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**Board Meeting Minutes Monday, October 8, 2018**

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| Ruth Bloom  5876 Spiritlake  Simi Valley |

**In Attendance**: Ruth Bloom ,Carol Frederick, Bonnie Hicks, Gloria Hilliard, John Thompson, Barbarba Wilsey, Arlene Kovalivker, Katie Phillipson

**Absent:** Janna Roberts

**Board Meeting: Called to order 7:30PM**

1. **Approval of April, 2018 Minutes**Minutes were approved as corrected: Change Katie Philipson to Phillipson, the treasurer should consider using Excel. Arlene moved to accept, John seconded
2. **Treasurer’s Report**
3. We need to receive a complete budget, not just month to month

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **VILLAGE VOICES** | | | | | | |
| **Balance Sheet** | | | | | | |
| **As of September 30, 2018** | | | | | | |
|  | | | |  |  |  |
| **BALANCE SHEET** | | | |  | **Sept. 30, 18** | |
|  |  |  |  |  |  |  |
| **ASSETS** |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  | **Current Assets** | |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  | **Checking/Savings** | |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  | **Village Voices Checking** | | | **$2,273.53** |
|  |  |  |  |  |  |  |
|  |  |  | **Village Voices Savings** | | | **$4,128.13** |
|  |  |  |  |  |  |  |
|  |  | **Total Checking/ Savings** | | |  | **$6,401.66** |
|  |  |  |  |  |  |  |
|  | **Total Current Assets** | |  |  |  | **$6,401.66** |
|  |  |  |  |  |  |  |
| **TOTAL ASSETS** | |  |  |  |  | **$6,401.66** |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| **LIABILITIES & EQUITY** | | |  |  |  |  |
|  |  |  |  |  |  |  |
|  | **Equity** |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  | **Opening Balance Equity** | | |  | $11,005.13 |
|  |  |  |  |  |  |  |
|  |  | **Net Income** | |  |  | ($4,603.47) |
|  |  |  |  |  |  |  |
|  | **Total Equity** | |  |  |  | **$6,401.66** |
|  |  |  |  |  |  |  |
| **TOTAL LIABILITIES & EQUITY** | | |  |  |  | **$6,401.66** |

Ruth moved to accept the report, Barbara seconded

**Board Members' Reports:**

1. **President** (Bonnie Hicks)
2. We need to update the website. Russ has been doing this off a program on his computer.

We discussed some other options for programs we would have to purchase such as Pow Wow. Bonnie and Katie will do some research on programs

2. Board meeting schedule:

Nov. 5: Carol, Jan. 14: Barbara, Feb. 11: John, March 11: Janna, April 8: Katie, May Arlelne, June: Bonnie

**B**. **Graphics/Programs** (Katie Philipson)

1. Katie would like to have a way to be reimbursed for graphics she is paying for on her own

We will see if Janna has an ATM card that Katie can use

**C. Concert Master** (John Thompson)

1**.** There are 63 subscriptions

2**.** We should use gold packages on the stage for the concert to enhance the flowers and to celebrate 50 seasons

3. The board discussed ways to enhance the shell with a gold sign or a gold “50”

4. Wardrobe for the men will be black tuxedo, white shirt, gold tie

Women will wear all black with a gold scarf

5. Barbara and Ruth shop for gold fabric for the scarves and pocket squares for the men

**D. Choral Director** (Gloria Hilliard)

1. Gloria is completing auditions for solos and small group

2. November 7 is The Tenors at the Civic Arts Plaza. They need 30 backup singers

3. December 9 the service at Pierce Brothers. We will need singers

4. We discussed using Boost in the Spring which sends out notices of groups by demographics ( Agoura, Westlake, etc)

**E. Publicity** (Barbara Wilsey)

1. We feel it is too early to publish our concert in the local papers

2. The “Happening” publication charges $186 for a black and white ad. It is free to list our concert in the

Calendar portion of the magazine

1. Conejo 360 is another publication to use

**F. Ways and Means** (Arlene Kovalivker)

1. Arlene needs our ID number for the CPK fundraiser on November 1

2. Other fund raising ideas are: a VV tote bag and sweatshirt, Amazon Smile, Mendocino Farms who will give 20%

**G. Membership** (Carol Fredericks)

1.

**F. Secretary** (Ruth Bloom).

1. Thank you notes were sent for the donations made in September.

**IV . Old Business**

1. By laws:

Our name will be Village Voices Choral

We are a non profit with a non political view

The Board can make policies

Assests are not for individual use

Board members can be removed by a ¾ vote by the board with written notice

1. We will be incorporating. The three committee people working on this are John, Bonnie and Ruth. John has filled out some of the forms necessary for this process
2. We will be a 2/3 vote to accept these changes. John sent out the bylaw changes to the chorale and we will vote October 23.
3. Carol moved to accept these changes and Arlene seconded

1. **New Business**

**Meeting adjourned at 9:10PM**

**Next meeting will be at Carol’s November 5**