

**Village Voices Chorale**

**Village Voices Board Meeting**

**Tuesday, June 10, 2025 7:30 pm**

**Meeting In-Person at the Church**

**Attendees**

**Current Board Members**: Jerry Shaw (President), Mike Hanika (Concert Manager), Chris Alexander (Membership), Geri Mankey (Ways

& Means), Dan Fasani (Treasurer), Katie Phillipson (Programs/Graphics), Deborah Scott (Secretary), Tami Lesser (Publicity), Gloria Hilliard (Choir Director) Absent – Geri Mankey (Ways & Means)

**2025-2026 Board Members:** Chris Alexander (President), Jay Shapiro (Concert Master), Simone Dorrough (Membership), Geri Mankey (Ways & Means), Dan Fasani (Treasurer), Katie Phillipson (Programs/Graphics), Steve Schultheis (Treasurer), Tami Lesser (Publicity), (new Choir Director)

NOTE: The new Board assumes their new positions on July 1, 2025. The new signatories on the bank accounts starting July 1, 2025 will be

Chris Alexander, President

871 Camino El Carrizo

Thousand Oaks, CA 91360

Dan Fasani, Treasurer

363 Medea Creek Lane

Oak Park, CA 91377

**I. Approval of May 4, 2025 minutes** – approved. Will be posted on Villagevoices.org/members

**II. President’s Report**

a. This is the annual joint board meeting where the current board turns

over its duties to the newly-elected board. There are eight elected

board members, as well as the choir director who serves in a non-voting position. There are three current board members who are completing their service with this meeting (Jerry, Mike and Deborah), one taking on a new position (Chris), and four retaining their current positions (Geri, Dan, Tami and Katie). There are three new board members (Jay Shapiro, Steve Schultheis, and Simone Dorrough). In addition, we will have a new choir director (for the first time in more than 30 years!) And we will be seeking a new accompanist in the very near future.

Federal tax identification #23-7105694; CA FTB #4215142

**P.O. Box 6562 Thousand Oaks, CA 91359** [**www.villagevoices.org**](http://www.villagevoices.org)

**363 Medea Creek Lane, Oak Park, CA 91377**

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b. Challenges over the past year:

1. Date challenges with BAPAC. Our usual December concert dates were taken by another resident group. After meeting with the BAPAC, we received assurances that we will have our usual December concert dates in 2026. Since we were not able to schedule the 2025 concert in December, it was rescheduled for November 20 & 21, 2025. The music committee needed to come up with a new concert program.

2, Gloria’s retirement. A committee of Jerry, Chris, and Gloria are in the process of interviewing several candidates, with the goal of hiring someone by the end of June. There will be a “test conducting” demonstration with members of the choir on June 17th. Members of the Village Voices Chorale are invited to attend. After each candidate conducts for 20 minutes and leaves, there will be 30 minutes allotted for questions and discussion with the choir membership. There will be a Zoom meeting on Sunday, June 22, 7:30 p.m. with both incoming and outgoing Board members to discuss the final candidates. Ony current Board members can vote.

c. Accomplishments this year:

 1. Two excellent concerts

2. Positioning ourselves to be financially viable in the coming future due to some large donations.

3. By-Laws were updated and passed, which clarify our mission, organizational structure, and identity as a choir. A member handbook will be updated soon.

d. Scrapbooks were displayed at Gloria’s Retirement Open House. They have been maintained since the VVC was organized in 1969/1970, and currently the scrapbooks are updated to 2017. Discussion about looking for someone to take on the position of Historian. New position could make digital scrapbooks. Will look into this for the new semester.

**III. Committee Reports**

**Ways and Means Report, Geri –**

RESTAURANT FUNDRAISERS & PROFITS Fall 2024-Spring 2025**:**  PURCHASES

Sept. 12 Sharky’s T.O.: $150 / 18 orders (20%) <600

 (they rounded up their donation amt.)

Oct. 17 The Stand: $ 86.34 (20%) 440

Nov. 13 CA Fish Grill: $130.90 (25%) 524

Dec. 11 Corner Bakery $132.21 (25%) 600

Jan. 23 Panda Express $ 170 (28%) 607

Feb. 20 Patron Mex. Grill $250 (20%) 1250

Mar. 20 Vincitore $200 (10%) ($150 cash+ $50 gift cert.) 1500

Apr. 16 Marmalade Cafe $164 (20%) 820

June 5 Patron Mex. Grill $ ~~236~~ *but they “rounded up: to $300* ! 1084

 **Total Fiscal Year earnings $ 1514**

BASKETS FOR OPPORTUNITY DRAWING

We made a total of $785 for both nights. (Might have been a bit more if we had Zelle available for payments. . .)

CHARITY KARAOKE

This year’s event will be held on Friday, Oct. 11at 6 pm.

Katie, Billy, Jenni, Erica, and Travis will be representing us in the competition, singing **“**Uptown Funk.” **(**It will be awesome!)

