



“Advocacy. Research. Collaboration.”

Member of the Board of Directors Job Description and Expectations

INTRODUCTION:

Camouflage Me Not (CMN) is a new initiative founded on February 18, 2018 by Erica N. Parks an Army Veteran and a public health practitioner. CMN’s mission is to create a social awareness to holistically enhance the transition process for women and minority veterans. The intent of CMN is to become a 501(c)4 advocacy and lobbying nonprofit organization. CMN believes in lobbying for policies that will enhance the quality of life for veterans and their dependents. They are the “Gladiators for Veterans.”

PURPOSE:

To support the mission and needs of CMN. The board of directors will advise, govern, oversee policy and direction, and assist with the leadership and general promotion of CMN.

We are looking for **6-8 experienced professionals** who are: Veterans, veteran dependents, friends/family members of veterans, social service/medical providers, educators, and faith leaders to serve in this capacity.

***Major responsibilities:**

- Organizational leadership and advisement
- Organization of the board of directors, officers, and committees
- Formulation and oversight of policies and procedures
- Financial management, including adoption and oversight of the annual budget
- Oversight of program planning and evaluation
- Personnel evaluation and staff development
- Review of organizational and programmatic reports
- Promotion of the organization
- Fundraising and outreach

Members of the board share these responsibilities while acting in the interest of Camouflage Me Not. Each member is expected to make recommendations based on his or her experience and vantage point in the community.

Length of term: Three years, which may be renewed up to a maximum of two consecutive full terms, pending approval of the board.

Meetings and time commitment:

- The board of directors meets quarterly. Meetings typically last 90 minutes.
- Committees of the board meet an average of four times per year, pending their respective work agenda.

- Board members are asked to attend no more than two special events and at a minimum of three meetings per year, as they are determined.

Expectations of board members:

- Attend and participate in meetings on a regular basis, and special events as able.
- Participate on a standing committee of the board and serve on ad-hoc committees as necessary.
- Be alert and knowledgeable of the military culture and the holistic challenges that veterans and their dependents face that can be addressed by Camouflage Me Not's mission, objectives, and initiatives.
- Help communicate and promote CMN's mission and initiatives to the community.
- Become familiar with CMN's finances, budget, and financial/resource needs.
- Understand the policies and procedures of CMN.
- Financially support CMN by giving a minimum of \$300 annually.

HOW TO APPLY:

If you believe that you meet the above requirements, please submit your resume, biographical sketch, and complete the required Board Members application at <https://bit.ly/2AxWJUC>. Follow the instructions below. **All documents must be submitted and completed in its entirety NLT Friday, December 18, 2020 by 11:59 p.m. EST to be considered for this role.**

You must complete the online application at <https://bit.ly/2AxWJUC> via Google Docs.

- I. **SECTION ONE:** Personal Data, Employment, Education, Professional Affiliations and Honors; and Community Organizations and Volunteer Involvement

- II. **SECTION TWO:** Required Documents
 - A. Resume (Limited to 3-Pages)
 - B. Biographical Sketch (300 words maximum)
 - C. Three Essays (6500 characters max each essay)
 1. Describe your responsibility and leadership role that you believe is the most valuable that relates to your interest in becoming a board member for CMN? What impact did you personally make or contribute in this role and how has the community been changed because of your efforts?
 2. Why are you interested in serving as a board member for CMN?
 3. What contributions (ideas and solutions) will you provide to make a difference in the lives of veterans and their dependents?
 - D. Your Signature and Date

****Section Two Documents** must be submitted by email to info@camouflagemenot.com
NLT Friday, December 18, 2020 by 11:59 p.m. EST. **