

Trinity Parish Wethersfield

Vestry Meeting Minutes

Thursday, November 20th 2025

Attendees: Connie Harasymiw, Don Ghostlaw, Carol Jones, Rob Heath, Kathy Cole, Melissa Pavick, Aversa Sheldon, Cheryl Chadsey, Greg Joseph.

Absent: Melanie Hepburn, Bruce Duncan.

6:33 pm meeting called to order.

1. Opening prayer. Cheryl Chadsey.
2. Minutes from October 16th 2025. Corrections made. Motion to accept minutes by Greg Joseph, seconded by Don Ghostlaw. Approved unanimously. Motion passes.
3. Financial report for October 2025. October income was \$6.4k over budget because September income was deposited in October. Discussion was held concerning moving money from accounts into the Rector's Discretionary Fund at the end of the year and it was explained that this was not permissible under the auditor rules. Other ways to fund the Rector's Discretionary Fund will be explored. Motion to accept the financial report made by Kathy Cole and seconded by Greg Joseph.
4. No new agenda items.
5. New business.
 - a. Trinity and St. James meeting. A Zoom meeting was scheduled for November 23rd with our candidate and wardens from both parishes, Results and next steps will be shared with the Vestry.
 - b. Cocoa and Carols Update. This will be held on December 4th from 5 to 8 o'clock at Trinity as part of Holidays on Main. We are designated as a warming station by the Chamber of Commerce. Carols on the front lawn, cocoa and popcorn will be served and presents for children will be available.
6. Old Business.
 - a. Final draft of the budget. Rob presented the 2nd draft of the proposed 2026 budget. He presented the numbers for two scenarios pertaining to a part time priest position. The variables included what the base pay will be, with or without a rectory, and health insurance costs. It is hard to project and include accurate numbers without more definite parameters from the Diocese and these will be pursued.

- c. Accessibility Update. Don Ghostlaw shared that all three architecture firms are finishing up the Feasibility Study for our project as part of phase one.
- d. Stewardship Update. This year's campaign has concluded. 45 people have pledged for a total of \$136,604. 19 people increased their pledges by \$13,024, two people decreased their pledge by \$780, 21 people have stayed the same, and t3 people are new pledgers in the amount of \$2,780 for a total increase of \$15,024.
- e. Kitchen Update. Carol reported that the new refrigerator for the kitchen will be delivered and installed. Further clean-up and reorganization is necessary as we move toward the goal of state certification so we can prepare and serve meals.
- f. Key Policy Update and Vote. Kathy Cole presented the Key Policy as amended with a form for key request and custody form. Motion to approve the policy was made by Carol Jones and seconded by Aversa Sheldon. The motion was passed unanimously.

7. Closing Prayer -Cheryl Chadsey

8. Meeting Adjourned at 8:33pm.

Minutes submitted respectfully by

Connie Harasymiw 12/20/2025