



**BOARD MEETING Agenda**  
**Tuesday, July 30, 2019 7pm**

Bonnie Hicks hosting at Sotheby's (Arlene's Work) 3075 Townsgate Westlake Village

**I. Approval of June Minutes- Please look over minutes so we can do this quickly**

- **Correct A Musical Journey....Then and Now**
- **All ayes**

**II. Treasurer's Report (Marti Smith)**

**A. June Treasurer's Report Marti**

- Janna and Janice have pw to access data.
- Storage Facility raised to \$3562 approx \$400 increase vs \$3193
- Can rent a smaller space if we sell shell
- Membership increase to \$60 Fall and built into report.

**B. 2019/20 Budget**

- John raises tickets to \$27, Carol second. Suggest members sell four tickets, not mandatory. Arlene called to vote, all ayes.
- Scherr is increasing \$2 per ticket for security.
- Arlene Motion to \$75 Spring dues. Table and talk about it at a later date.
- Budget is balanced based on increase in ticket sales. And/or we need more fundraising or donations.
- Make an action plan to drive ticket sales.

**C. Storage Unit**

- New music shipping and hopefully here for first rehearsal.
- Mike has cleaned storage unit. Thank you Mike!!!!
- Alton Hall confirmed for first rehearsal.
- Member lost all music. Board agreed \$3 per piece.

**III. Board Members' Reports**

**A. President (Bonnie Hicks)**

**1. Website Update**

- Format for rehearsal parts will change. May take you to a link. Bonnie will work on it.

**2. Production Schedule Review**

- Bonnie will email draft copy for first review.
- Need to decide about choir dresses. Collect used? Simone volunteered or perhaps ask Frances Saenz who is not singing.

- Need to confirm Subscription Deadline and Ticket Sale starting date.
3. 2019/2020 Meeting Schedule
    - Sign up passed around.
- B. Graphics/Programs** (Katie Phillipson)
1. 2019/2020 Season Posters
    - Spring A Musical Journey....Then & Now. Approved. Gloria suggests changing sizing/bold concert title
    - Joy-source new image, consider stock photo and pay
      - Start 9/24 Dedicate a Song and Ads-Due 10/22
      - Roster Due 10/22
      - Proof 11/12
      - Winter subscription sales start Aug
- C. Concert Master** (John Thompson)
1. Ticket Prices
    - \$27 approved for future concerts,
- D. Choral Director** (Gloria Hilliard)
1. Lost Music Policy
    - \$3 per lost piece of music.
- E. Publicity** (Hannah Best)
- Absent
  - Has reached out to colleges in Ventura County and Pierce.
  - Need to proof any literature published or posted for VV
- F. Ways and Means** (Arlene Kovalivker)
- Fundraiser: 2 restaurants will be featured each month.
  - Arlene has figurines to sell. Will donate and sale \$ will go to VV. board approved sale and Arlene will bring to first rehearsal.
  - Consider rummage sale to drive \$\$\$
- G. Membership** (Carol Fredericks)
1. Auditions
    - 5 auditions all accepted.
    - 55 members inc new 5
  2. Membership Handbook
    - Which version should we use. Notes for newbies. Hannah is working on it.
- H. Secretary** (Char Stitzer )
- Thank you notes are caught up. Would we like the Board sign the back of the cards to add a personal touch?
  - Need to add hand written note. Look in box. Update\* thank you notes ordered and received.
  - Char will own file with names and amounts donated in partnership with Treasurer.

#### **IV. Old Business**

- A. Incorporation Process Update**
- Completed Secty State, IRS
  - Need to finalize AG
- B. Constant Contact Update**
- Carol sent Bonnie new list

**V. New Business**

A. Goals for the Future.

**Next Meeting: TBD**

- **Sept 9**