**Treasurer’s Report, Dan –**

 Overall, Income net of expenses is $13,651 more than budgeted through the first eleven months of this fiscal year (July through May). May YTD had a budgeted (planned) loss of ($4,932).

May concert**:**

Village Voices sold $11,680 in tickets vs. our budget of $11,515. A total of 540 tickets were sold vs 506 sold for May 2024. We sold 9 more tickets than a year ago while BAPAC sold 25 more. We brought in $925 in Ads and Dedications vs $1,000 budgeted. The programs cost $1,522 this year. We have not yet received the final reconciliation from the BAPAC.

TOArts Community Events Grant (CEG):

We were notified that we will be receiving a CEG grant in the amount of $3,600 for the 2025-2026 fiscal year; the same amount as last year. We should receive the check sometime in August.

The two Broadway shows have brought in funds to support our scholarship programs. That has helped financially and allowed us to award more scholarships this year. There were two elementary choirs who participated in our spring concerts. Discussion about how much to award to the choirs, based on ticket sales. Dan will calculate the number of tickets they sold and figure out how much to give to each choir.

**Concert Manager’s Report, Mike –** According to the settlement reconciliation received from BAPAC, we sold 551 tickets for both concerts. Attendance - Friday, 84% attendance, Saturday, 87% attendance rate. BAPAC will send us a check for $897.54, there were no overtime penalties. The extra risers and railings on the stage worked out well. Mike dropped off deposit check to the BAPAC for the November 2025 concerts. Storage facility – he recommended that the Concert Manager be in charge of maintaining the facility, contents, and locks. If others need access, they can get the information from the Concert Manager. Mike also recommends that all choir members have their own stool sothe choir looks more uniform. Motion – Make a requirement for all choir members to purchase their own stool. A link to the recommended stool would be distributed to members. Motion passed.

**Membership Report, Chris –** Simone is new Membership chair. First task is to send email to current choir members asking if they will be singing in the fall. Auditions in the first two weekends of August (starting August 2nd.) The rehearsal start date is Tuesday, August 12, 2025. Chris updated the website with photos and videos from the concert. Discussion about recording parts – stored in G-drive.

**Publicity Report, Tami –** Photographer during warmup before concert images were nice. She plans on using in next social media ads. Recommendations – paid/boosted add for fall auditions, paid ad for fall performances, consider photographer in fall to capture rehearsals with new director/accompanist. The Acorn calendar is free, but inclusions aren’t always guaranteed. We plan on reaching out to them for an article about Gloria and the new Director. Tami will put together a budget for ads per semester. Activity:

**Promoted**on Constant Contact, Facebook, NextDoor, Acorn, Conejo Valley Guide Forum, Goebel Center & Arts Council of Conejo Valley:

* Spring performances 2025 - blasts on 5/1, 5/15 & 5/22

**PAID ADS promoting the Spring Performances**on5/30-5/31

* **Facebook**ad ran 5/12-5/30
* $179.45
* **Conejo Valley Guide**Event Calendar - submitted 5/22
* $50.00

**Additional Charge from previous PAID AD:**

* **Facebook**ad “From Broadway to Westlake” – Feb 2025
* $125.76

 Total Charges invoiced for reimbursement: **$355.21**

**Photography Services**

* Songs of the Silver Screen Performance - 5/30 Pre-Show
* $200.00 – PAID
* Images provided for social media and website

**Graphics/Programs Report, Katie –** Programs looked great. We ordered 400 programs and ran out early. Next concert she recommends ordering 600 programs.

**Choir Director’s Report, Gloria –** Encouraged subscription ticket sales. Need to start with graphics/descriptions to give to BAPAC. Katie will work on finishing graphics. Will ask Fran Vigne if she can write descriptions for us. Then we will start to set up and advertise subscription ticket sales. Thank you to the Board for all we accomplished. Thank you also to Mike and Dan for housing Larry Jordan during the concert weekend. She recommends hiring Larry again for the next concert for continuity. Presented programs for November 2025 – “Thank You for the Music.” We need to purchase “Popular” and “A Million Dreams.” For May 2026 – “Music Takes Flight,” with four additional (?) songs for the May concert. She needs to order music in July to get a 30% discount. Question about how many copies to order. Estimated cost for new music is $1,000. Motion to approve both concert programs, which includes purchasing the new music. Passed. Note: on June 16, Gloria sent an email to the Board asking for an additional $320 for music. She had recently gone to storage and realized that we needed additional copies. Motion for extra expenses to purchase music was approved.

**IV. Handover to new Board whose term officially begins July 1,**

**2025.**

Each current board member will meet with his or her replacement (if there is one) to discuss details of the position and provide any written materials that will be helpful to the new chairperson.

**V. Adjournment**

Special Board meeting 6/22 to consider list of finalists for the Choir Director position. It is also planned to take a vote at this meeting.

Adjourned 9:25 p.m. Next meeting Sunday, July 13, 7:30 p.m. via Zoom