



BOARD MEETING Minutes

Monday, October 12 2020 7:00pm

Hosted on Zoom by Bonnie Hicks

In Attendance: Bonnie Hicks, Gloria Hilliard, Marti Smith, Hannah Best, Nicole , John Thompson , Katie Phillipson, Tim Bonds, Charlene Stitzer

I. Approval of September Minutes

A. Motion to Approve: John 1st, Hannah 2nd, all ayes

II. Treasurer's Report (Marti Smith)

A. Treasurer's Report-

- Motion to Approve: John 1st, Nicole 2nd, all ayes

B. Tax Return and Financial Statements Review

- The Board approved both documents. Marti will file and complete additional form for Attorney General.

C. Grant Applications

- Suggest John, Nicole, Marti meet to discuss which grants to apply for. Have a touch base with Bryan to clarify previous applications.

D. New Donations

- Received 2 donations, \$50 each and posted to Google spreadsheet.

III. Board Reports

A. **President** (Bonnie Hicks)

1. Virtual Meeting with Members

- Completed scheduled Zoom meeting with members. Some members are still nervous to resume rehearsals. Will submit another temperature check survey end Nov-beg. Dec.

B. **Membership** (Tim Bonds)

1. Presentation on resuming VV Singing

- Discussed Pros and Contras regarding resumption of rehearsals and performance. Will forward presentation to The Board for additional feedback and concerns.

C. **Ways and Means** (Nicole Singer)

- Presented two options for restaurant fundraiser 1) CPK- 10% back on Gift Card sales 2) Lazy Dog- 5% back on online orders and outdoor patio dining. First week of Nov being considered as good timing. Also could be an opportunity to meet/social distance with take-out.

D. **Director Report** (Gloria Hilliard)

1. Audio App

- Jamulus could be a way to rehearse. Audio only, no visual capability. Free Trial and can accommodate 60 people. May be best for sectional rehearsals, not for full concert. Board will try to download App and test. Consider rehearsal for 10-20 people to see how it works.

E. Concert Master (John Thompson)

1. Cost/Options for singing at Conejo Community Park

- Still waiting for quote to rent park as performance venue. Will source vendors to rent microphones, amps, chairs.

2. BAPAC

- Have not yet responded to queries asking for their projections on re-opening the venue

F. Publicity (Hannah Best)

- Announcement has been made we will not have a Fall Concert.
- A donation option was made for patrons on FB. About \$500 was received through PayPal and will be added to Google Spreadsheet.
- Bonnie will be sending note to members about donating our dues.
- A FB page has been made for our internal group. It is limited to invitation only to join. Addition of all member names are in process. Hannah will approve all messages prior to posting.

G. Graphics & Programs (Katie Phillipson)

H. Secretary (Charlene Stitzer)

- Confirmed Bonnie received thank you notes and mailed.
- New thank you notes will be written upon receiving PayPal donation list.

IV. Old Business-Addendum

A. From Sept minutes #3 Treasurers Report SI 100 form changed name

- *from email from Marti Smith Oct 13, 2020*

“hello all - I spoke to the California Secretary of State's office. The reason that our renewal form is due in November is because we filed the original registration paperwork in November 2018. Annual filings are due every two years after that, therefore Nov 2020.

The initial SI100 filing was due 90 days from the original filing date, which was why it was filed in Feb 2019.”

V. New Business

A. Discussion on reimbursement for Gloria and Chris if we do meetups/recordings (we will ask Gloria to leave the meeting)

- All concur Gloria and Chris should be compensated for their time if we move forward with Jamulus or other rehearsal.
- Discussed need to determine budget for fixed expenses and our restrictions. Marti will review.
- Can we estimate how many members will attend virtual rehearsals. Will \$75 dues cover rehearsal and performance expenses or increase to \$100 if needed?

Next Meeting: Monday, November 9 7:00 p.m. hosted on Zoom by Bonnie