

Historical Society of Helotes CODE OF ETHICS POLICY

*This policy establishes a set of principles and practices of the **Historical Society of Helotes Board of Directors** that sets parameters and provides guidance and direction for board conduct and decision-making.*

Members of the **Historical Society of Helotes Board of Directors** are committed to observing and promoting the highest standards of ethical conduct in the performance of their responsibilities. Board members pledge to accept this code as a minimum guideline for ethical conduct and shall:

ACCOUNTABILITY

1. Faithfully abide by the Articles of Incorporation, by-laws, and policies of the **Historical Society of Helotes**.
2. Exercise reasonable care, good faith, and due diligence in organizational affairs.
3. Fully disclose, at the earliest opportunity, any transaction that may result in a perceived or actual conflict of interest.
4. Fully disclose, at the earliest opportunity, information of fact that would have significance in board decision-making.
5. Remain accountable for prudent fiscal management to association members, the board, and nonprofit sector, and where applicable, to government and funding bodies.

PROFESSIONAL EXCELLENCE

6. Maintain a professional level of courtesy, respect, and objectivity in all **Historical Society of Helotes** activities.
7. Strive to uphold those practices and assist other board members in upholding the highest standards of conduct.

PERSONAL GAIN

8. Exercise the powers invested for the good of all members of the organization rather than for his or her personal benefit.

EQUAL OPPORTUNITY

9. Ensure the right of all association members to appropriate and effective services without discrimination on the basis of political, religious, or socio-economic discrepancies.

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10. Ensure the right of all association members to appropriate and effective services without discrimination on the basis of gender, sexual orientation, national origin, race, religion, age, political affiliation or disability, in accordance with all applicable legal and regulatory requirements.

CONFIDENTIAL INFORMATION

11. Respect the confidentiality of sensitive information known due to board service.

COLLABORATION AND COOPERATION

12. Respect the diversity of opinions as expressed or acted upon by the **Historical Society of Helotes** board, committees, and membership, and formally register dissent as appropriate.
13. Promote collaboration, cooperation, and partnership among association members.

Source: National Council of Nonprofit Associations, www.nca.org.

This document has been revised to meet the needs and desires of the HSH Board of Directors.

Approved: Historical Society of Helotes Board of Directors, October 12, 2021