

Required documents for application.

Proof of ID

- Passport.
- Drivers Licence
- Citizen Card
- National ID card
- Military ID

All ID must be in date and ensure it displays name, date of birth, photo and is government issued. We cannot accept birth certificates as proof of ID.

Proof of income/finance

Employed?

- Last three months' of payslips, showing your name and payment amount.
- Newly employed?: Copy of work contract showing hours & rate of pay or salary plus any payslips received if started already.

Self Employed?

- Last three-month bank statements showing monthly income from clients.
- Last year's Tax Return or if not yet filed a return last three months of invoices to clients.

In receipt of Universal Credit?

- Last three months **FULL** Universal Credit Statement detailing the calculation of your benefit – preferably as PDF, each statement must be in one image/file. We cannot accept multiple screenshots to make up one statement.

In receipt of other benefits or child maintenance?

- Last three months bank statements showing your benefits being paid to you

Please note that we cannot take informal arrangements for child maintenance into account. We do not accept mobile banking screenshots when bank statements have been requested.

Student?

- **Student finance/loan/scholarship/grant/bursary** : Copy of award letter showing the amount awarded and must display their name as the recipient
- **Funded by parents**: Last three months of parents payslips.