



Regular Board Meeting  
May 27, 2026, 7:00PM

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The Orrock Township Board met in regular session, on Wednesday, May 27, 2026 at Orrock Town Hall, 26401 180<sup>th</sup> Street NW, Big Lake, MN.

In attendance were Chair Anne Felber, Supervisors: Bryan Adams, Dalton Keiderling and Peter Owen, Treasurer Kellie McConville and Clerk Shelley Erickson. Also, in attendance were Sergeant Alex Dehn, Darryl Waletzko and 7 members of the audience. Supervisor Ellinger was not in attendance.

A quorum was present and the meeting was called to order by Chair Anne Felber at 7:00 PM.

#### **Call Meeting to Order and Pledge of Allegiance**

Chair Anne Felber called the meeting to order. Those present were invited to stand and recite the Pledge of Allegiance.

#### **Approval of May Meeting Agenda**

Chair Felber requested one addition to the agenda: the late-received Data Success bid for a new clerk's computer, to be added as Item 7F under Regular Business. With that amendment noted, the Board moved to approve the agenda.

*Motion to approve the amended May meeting agenda was made by Supervisor Keiderling and seconded by Supervisor Owen. The motion carried.*

#### **Approve Consent Agenda**

The Treasurer's Reports, including Routine Claims (A), Payroll for May 2026 (B), and Disbursements Made Not Via Claims (C), were presented as a bulk consent agenda.

*Motion to approve the Consent Agenda was made by Supervisor Adams and seconded by Supervisor Owen. The motion carried.*

## **Sheriff's Report**

Sergeant Alex Dehn presented the April activity report, noting that April of this year was considerably busier than the same period last year, with 132 calls created from the Sheriff's Office countywide. The following notable incidents occurred within the Township:

A theft report involved the siphoning of approximately 10 gallons of gas from a vehicle in the 2300 block of 166th Street NW. DNA was collected and there are suspects believed to be connected to the incident.

A DWI arrest resulted from a proactive deputy checking on a suspicious vehicle overnight near the Ann Lake Campground area. The subject was found to have a controlled substance DWI, was carrying a pistol without a permit while under the influence and had an outstanding warrant.

Two grass fire reports were noted: one believed to have been set by a homeowner and handled with DNR involvement; another of unknown cause, extinguished by the fire department. Sergeant Dehn noted that extreme wind and a dry spring had made grass fires common throughout the county.

One death investigation occurred, which was ruled self-inflicted suicide with the assistance of the Medical Examiner's Office.

Several suspicious vehicle reports were noted, primarily involving vehicles parked in unusual locations checked on during overnight hours.

In response to a question from the Board regarding the current burning ban status, Sergeant Dehn indicated he was uncertain whether the recent rainfall had resulted in the red flag restrictions being lifted, and directed the Board to the DNR website, which maintains a current, daily updated map of burning regulations by area.

## **Open Forum**

The Chair called for public comments three times. No members of the public came forward. Open Forum was closed.

## **Approval of Meeting Minutes**

The minutes of the April Monthly Meeting were presented. No changes or additions were proposed.

Motion to approve the April Monthly Meeting minutes was made by Supervisor Keiderling and seconded by Supervisor Owen. The motion carried.

## **Regular Business**

### **Tobacco & Liquor License Renewals – Discuss/Action**

Four license renewals were presented for Board consideration: M & A Liquor Sales, DBA Sand Dunes Spirits; Sand Dunes Food and Fuel, LLC; and Getaway Bar, LLC. Board members noted no concerns with any of the renewals and agreed to act on all three in a single motion.

Motion to approve all four Tobacco and Liquor License renewals for M & A Liquor Sales DBA Sand Dunes Spirits, Sand Dunes Food and Fuel LLC, and Getaway Bar LLC, was made by Supervisor Adams and seconded by Supervisor Keiderling. The motion carried.

### **Recycle Day Recap – Information**

The Clerk presented a recap prepared by Brenda Kimberly-Maas of Big Lake Township, noting that an updated report had been received the prior day and was reflected on the screen. The Clerk reported that, according to Brenda's email, the event went very well, with a participation percentage of 101%. It was noted that Orrock had a late attendee who brought materials in after the initial count, accounting for a slight difference in figures compared to prior reports. The Board was advised that final financial reimbursement figures would be forthcoming in the coming months, as is typical. No action was required; this item was for information only.

### **Sherburne Co. Notice of Candidate Filings – Information**

The Clerk shared information received from Sherburne County regarding candidate filing periods. County-level filings were noted to close on June 2nd. Township candidate filings were indicated to open in July from the 14<sup>th</sup> to the 28<sup>th</sup>. This item was for information only; no action was required.

