

**St. MARY'S CHARTER SCHOOL**  
**MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS**  
**FINANCE AND HUMAN RESOURCES COMMITTEE**  
**August 26,2020**

I. CALL TO ORDER- *Meeting called to order at 1:03 PM by chairman Elden Price.*

*Committee Members Present: Elden Price, chair (present) Father Richard Gonzales, (remote); Andy Westmoreland, member (remote), Stan Simonson, Superintendent (Present), and Ruth Cude, Director of Special Projects/Title IX Coordinator (Remote).*

*Staff Present: Susan Chincarini, CFO; Jeanene Jones, Director of Human Resources; Betty Hinkle, Payroll and HR Assistant; Nancy Bond, Assistant CFO, Alexis Fiegel, Board Secretary*

II. ESTABLISHMENT OF A QUORUM- *Andy Westmoreland, Father Richard, Elden Price, Stan Simonson, and Ruth Cude.*

III. APPROVAL OF AGENDA- *Agenda was approved unanimously.*

IV. PUBLIC COMMENTS – *There were no public comments.*

V. APPROVAL OF MINUTES- *for June 24, 2020- motion- Andy Westmoreland 2<sup>nd</sup>-Father Richard Motion to approve minutes was approved unanimously.*

VI. INFORMATION/DISCUSSION ITEMS- *Mr. Simonson announced ESC 2 meeting that he will need to attend in Corpus Christi, TX 8.27.2020*

VII. OLD BUSINESS-NONE

VIII. NEW BUSINESS/ACTION ITEMS

A. REVIEW AND POSSIBLE ACTION REGARDING THE MONTH OF **JUNE 2020** FINANCIAL REPORTS – PRESENTED BY SUSAN CHINCARINI, CFO.

1. STATEMENT OF FINANCIAL POSITION

2. STATEMENT OF ACTIVITIES

3. STATEMENT OF CASH FLOWS- *Mr. Price asked a question about a line item, and it was decided that the issue would be discussed at the regular board meeting (8.27.2020). Motion to advise board made by Father Richard 2<sup>nd</sup> by Andy Westmoreland.*

4. RECAP COMPARISON TO BUDGET

5. DETAIL COMPARISON TO BUDGET

6. CASH POSITION BY BANK ACCOUNT

7. CHECK REGISTERS BY ACCOUNT

8. SUMMARY OF PAYMENTS BY VENDOR

B. DISCUSSION AND POSSIBLE ACTION TO APPROVE CHANGES TO PG **5.1.3** REGARDING DELEGATION OF DUTIES. *Ruth Cude recommended the item be forwarded to the board for full review during the regular board meeting (8.27.2020) Motion by Father Richard 2<sup>nd</sup> Andy Westmoreland; motion passed unanimously.*

C. DISCUSSION AND POSSIBLE ACTION REGARDING 2019-2020 BUDGET ADJUSTMENT 1. *Motion to table 2019-2020 Adjustment and forward to the regular board meeting (08.26.2020) Motion by Andy Westmoreland, 2<sup>nd</sup> Fr. Richard motion passed unanimously.*


D. DISCUSSION AND POSSIBLE ACTION REGARDING REVISED **2020-2021 BUDGET**. - *Susan discussed an additional \$2000.00 for a new laminator for the school. Motion to approve the revised 2020-2021 Budget by Andy Westmoreland, 2<sup>nd</sup> Father Richard; motion passed unanimously.*

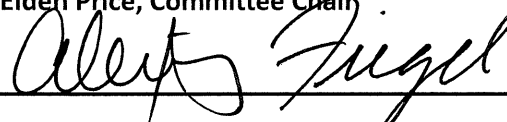
IX. CALENDAR—ACTION ITEM

A. DISCUSSION AND POSSIBLE ACTION TO SCHEDULE ADDITIONAL MEETINGS. *No Action*

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- X. EXECUTIVE SESSION- *None*
- XI. OPEN SESSION-
- XII. ADJOURNMENT- Meeting adjourned at 1:40 PM

  
Elden Price, Committee Chair      07.19.21  
Date Approved:

  
Alexis Fiegel, Secretary to the Board      07.19.21  
Date Approved: