

**St. MARY'S CHARTER SCHOOL**  
**NOTICE AND AGENDA OF THE BOARD OF DIRECTORS**  
**REGULAR BOARD MEETING**  
**March 24, 2022**  
**MINUTES**

- I. CALL TO ORDER- Meeting was called to order at 12:00 PM by Board President, Elden Price.
- II. ESTABLISHMENT OF QUORUM- A quorum was established with the presence of the full board:  
  
Elden Price, Timothy Skaife, Patricia Myers, Andrea Westmoreland, Fr. Richard Gonzales, Cyndi A. Carrasco, and Bryan Boatman. Staff in attendance included; Stan Simonson, Superintendent, Jeanene Jones, Director of Human Resources, Betty Hinkle, Payroll and HR Assistant, Nancy Bond, CFO, Ruth Cude, Director of Special Projects/Title IX Coordinator, Alexis Fiegel, Administrative Assistant to the Superintendent/ Secretary to the Board of Directors.
- III. APPROVAL OF AGENDA – Motion to approve the agenda as presented by Fr. Richard Gonzales 2<sup>nd</sup> by Patricia Myers; no discussion. Motion passed unanimously.
- IV. PUBLIC COMMENTS- None.
- V. CONSENT AGENDA- Motion to approve the consent agenda as presented by Timothy Skaife, 2<sup>nd</sup> by Fr. Richard Gonzales; no discussion. Motion passed unanimously.
  - A. MINUTES FROM FEBRUARY 24, 2022 MEETING.
  - B. FINANCIAL REPORTS
    - 1. DETAIL BUDGET
    - 2. SUMMARY OF PAYMENTS BY VENDOR
    - 3. CHECK REGISTERS
    - 4. CASH POSITION
- VI. INFORMATION/DISCUSSION ITEMS
  - A. SUPERINTENDENTS REPORT- PRESENTED BY STAN SIMONSON, SUPERINTENDENT.
    - 1. STATUS OF EDUCATION RELATED BILLS FROM 87<sup>TH</sup> LEGISLATIVE SESSION.
    - 2. COVID-19 ISSUES AND ACTIVITIES.
    - 3. EDUCATION SERVICE CENTER (ESC)2 ITEMS.
    - 4. BOARD TRAINING
    - 5. BOARDBOOK- Alexis Fiegel, secretary to the Board of Directors presented information regarding BoardBook and demonstrated different features of the program.

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6. OTHER ACTIVITIES
- B. PRINCIPAL'S REPORT- PRESENTED BY HIRMA ELIZONDO, PRINCIPAL.
1. ENROLLMENT UPDATE. 391 currently enrolled.
  2. UPCOMING EVENTS.
  3. OTHER STUDENT/ FACULTY ITEMS.
- C. REPORTS BY MARISSA ESQUIVEL, DIRECTOR OF SPECIAL EDUCATION AND SPECIAL PROGRAMS.- None.
1. SPECIAL EDUCATION ACTIVITIES AND UPDATES.
  2. SPECIAL PROGRAMS ACTIVITES AND UPDATES.
- D. FACILITIES REPORT- PRESENTED BY PATRICIA JOHNSON, DIRECTOR OF ANCILLARY PROGRAMS AND MAINTENANCE—INFORMATION ON MODULAR BUILDING.
- E. FINANCIAL REPORTS PRESENTED BY NANCY BOND, CFO\* see supporting documentation.
1. FINANCIAL STATEMENTS FOR JANUARY, 2022.
    - a. STATEMENT OF FINANCIAL POSITION.
    - b. STATEMENT OF ACTIVITIES.
    - c. STATEMENT OF CASH FLOWS.
    - d. RECAP COMPARISON TO BUDGET.
  2. GRANTS BUDGET REPORT.

*At the conclusion of Mrs. Bond's report, Andrea Westmoreland presented Mrs. Nancy Bond with flowers in recognition of her award from the Beeville Chamber of Commerce for Bee County Women's Leadership.*
- VII. OLD BUSINESS/ACTION ITEMS- None.
- VIII. NEW BUSINESS/ACTION ITEMS
- A. DISCUSSION AND POSSIBLE ACTION REGARDING APPROVAL OF 2021-2022 CAMPUS IMPROVEMENT PLAN (CIP). Motion to approve the 2021-2022 Campus Improvement Plan (CIP) with corrections by Patricia Myers, 2<sup>nd</sup> by Tim Skaife; no discussion. Motion passed unanimously.
- B. DISCUSSION AND POSSIBLE ACTION REGARDING 2021-2022 DISTRICT IMPROVEMENT PLAN (DIP). Ruth Cude asked that this item be tabled to the APRIL 28, 2022 Meeting to address changes. Motion to table by Fr. Richard Gonzales, 2<sup>nd</sup> by Tim Skaife; no discussion. Motion passed unanimously.
- C. DISCUSSION AND POSSIBLE ACTION REGARDING 2021-2022 SCHOOL YEAR CALENDAR. \*-No Action.

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- D. DISCUSSION AND POSSIBLE ACTION REGARDING UPDATES TO THE SCHOOL YEAR 2021-2022 STUDENT PARENT HANDBOOK/STUDENT CODE OF CONDUCT. Motion by Patricia Myers, 2<sup>nd</sup> by Cyndi Carrasco; no discussion. Motion passed unanimously.
- IX. CONVENE TO EXECUTIVE SESSION- None.
  - A. CONSULTATION WITH BOARD’S ATTORNEY PURSUANT TO GOVERNMENT CODE 551.071.
    - 1. PENDING AND/OR POSSIBLE LITIGATION.
- X. RECONVENE AFTER EXECUTIVE SESSION. - None.
- XI. DISCUSSION AND POSSIBLE ACTION REGARDING CONSULTATION WITH BOARD’S ATTORNEY.
  - A. PENDING AND/OR POSSIBLE LITIGATION.
- XII. CALENDAR ITEMS.  
DISCUSSION AND POSSIBLE ACTION TO SCHEDULE SAFETY AND SECURITY MEETING FOR APRIL XX, 2022. Motion to allow Ruth to establish a date in April to schedule a Safety and Security Meeting – Motion by Patricia Myers, 2<sup>nd</sup> by Cyndi Carrasco; no discussion. Motion passed unanimously.
- XIII. ADJOURNMENT. - Motion to adjourn meeting by Andrea Westmoreland, 2<sup>nd</sup> by Bryan Boatman; no discussion. Motion passed unanimously. Meeting adjourned at 1:42 PM

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Elden Price, President of the Board of Directors

Date Approved:

Time:

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Alexis Fiegel, Secretary to the Board of Directors

Date Approved:

Time: