



Regular Monthly Meeting
Wednesday, September 24, 2025, 7:00PM

The Orrock Township Board met in regular session, on Wednesday, September 24th, 2025 at Orrock Town Hall, 26401 180th Street NW, Big Lake, MN.

In attendance were Vice Chair Paul Ellinger, Supervisors: Bryan Adams, Dalton Keiderling and Peter Owen, Treasurer Kellie McConville and Clerk Shelley Erickson. Also, in attendance were Sergeant Alex Dehn, and 4 members of the audience.

A quorum was present and the meeting was called to order by Vice Chair Ellinger at 7:00 PM.

CALL MEETING TO ORDER AND PLEDGE OF ALLEGIANCE

Vice Chair Ellinger called the meeting to order at 7:00 PM, and the Pledge of Allegiance was recited.

APPROVAL OF SEPTEMBER MEETING AGENDA

Vice Chair Ellinger asked for any changes to the September meeting agenda. Hearing none, he requested a motion.

Motion to approve the September meeting agenda was made by Supervisor Adams and seconded by Supervisor Owen. All voted in favor, and the motion carried.

APPROVE CONSENT AGENDA

Vice Chair Ellinger explained that the consent agenda contained routine claims and payroll for September 2025.

Motion to approve the consent agenda was made by Supervisor Adams and seconded by Supervisor Keiderling. All voted in favor, and the motion carried.

SHERIFF'S REPORT

Sergeant Alex Dehn presented the Sheriff's report for August 2025. He reported there were 172 calls for service. He detailed that there was one theft reported, which involved golf clubs. There were two vehicle accidents: A single vehicle vs power pole at 235th Ave/184th St (Co rd. 5) and a 2-vehicle

accident at 229th Ave (Co rd. 43) and 164th St (Co rd. 15). He also mentioned some garbage littering complaints, including garbage left at a campsite, and a report of an ATV operating in the state forest.

Sergeant Dehn noted a suspicious person complaint of a male walking around at 3:30 AM ringing doorbells. When the officers checked, he was out of gas near Big Lake.

Regarding the Ann Lake Beach grounds, Sergeant Dehn indicated it has been less problematic this year compared to previous years, with fewer issues from people living there during the summer months.

Sergeant Dehn reported on the successful addition of the new deputy access to the township hall. He explained that the new access system is a lock box that allows officers to enter 24/7 when needed, which helps when checking facilities and provides more options for deputies.

APPROVAL OF MEETING MINUTES

August Monthly Meeting

Motion to approve the August monthly meeting minutes was made by Supervisor Owen and seconded by Supervisor Keiderling. All voted in favor, and the motion carried.

September Special Meeting

Motion to approve the September special meeting minutes was made by Supervisor Owen and seconded by Vice Chair Ellinger. The motion carried 2-0 with Supervisor Adams and Supervisor Keiderling abstaining as they were not present at that meeting.

REGULAR BUSINESS

Ann Lake Beach Update

Clerk Erickson reported that she had spoken with the township lawyer about assisting the Ann Lake Improvement Club with insurance and maintenance expenses. The lawyer confirmed that the township does have the ability to provide financial help to the Ann Lake Improvement Club in maintaining the beach lots in the Ann Lake Beach plat since the township owns the property.

She noted that section 4 of the agreement between the township and the club provides that maintenance activities shall be performed at the club's expense unless otherwise agreed to in writing by the Township. This would be a Town Board decision and would not require elector authorization at an annual meeting.

Regarding insurance, she stated there should be insurance on the property plus a rider for the shed and outhouse. She indicated she would contact Lisa Utley from MAT to get a quote. She also mentioned that the Ann Lake Club was still working on a list of items they would like assistance with.

During discussion, Vice Chair Ellinger expressed concern that the outhouse building is extremely close to the water, which could potentially cause insurance and maintenance complications.

Orrock Cemetery Association Update

Clerk Erickson reported on the Orrock Cemetery Association meeting from August. The association had met with the township board to discuss the possibility of township assistance with maintaining the cemetery and helping them acquire a new sexton. The township had posted this on their website, and the association had received a few inquiries.

She reported that the township's lawyer suggested that since the association is still in business and plans to continue operating, the township should only take copies of the records, bylaws, and other documents, not the originals. The township should continue to receive copies of future records to keep their files updated.

Clerk Erickson mentioned that Laurie Woksan from the association still wanted the township to take the original records. However, Clerk Erickson believed there might be liability issues with that approach since the association is continuing operations.

Supervisor Adams noted that the township would only be obligated to take the records if the association discontinues operation for 10 years. Board members agreed that having copies of the records would be prudent as a backup and that the Board should check in with other cemeteries in the township.

Vice Chair Ellinger suggested that the Sherburne History Center be contacted for possible assistance with record keeping.

ATV New Law Requirements

Vice Chair Ellinger confirmed that information about the new ATV law requirements had been added to the township website.

EASEMENTS

Easement on 16376 230th Ave NW – Review Encroachment Agreement/Accept

Vice Chair Ellinger reported that the property owner has not accepted the agreement and is getting advice on the language from his lawyer. Supervisor Adams asked the clerk to include an aerial photo with the agreement to document the location of the driveway and outbuilding.

Easement for Drainage Use on 233rd Ave NW - Discussion

Clerk Erickson reported that after discussions with the lawyer and Kevin, the recommendation was for the road committee to meet at the site to have further discussion. The situation is complicated by the fact that it involves private property with uncertain ownership. The board discussed scheduling this meeting before mid-October, as Jerry Corgard, one of the property owners involved, would be leaving for Texas on October 12th.

