The financial report from May 2025 was presented. Expenses running below budget and income running above for time being. \$1000 was sent to Gaza Hospital. Under property, the usual over/and under. \$36.00 in insurance overage was for audit. Cleaning is over budget due to increase in their rates as discussed in previous minutes. Designated and restricted accounts – outreach in and out for AEP. Other payment to Sal for music. Checking account is \$46K more or less, investment account is up from last month but overall a small percentage increase. Special gifts, outreach general and outreach special: Special gifts - \$12k is for the 2 gifts made at end of 2024 to be spent for the Parish Hall Accessibility Project. We will be setting up a new account for Parish Hall Accessibility project. Carol recommended that \$10K from the Memorial Fund given by Barbara Donouck's estate be moved to the new Accessibility project account. Outreach General - \$950, \$750 left over from the trees will remain. \$10 for the purse ministry, \$75 for Kateri, \$115.41 random. Outreach Special - \$3090, \$350 for purse ministry (request to move to Charles Wright Backpack), \$300 for Sal for the concert (Sal returned \$100 and Don will cover \$200). \$2700 came in for Nigerian scholarships in addition to some previous contributions (\$5200 in total for scholarships). Additional contribution for concert was \$300. Motion to accept the report made by Don Ghostlaw, second by Greg Joseph. Motion passes unanimously.
4. New agenda items.
 - a. Mission and Outreach motion.
 - b. Charles Wright Backpack program.
5. New business
 - a. Rob Heath. Opened a Vanguard Investment account and we finally have access to move funds back and forth, and has been tested to confirm connectivity. Proposal is to move \$20K from checking account into Vanguard Account. Motion to move funds made by Rob Heath, second by Carol Jones.

- b. A motion was made and approved to allow the Treasurer to withdraw \$25,000 from the Donation and Bequest Fund to be deposited into our Webster checking account to be used for the startup of our Parish Hall Accessibility Capital Project.
 - c. Motion to move those funds to our Vanguard account made by Rob Heath, seconded by Carol Jones. Vote to approve unanimous. Motion passes.
 - d. We are signed up for the energy coop, at 11.8 cents per kilowatt, which will start in December.
- 6. Calendar. Carol Jones. We used to have a very seamless way to use the Google calendar. That connectivity no longer exists. Joanne will now manage the general calendar. Discussion re creating a general calendar email mailbox that will be accessed by Joanne, Joan, and wardens.
- 7. Motion for disbursements

Vickie Crafa has submitted a request for a donation to the Wethersfield Social Services Backpack program to provide filled backpacks for those students in need. We hereby move that a check from account #5246000 in the amount of \$500 be made to the Wethersfield Social Services (with backpack/school program included in the memo line).

Outreach Charles Wright motion - \$350 and \$10 to go towards Charles Wright backpack program. Program has now linked with Food Share etc – bags of groceries to give to families in need. They will be able to put a nice cooler will be placed on the patio. Anyone who has extra produce from their gardens can leave in cooler. Will be picked up on Tuesdays and Thursdays. Moved by Greg Joseph, second by Carol Jones. Motion for both disbursements approved unanimously. Motion passes.

- 8. Memorial garden. Carol Jones met with Rose Riley and Keri Milne. Proposal will be to rip out most of the existing plants. They will be looking to plan for 4 season interest and a softer look, and to level the bench for more comfortable seating. The vestry will be reviewing a plan to get our input and work will be done in the fall. Report by the end of July.
- 9. Discussion re the front sign, stained glass window lighting, steeple lighting, front bushes. Carol Jones and Don Ghostlaw. New front sign with lettering on both sides and flood lights at night. Sign should be moved closer to the driveway. Will probably require historic district approval.
- 10. Revisit 2025 goals – the discussion focused on social events, in particular a church picnic. Rebecca, Connie, Carol and Cheryl will put together a comprehensive plan soon.

11. Formation committee. Don Ghostlaw. Bible study, forum series, and book study have been scheduled through the fall.
12. Family Engagement Committee. Melissa Pavick – messy church scheduled for August, new Facebook page has been created (join, comment please!). Accessibility – please contact Melissa to get password. Joanne will also have the password so that we don't get locked out. Chamber of Commerce – we can be on their page as a warming station.
13. Closing prayer. Aversa Sheldon.
14. Meeting adjourned at 8:36pm

Minutes respectfully submitted

On June 19, 2025, Melanie Hepburn