### **Ann Lake Shed Insurance – Approve**

The Clerk reported that, per the Board's prior request, she had obtained a cost estimate to add insurance coverage for the Ann Lake Shed. The total cost came to \$101.00, consisting of the base premium of \$87.00 plus a \$14.00 service fee applied due to the mid-policy addition. Board members confirmed this was not solely liability coverage but would also cover physical rebuilding in the event of a loss. The vote was 3 ayes and 1 no made by Supervisor Adams.

*Motion to approve payment of \$101.00 to add insurance coverage for the Ann Lake Shed was made by Supervisor Owen and seconded by Supervisor Felber. The motion carried 3–1.*

### **Native Habitat Update – Information**

The Clerk reported that Franny Gerde from the SWCD had visited the grounds and found everything to be in good shape and already coming up for the season. Franny requested that the dead black-eyed Susan stocks be cut, leaving about a six-inch stalk, which had been done. Franny is expected to return in a couple of weeks to assess progress and remove any noxious weeds, noting there are fewer this year than last. This item was for information only.

### **Data Success Bid – New Clerk's Computer**

This item was added to the agenda at the start of the meeting. The Chair explained that a bid from Data Success had been received the previous day for a replacement computer for the Clerk. The proposed purchase includes a Dell Pro computer, installation, labor, and all associated components. The Board noted the current computer is approximately seven years old and that technical issues had been experienced. No concerns were raised, and the Board moved to approve the purchase.

*Motion to approve the purchase of the Data Success Dell Pro computer replacement package for the Clerk was made by Supervisor Keiderling and seconded by Supervisor Adams. The motion carried.*

## **Planning & Zoning**

### **Vet Ordinance – Discussion**

Chair Felber noted that the Vet Ordinance had already gone through the Planning and Zoning process and is now proceeding to the Sherburne County Board of Commissioners, with a scheduled hearing on June 16th. Supervisor Keiderling provided a recap: the ordinance passed Planning and Zoning 4 to 3. The three dissenting members did not oppose having a vet ordinance, but had differing views on specific provisions, including screening requirements and the question of whether the threshold of 5 or 10 animals was appropriate. The Board determined that further discussion at the Township level was not needed at this time.

### **Bahr Haunted Acres Driveway Request – Discussion**

The Clerk noted that Mr. Bahr had been expected to attend the meeting to discuss a proposed driveway addition. Mr. Bahr was not present. The Board noted this was the second meeting at which this item appeared without the applicant being present. As there was nothing from Planning and Zoning to act upon and the applicant was absent, the Board moved on without action.

## **Roads**

### **Spring Road Tour Report & Winter Statistics Report – Discussion**

Supervisor Owen presented the findings of the annual spring road tour. Areas identified as needing attention include gravel work, pothole filling, shoulder work, and tree trimming. He noted that ATV damage repairs had already been initiated by road maintenance staff and expressed appreciation for that work.

Two items were flagged for follow-up with the Township Engineer: first, the status of a proposed catch basin on 233rd Avenue, where a previous discussion had identified drainage flooding issues and explored routing into the lake rather than a drainage area; second, the replacement of the roads in the Woods of Eagle Lake subdivision on the Township's road replacement priority list. The Board agreed those roads may need to be moved up in priority given their deteriorating condition, and the Chair requested that the Clerk add both items to a follow-up list for the Engineer.

On the winter road statistics, Supervisor Owen noted it had been an icy winter with frequent melt-and-freeze cycles, placing significant demands on maintenance operations. He acknowledged road

maintenance staff for their responsiveness during on-call situations throughout the season. The Board received positive public feedback during the winter regarding the Township's road clearing performance.

### **Roadwork on 186th Street – Discussion/Action**

Supervisor Owen presented three bids received for repair work on 186th Street in the Shores area, where deteriorated curbing and a failed pavement section have created a sinkhole. The condition is particularly problematic for a nearby disabled resident, as the failure is located directly adjacent to his mailbox.

Three bids were obtained. Erickson's bid proposed repaving the entire curb run up and around the affected area, routing water to a repaired catch basin; this was noted as a more comprehensive scope and not directly comparable to the other bids. C&S Blacktopping provided two options, one of which excluded the concrete curbing work, with a bid of \$45,950 for the comparable scope. The lowest bid was from Darryl Waletzko, LLC at \$43,300, which covers repair of only the two buckled curb sections, excavation, Class 5 aggregate, two lifts of pavement, and catch basin replacement — addressing the core issues without the full curb reconstruction proposed by Erickson.

Supervisor Owen and road maintenance staff reviewed the site and determined that only two spots of curbing are actually buckled, making the full curb replacement proposed by Erickson unnecessary at this time. The Township Engineer had previously reviewed the site. The Board agreed to accept the lowest comparable bid.

