

USATF & Southwestern Association Upgrade Guidelines

The guidelines below were established by the USATF National Officials Committee and National Certification Chair. These are only guidelines and do not take into account other factors that could be considered for an upgrade. The Southwestern Association encourages all officials to be active in the association with Youth, and/or Masters, and/or Cross Country in regards to officiating. The timeline to request an upgrade would be in late spring/summer when you have completed the guidelines. Upgrade requests during the Olympiad recertification window will be postponed until later. To request an upgrade, complete the “upgrade form” on the www.swtfoa.com web page, acquire letters of recommendation, and complete the appropriate rules review (USATF web site). Please send to Southwestern Association Certification Chair @ jim.carlisle1@verizon.net

Association: Officials who are ready to take on more responsibility at meets within their own Association.

Upgrade Requirements (from Apprentice level) for Each Discipline

- a. Served as an Apprentice-level official for at least two (2) years.
- b. Officiated at a minimum of eight (8) meets as an Apprentice-level official.
- c. Have at least one (1) positive, written recommendation from a National or Master-level official they have worked with or under.
- d. Complete the required test(s) with a score of at least 85%. e. Complete any training or additional testing requirements that are uniformly applied and imposed by the certifying USATF Association.

Recertification Requirements for Each Discipline

- a. Complete the required test(s) with a score of at least 85%. b. Complete any training or additional testing requirements that are uniformly applied and imposed by the certifying USATF Association.

The Southwestern Association strongly encourages officials to officiate in their USATF association whether it be Youth and/or Masters which may include any cross country and/or indoor, and/or outdoor invitational meets or championships. **To upgrade to Association level, an official would need to provide a resume with history of officiating USATF Southwestern Association meet(s).**

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National: Officials who are ready to take on more responsibility outside of their Association and serve as head officials within their Association

Upgrade Requirements (from Association level) for Each Discipline

- a. Served as an Association-level official for at least two (2) years.
- b. Officiated at a minimum of ten (10) meets as an Association-level official. At least two (2) of those meets must be either outside the official's local Association or be Regional, National or International meets.
- c. Have a least two (2) positive, written recommendations from two (2) different officials (one from each) they have worked with or under. One recommendation must be from a Master-level official and the other may be from a National or Master-level official.
- d. Complete the required test(s) with a score of at least 90%. e. Complete any training or additional testing requirements that are uniformly applied and imposed by the certifying USATF Association.

Recertification Requirements for Each Discipline

- a. Complete the required test(s) with a score of at least 90%. b. Complete any training or additional testing requirements that are uniformly applied and imposed by the certifying USATF Association.

The Southwestern Association strongly encourages officials to officiate in their USATF association whether it be Youth and/or Masters which may include any cross country and/or indoor, and/or outdoor invitational meets or championships. To upgrade to National level, an official would need to provide a resume with history of officiating USATF Southwestern Association meet(s).

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Master: Officials who are capable of serving as head officials at major regional and national meets.

Upgrade Requirements (from National level) for Each Discipline

- a. Served as a National-level official for at least two (2) years.
- b. Officiated at a minimum of twelve (12) meets as a National-level official. At least two (2) of those meets must be Regional, National or International meets. Two (2) other meets must be either outside the official's local Association or be Regional, National or International meets. Officials seeking an upgrade to Master level are encouraged to seek out the highest level of meets in satisfying this requirement.
- c. Have at least three (3) positive, written recommendations from three (3) different Master-level officials (one from each) they have worked with or under.
- d. Complete the required test(s) with a score of at least 95%. e. Complete any training or additional testing requirements that are uniformly applied and imposed by the certifying USATF Association.

Southwestern Association – Starter upgrade requires at least two recommendations from Master starters who have a working knowledge of the official and their capabilities.

The Southwestern Association strongly encourages officials to officiate in their USATF association whether it be Youth and/or Masters which may include any cross country and/or indoor, and/or outdoor invitational meets or championships. To upgrade to Master level, an official would need to provide a resume with history of officiating USATF Southwestern Association meet(s).