



# Cheadle (Staffs) & District Amateur Swimming Club

Established 1968



## Standing Order Mandate Swimming Fees

<b>To The Manager</b>	
Bank Name:	
Bank Address:	
Account Name:	
Account Sort Code:	
Account Number:	
<b>Please Pay</b>	
Payee Account Name:	<b>Cheadle &amp; District (Staffs) ASC</b>
Payee Sort Code:	<b>01-01-78</b>
Payee Account Number:	<b>24041769</b>
Payment Amount:	
Frequency:	<b>MONTHLY – UNTIL FURTHER NOTICE</b>
Date of First Payment: [DD-MMM-YYYY]	
Reference: [SWIMMER'S FULL NAME]	
<b>Confirmation</b>	
Signature(s):	
Date: [DD-MMM-YYYY]	

**This form should be completed and forwarded to YOUR OWN BANK**

**Alternatively use the account details given to set up the  
Standing Order via Telephone or Internet Banking**

**SEE NEXT PAGE FOR GUIDANCE ON SESSION FEES**

## **FOR YOUR RECORDS ONLY**

### **Session Fee Guidance for Monthly payments:**

- Standing Orders should be set up to be paid in full as close to the beginning of the month as possible - the payment relates to the month in which it is paid and cannot be carried forward or backwards to any other month. The payment covers from the 1<sup>st</sup> of the month to the last day of the month regardless of the date the payment is made.
- The session week runs from Monday through to Sunday. If you are paying £30 per month, for example, this entitles you to swim two sessions per week from Monday to Sunday. If you are unable to swim your sessions in any given week, the missed session(s) cannot be carried forward to any other week
- Absences have been taken into account as part of the session fee structure, and Standing Orders should not be cancelled or reduced (in particular over holiday periods) without prior agreement with the club committee.