

# TERMS AND CONDITIONS

## Definitions and Interpretation

<b>Moore Edu:</b>	A business owned by Arthur Moore trading as Moore Edu
<b>Client:</b>	The party requesting Tuition. This is assumed to be the individual who initially contacts Moore Edu unless otherwise stated.
<b>Session:</b>	A period of time during which the Tutor promises to engage in Tuition for the Client, for which the Client promises to pay the Tutor a Session Fee.
<b>Session Fee:</b>	Amount charged for a Session made up of the Tuition Fee.
<b>Tuition:</b>	Any service supplied by a Tutor which has been requested by the Client.
<b>Tuition Fee:</b>	Amount charged for Tuition during a session.
<b>Tutor:</b>	The party offering Tuition for which payment is expected in return.

If you, the Client, requests Tuition with Moore Edu then you agree to abide by the Terms and Conditions stated below:

### 1. Session Cancellation

- If the Client cancels an arranged Session **more than 24 hours** before the Session is due to begin then no cancellation fee will be applied.
- If the Client cancels an arranged Session **less than 24 hours** before the Session is due to begin, for a reason other than an accident or an emergency, then the Client shall be obliged to pay a cancellation fee amounting to 50% of that cancelled Session's fee unless a mutual alternative agreement has been made between the Client and the Tutor.
- If the Client does not cancel a session and does not attend said session, for a reason other than an accident or an emergency, then the Client shall be obliged to pay a cancellation fee amounting to 100% of that cancelled Session's fee unless a mutual alternative agreement has been made between the Client and the Tutor.

### 2. Payment

- The Client shall pay the Session Fee directly to Moore Edu. The payment recipient will be the Tutor unless otherwise stated.
- Unless otherwise agreed the Session Fee should be paid within 48 hours of the session taking place. If the client does not pay the amount within 48 hours then Moore Edu reserves the right to charge a late payment fee of up to £10 for each payment.
- In the case of a session fee dispute, the hourly session fee, confirmed when the tutor's details were sent to the client, will be used.

### 3. Miscellaneous

- Moore Edu reserves the right to request Sessions with the client stop at any time.

Signed



Arthur Moore  
BSc (Hons), PGCE, MA, MTA