**Village Voices Board Meeting**

**Sunday, November 17, 2024 7:00 pm**

**Hosted on Zoom by Deborah Scott**

**In Attendance**: Jerry Shaw, Geri Mankey, Deborah Scott, Gloria Hilliard, Katie Phillipson, Mike Hanika, Dan Fasani, Chris Alexander, Tami Lesser.

I. Approval of October 13, 2024 minutes – approved and will be posted on the VillageVoices.org website.

**II. President’s Report**

1. Updating Production Schedule – all items have been sent to Katie and she is working on the program.(1) program notes, bios, program lineup and instrumentalists (Gloria), (2) President’s message for program, (Jerry), (3) donor list for program (Dan), and (4) updated roster for inclusion in program (Chris)
2. A new document “Current Elected, Employed and Appointed Positions in VV Choir Concert Year 2024-2025” has been sent to Bonnie for posting in the Member’s section of our web site.
3. Webmaster – Jerry talked to Bonnie, who is happy to continue to post and maintain the website for the remainder of the semester. She offered to schedule a zoom training session with a new webmaster, and Chris has offered to take up the task. We also discussed finding a second person to know how to maintain the website. We will ask membership.
4. The Ad Hoc Committee on Revising the Village Voices Constitution and By-Laws has temporarily set aside its work due to a member’s (Fran) current health issues involving her husband. We intend to continue when appropriate but the timeline for board and member consideration has been moved to next semester.

**III . Committee Reports**

 **Treasurer’s report - Dan** Ticket sales are brisk with a total of 382 sold to date. Income for October is up, mainly due to $2,300 from Charity Karaoke donations. Expenses ytd are up $1,000, due to an extra scholarship we awarded to Emesh. Ticket sales are short 150 tickets from last December. Gloria will send email to bell choir to remind them to purchase tickets.

**Concert Master’s report -** **Mike**  Technical meeting this coming week with BAPAC theater folks. We will ask about tickets, give them the final deposit. We are using Westlake Florist for the presentation bouquets, Trader Joe’s will provide the poinsettas. Larry Jordan is set to Emcee this concert and Laurie O’Keefe will provide lodging for him for the weekend. Videos from the Spring 2023 concert have been edited. We decided to place links to these videos on member portion of website (villagevoices.org/members,) and on VV Google Drive. We will also send to all members. Gloria is asking for more members to participate this week. Looking ahead, we can book BAPAC Scherr Forum Theater one year in advance. Decided to book December 5 & 6, 2025. Will discuss spring 2025 dates starting in January 2025.

**Membership report - Chris** No updates.

**Publicity report -Tami** Continuing to report fundraisers and winter concerts. We are trying Facebook Ads for this concert by posting and boosting the post. Tami will monitor costs to say under $700 budget. The first ad campaign for auditions was successful. A reminder that there will be a photographer at one of our rehearsals to take photos and short videos. These will be used in social media campaigns.

**Ways and Means report - Geri** We made $130.90 at latest restaurant fundraiser at California Fish Grill. Next fundraiser at Corner Bakery WLV, Wednesday, December 11, 25% back. Planning another in January/February with Panda Express. They give 28% back, where anyone who has a flyer can participate at any Panda Express. Baskets – she has asked managers for list of contents so Geri can make lists for display. Dan offered to do Zelle payments for Opportunity Drawing tickets.

**Graphics and Programs - Katie** Program is in progress. All required information from Board has been sent to Katie. She will send roster list to Gloria to send to members by email to proof. Asked about audition date for next semester – suggested January 11, with rehearsals starting February 4. Broadway Feb 1 & 2.

**Choir Director’s report - Gloria** Instrumentalists hired and music sent. Two scholarship singers have confirmed their pieces, and Gloria will email them about their comp tickets. She has sent script to Larry. Program information has been sent to Katie. Wardrobe – Gloria has worked with Helga. We have ordered long red ties for men for the second half. We cannot find the silver bows we wore last year, so Helga ordered new silver flowers for women for the first half, with men wearing silver bow ties. Bell Choir – two tables set up during intermission, then stagehands will remove. Discussed comp tickets for bell choir ringers.

IV. Next meeting Sunday, January 5, 2025 7:00 p.m.