ROADS

Unmaintained Road at 25368 164 1/2 St NW - Review Encroachment Agreement/Discuss

The board discussed the encroachment agreement for the property, commonly referred to as "Jim's place." The property owner, Jim Gerard, was present and asked if he could use cement for the private part closest to his house.

The board discussed concerns about concrete within the road easement and decided to modify the agreement to include a clause prohibiting concrete driveways within the road easement. The agreement would be similar to a previous agreement but with sections 2, 3, and 9f removed, and a new section 9h added stating "No concrete within the road easement."

Motion to approve the encroachment agreement for 25368 164 1/2 St NW with the specified modifications was made by Supervisor Keiderling and seconded by Supervisor Adams. All voted in favor, and the motion carried.

The board noted that the agreement would need to be revised and notarized, and that Jim Gerard would be asked to come in to sign it.

2025 Overlay Update

Supervisor Owen reported that the overlay work has been completed but there are already some marks on 253rd that look like motorcycle tire tracks. He noted that there were two holes from early spring with dugout roots under trees that still need to be filled and blacktopped. Owen had reached out to engineer Kevin Krueger about this issue. He mentioned that the contractor has not moved off the job completely as they still need to return to do shoulder work.

243rd Sink Hole Quote

Supervisor Owen reported an issue on 243rd with sinkholes and soft ground. He met with Eli Erickson on Monday to assess the situation. Owen explained that the area is experiencing erosion issues due to the heavy rainfall, causing holes to open up. He mentioned that he had first noticed this issue back in July after several weeks of rain. Kevin Krueger would be examining the problem to determine the best solution.

Roads & Signs Report

Supervisor Owen reported that he and handyman Darryl Waletzko had gone through the sign inventory and discovered missing street signs in the Shores area. They have the replacement signs in the shed but lack the parts to attach the signs to the posts. The board discussed the need to identify the vendor who provides these parts.

Supervisor Adams noted that the township has a program to replace signs on a 10-year cycle, and they haven't done any replacements yet this year. He requested that Clerk Erickson locate the file with the map showing how the township is divided into sections for sign replacement. The board agreed to add this to next month's agenda.

Tree Trimming & Brush Cutting

Supervisor Owen reported issues with brush overgrowth on the east side of Lake Ann, where residents have complained about visibility problems. Darryl Waletzko offered to clean up these areas along with other brush work on 233rd for an estimated cost of \$5,000. Supervisor Adams suggested \$6,000 to make sure the jog is covered.

Motion to allocate \$6,000 for brush clearing on the east side of Lake Ann and 233rd was made by Supervisor Owen and seconded by Supervisor Adams. All voted in favor, and the motion carried.

BOARD BUSINESS/UPDATES – COMMITTEE REPORTS

Vice Chair Ellinger reported on the September special meeting regarding roads 230th, 188th, and 234th. He mentioned that ground-up pavement had been placed on certain roads, including a dead-end street with only two homes.

The board discussed potentially adding two dead end roads (189th NW running north off of 234th St. and 189th St NW running north off of 232nd St.) to the 2026 construction project as an alternate bid item.

Motion to have engineer Kevin Krueger include the dead-end roads (189th NW running north off of 234th St. and 189th St NW running north off of 232nd St.) as alternate bids in the 2026 construction project bid was made by Vice Chair Ellinger and seconded by Supervisor Owen. All voted in favor, and the motion carried.

TREASURER BUSINESS

Cash Control Statement and Investment Update - Approve

The treasurer presented the cash control statement showing the balances for each bank account and upcoming receipts for September. She also provided an investment update with a request to transfer \$879.33 from checking to debit card and \$49,384.44 from money market to checking to maintain the minimum balance of \$75,000.

Motion to approve the cash control statement and investment update was made by Supervisor Owen and seconded by Supervisor Keiderling. All voted in favor, and the motion carried.

Treasurer's Report - Approve

The treasurer presented the report showing the current budget status and balances.

Motion to approve the treasurer's report was made by Supervisor Adams and seconded by Supervisor Owen. All voted in favor, and the motion carried.

Report of August Sherburne State Bank Securities Pledge Validation – Review

The treasurer reported that she is keeping on top of the pledge agreement and signing the updated form as needed to ensure the township remains covered as market conditions change.

The board discussed potentially investing money as expected funds will be received in December and agreed to look into CD rates and other investment options for the next meeting.

Additional Claims – Approve

Motion to approve an additional claim for WSB for \$5,998 was made by Supervisor Keiderling and seconded by Supervisor Ellinger. All voted in favor, and the motion carried.

Propane Prebuy Contract - Approve

The treasurer requested approval to sign the propane prebuy contract for 450 gallons, which was the same amount ordered last year.

Motion to approve signing the propane prebuy contract for 450 gallons was made by Supervisor Adams and seconded by Supervisor Ellinger. All voted in favor, and the motion carried.

ANNOUNCEMENTS

Clerk Erickson announced:

- The next board meeting will be on October 22nd
- The 30th Annual Wildlife Festival will be on September 27th
- The SCAT meeting will be on October 15th, and Livonia Township will be the showcased township and provider of the meal.

ADJOURNMENT

Motion to adjourn was made by Supervisor Owen and seconded by Supervisor Keiderling. All voted in favor, and the motion carried and the meeting was adjourned.

The September meeting was adjourned at 7:57PM.

Respectfully Submitted,
Shelley Erickson
Orrock Township Clerk

Accepted this **22nd day of October, 2025**, by the Orrock Township Board of Supervisors.

Paul Ellinger, Vice Chair

Attest: _____
Town Clerk