

WEST PARRY SOUND OPP DETACHMENT BOARD
MINUTES
July 24, 2025 at 7:00 P.M.
CARLING TOWNSHIP
2 WEST CARLING BAY RD, NOBEL ON P0G 1G0

Members Present:	Janice Bray – Arrived at 7:03 p.m.
	Lisa Cook
	Greg Getty
	Bonnie Keith (Chair)
	Mike Kekkonen
	Tom Lundy – Arrived at 7:47 p.m.
Other:	Helena Wall
Administrative Support:	Kevin McIlwain (Secretary)
	Mackenzie Taylor

1. LAND ACKNOWLEDGMENT

Chair Keith gave a land acknowledgement.

2. CALL TO ORDER

Chair Keith called the meeting to order at 7:00 p.m.

3. OATH AND AFFIRMATIONS

None

4. APPROVAL OF AGENDA

Moved by Greg Getty, Seconded by Lisa Cook

THAT the West Parry Sound OPP Detachment Board Agenda of July 24, 2025 be approved as circulated.

Carried

5. DECLARATION OF CONFLICT OF INTEREST

None

6. PREVIOUS MINUTES

Moved by Greg Getty, Seconded by Lisa Cook

THAT the Minutes of the June 26, 2025 West Parry Sound OPP Detachment Board meeting be adopted.

Carried

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7. PUBLIC MEETINGS/DEPUTATIONS/PRESENTATIONS

None

8. STAFF REPORTS

a. Detachment Commander's Report

i) OPP Detachment Board Report, April – June 2025

Staff Sergeant Helena Wall presented an overview of the OPP Detachment Report. She highlighted a significant number of impairment-related charges laid in the region, as well as recent drug seizures in the downtown area. Staff Sergeant Wall also addressed the OPP's response to the gas leak in Parry Sound and spoke to the security measures in place at the courthouse. Councillor Getty inquired about marine operations.

ii) Round Table Discussion

Councillor Cook sought clarification on how the OPP could support emergency responses such as those required during the recent flooding event within the Township of Carling. Chair Keith raised questions regarding patrol efforts in the parks within the Town of Parry Sound.

9. CORRESPONDENCE

Chair Keith noted the correspondence received. No further discussions were had.

10. FINANCE

a. 2025 Final Budget

Chair Keith reported that the changes discussed at the previous meeting were made to the budget. No further discussions were had.

b. Establishment of Bank Account

Moved by Greg Getty, Seconded by Lisa Cook

THAT the board directs the administration to open a bank account for the West Parry Sound OPP Detachment Board.

Carried

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c. Establishment of Signing Authorities

Moved by Janice Bray, Seconded by Greg Getty

THAT the Chair, the Vice Chair along with the Board Administrator and or his designates be appointed as signing authorities on behalf of the West Parry Sound OPP Detachment Board.

Carried

11. OTHER BUSINESS

a. Annual Report and Feedback

To date, only the Township of Seguin and the Town of Parry Sound have had the opportunity to review the Annual Report with their respective Councils. The remaining municipalities are expected to present it to their Councils prior to the next West Parry Sound OPP Board meeting.

b. Status of Civilian and Provincial Appointments

Kevin McIlwain provided an overview of the Civilian Appointment Committee process and outlined the key elements of its Terms of Reference. The Board also discussed a resolution passed by the Township of McKellar which proposed changes to the existing Terms of Reference. Mr. McIlwain committed to reviewing the matter in more detail. To date, no civilian or provincial appointments have been made to the Board.

c. 2026 Budget Review Meeting Date

The board will plan to discuss the 2026 budget at the January meeting

d. Board Logo

Moved by Greg Getty, Seconded by Lisa Cook

THAT the board adopt the logo to be used on all correspondence.

Carried

e. Compiling Policy and Procedure By-law Discussion

Mr. McIlwain recommended that in the interim the Board adopt the host Township's existing policies and procedures. Staff Sergeant Wall noted that she would inquire with the OPP Association to see if a boilerplate format could be provided. It was agreed that this matter would be revisited at the next West Parry Sound OPP Detachment Board meeting.

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f. **Establishment of a Working Committee for HR Related Activities**

Moved by Lisa Cook, Seconded by Tom Lundy

THAT the Board appoint Janice Bray and Bonnie Keith to a working committee for HR related activities.

Carried

12. CLOSED SESSION

None

13. ADJOURNMENT

Moved by Greg Getty, Seconded by Tom Lundy

THAT the meeting be adjourned at 7:59.

Carried

Bonnie Keith, Chair

Kevin McIlwain, Secretary