*Motion to approve award of the 186th Street roadwork to Darryl Waletzko, LLC at \$43,300 was made by Supervisor Owen and seconded by Supervisor Adams. The motion carried.*

### **Board Business/Updates – Committee Reports**

**Adams:** No items to report.

**Ellinger:** Supervisor Ellinger was not present.

**Felber:** No items to report.

**Owen:** Supervisor Owen offered two items. First, he reminded residents that grass clippings discharged onto Township roads pose a serious safety hazard for motorcyclists, comparable to ice, and asked that residents keep clippings off roadways.

Second, he reported that a joint meeting had taken place the prior month with Becker Township regarding shared roadwork on 243rd. The meeting was productive, and Supervisor Owen noted he had since received additional emails from Becker Township residents requesting continued collaboration to address the road. The Chair provided background context, noting this had been an ongoing effort spanning approximately two years, with Becker Township having taken some time to re-engage. The project faces right-of-way and wetland challenges that are expected to extend the timeline by a year or more.

**Keiderling:** Supervisor Keiderling reported that he and the Clerk had received a recent email regarding a property directly north of Ann Lake's Landing. The property owner is inquiring about access to the lake, as their parcel appears to abut the cattail area that is part of the Township's right-of-way associated with the landing.

The core question is whether that cattail area constitutes open water — in which case the Township cannot restrict access, as water cannot be privately owned — or solid land, in which case any crossing would require Township permission. A resident in attendance with knowledge of the site confirmed the area had been open water when he was younger but has since been filled in by dying cattails and is now also affected by purple loosestrife. It was noted that the property owner had been told at the time of purchase that they had 110 feet of lake shoreline.

The Board discussed that the DNR, which initially directed the property owner to the Township, should be re-engaged to decide on whether the area qualifies as open water or wetland. If it is open water, the DNR would have jurisdiction; if not, the Township's general practice of not granting easements or access over Township property would apply. Supervisor Keiderling indicated he had the information needed to proceed and would follow up accordingly.

## **Treasurer Business**

### **Cash Control Statement and Investment Update – Approve**

The Treasurer presented the Cash Control Statement, confirming that CTAS and bank statements are balanced for both receipts and deposits. Two fund transfers were requested: a transfer of \$489.23 from the debit card account, and a transfer of \$12,572.04 from the money market to checking.

*Motion to approve the Cash Control Statement and Investment Update was made by Supervisor Adams and seconded by Supervisor Keiderling. The motion carried.*

### **Treasurer's Report – Approve**

The Treasurer's Report showing current fund balances was presented. It was noted that the first levy payment is expected to arrive at the end of June or early July.

*Motion to approve the Treasurer's Report was made by Supervisor Keiderling and seconded by Supervisor Adams. The motion carried.*

### **Report of April Sherburne State Bank Securities Pledge Validation – Review**

The Treasurer noted that this report appears formatted differently than in prior years, an issue that was also flagged during the field audit. The root cause is that the money market account has been positioned below the line in the report rather than above, causing the Township to appear short in its pledge validation. The Treasurer is actively working with the bank's representative, Rachel, to correct the reporting format and return the Township to "above" status. This item was for review only.

**Field Audit**

The Treasurer reported that the field audit went well overall. The one finding cited was the same pledge validation issue described above. The remaining findings are the same recurring items the Township has historically received due to its small size and organizational structure, which the Board acknowledged cannot be remediated and does not represent an actual compliance risk.

**Announcements**

**June Board Meeting** – Wednesday, June 24th at 7:00 PM.

**MAT Town Law Review** – June 5th at 8:00 AM at Rockwood Event Center, Otsego. The Clerk indicated she plans to attend, with a particular interest in a session addressing new requirements for ADA-compliant websites, including the use of screen readers and accessible document formatting. The Township will cover registration costs for any Board members wishing to attend.

**2026 SWCD Tour of Conservation Practices** – June 18th, 8:00 AM to 2:00 PM. The Chair encouraged attendance, noting from prior experience that the tour is informative and includes a bus tour of county conservation practices, demonstrations, and lunch. Registration is required on the SWCD website.

**Adjournment**

*Motion to adjourn was made by Supervisor Adams and seconded by Supervisor Keiderling. The motion carried.*

The meeting adjourned at 7:41 PM.

Respectfully Submitted,  
Shelley Erickson  
Orrock Township Clerk

Accepted this **24<sup>th</sup> day of June, 2026**, by the Orrock Township Board of Supervisors.

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Anne Felber, Chairperson

Attest: \_\_\_\_\_  
Town Clerk