

***Dogwood Lake Lot Owner's Association
Utility Connection Policy***

DWL-POL-005

Revision: New

Issue Date: May 20, 2025

Purpose/Summary:

To define the process of connecting to the DWL owned water system and sewer plant.

Supersedes:

None

Applies to:

All Association Members (Lot Owners)

Authority Reference:

1. Declaration of Covenants, Dogwood Lake
2. Dogwood Lake Campground Rules and Regulations
3. DWL-POL-001, Lot Improvement Policy

Approved by:

Board of Directors, Dogwood Lake Lot Owners Association

A. Definitions:

1. Lot Owner: Any Lot Owner within Dogwood Lake Campground.
2. Board of Directors: Elected or appointed members charged with the responsibility of governing Dogwood Lake Campground, also referred to as the Board

B. Requirements:

1. Per the Covenants, Lot Owners have the right to connect to the water system at no charge, but at their own expense.
2. DWL Board of Directors reserves the right to enter a lot owner's property to inspect for water or sewage leakage.
3. Lot Owners shall obtain a permit per DWL-POL-001, Lot Improvement Policy before establishing a new connection to the water or sewer system or making repairs to an existing connection.
4. New water connections and repairs to existing connections shall have a shut-off installed.
5. Water connections shall be below the frost line.
6. Lot Owner's shall provide a minimum of 24-hour notice if water to the park needs to be shut-off for a new connection or planned repair. This notice is not required for emergency situations.

Water will be shut-off at 9:00 a.m. on the day requested. Repairs must be completed within 12 hours.

The caretaker shall be notified when the repair is complete so the water can be turned on.

7. If a water leak is discovered on a Lot Owner's property by anyone other than the Lot Owner, the Board will notify the Lot Owner of the leak. The Lot Owner has 72 hours to repair the leak. If the leak is not repaired in that time frame, the Board reserves the right to have the leak repaired and bill the lot owner \$350 plus parts and equipment rental (if required).
8. In the case of a leak severely impacting the water to the park the Board reserves the right to repair the leak and bill the lot owner per paragraph 7.

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C. Process

1. For new connections or a planned repair, the Lot Owner shall submit a permit request form per the Lot Improvement Policy.
2. After approval is obtained, the Lot Owner shall notify either the Maintenance Chairperson or Dogwood Caretaker at least 24 hours before the repair if the water to the park must be turned off. Work which requires the water to the park to be shut off shall not be planned on a weekend from April 1st through October 31st.
3. After the connection is made and before covering the connection, contact the Maintenance Chairperson or Caretaker to inspect the connection.

Approved by:

S/Shane Metcalf

Shane Metcalf, Maintenance Chairman