



ANNUAL MEETING
TUESDAY, MARCH 12, 2013

The Orrock Township Electorate met, for their Annual Meeting, on Tuesday March 12th, 2013. The meeting took place at the Orrock Town Hall, 26401 – 180th St. NW, Big Lake, Minnesota.

The meeting was called to order by Clerk Brenda Kimberly-Maas at 8:17PM and the Pledge of Allegiance was recited by the Electorate. There were 35 people in attendance when the meeting commenced.

CALL FOR A MODERATOR Clerk Kimberly-Maas called for nominations to elect the Annual Meeting Moderator. Laura Gibson moved for the nomination of Karel Lind for moderator, Mr. Lind respectfully declined. Nomination of Kari Silverberg for moderator, Mrs. Silverberg respectfully declined. Nomination of Bob Hassett for moderator, Mr. Hassett respectfully declined.

Corrie Silverberg moved to nominate Laura Gibson as moderator. Ms. Gibson noted that she had another obligation at 9:00PM. The Electorate felt they could be done in time for Ms. Gibson to fulfill that obligation. Ms. Gibson accepted the nomination.

Second by Karel Lind.

Jennifer Edwards moved to nominate Eric Peterson to moderate.

Gary Goldsmith requested a vote on the motion/second of Laura Gibson to moderate.

Clerk called for vote of Laura Gibson as moderator.

The Electorate unanimously approved to install Laura Gibson as Moderator.

Motion Carries

MOTION TO APPROVE 2013 ANNUAL MEETING AGENDA

Gary Goldsmith moved to approve the 2013 Annual Meeting Agenda.

Second by Jennifer Edwards

The Electorate unanimously approved to accept the 2013 Annual Meeting Agenda as presented.

Motion Carries

CALL FOR MOTION TO DISPENSE WITH THE READING OF 2012 ANNUAL MEETING MINUTES

Corrie Silverberg moved to dispense with the reading of the 2012 Annual Meeting Minutes:

Second by Charles Gotzian

The Electorate unanimously approved to dispense with the reading of the 2012 Annual Meeting Minutes.

Motion Carries

CALL FOR MOTION TO APPROVE 2012 ANNUAL MEETING MINUTES

Gary Goldsmith made comment that he had read the minutes, he wasn't present at the 2012 meeting and in the minutes Michael Eisinger characterized the Capital fund as a "slush fund" and felt that was an incorrect term for the fund. But he felt that since that term was used at the meeting that is what the minutes should reflect.

Gary Goldsmith moved to approve the 2012 Annual Meeting Minutes as presented.

Second by Charles Gotzian

The Electorate unanimously approved the 2012 Annual Meeting Minutes.

Motion Carries

BOARD OF AUDIT REPORT/FINANCIAL REPORT

Brenda Kimberly-Maas, Clerk presented the Township's Financial Report and the Approved Board of Audit Report, for year ending 2012 to the Electorate.

SUPERVISOR COMMITTEE REPORTS

Zimmerman Fire Report: Jeff Jones presented information about the Zimmerman Fire Department (ZFD). ZFD does quite a lot of fundraising and Chief Ryan Maloney has been actively pursuing and has received many grants. The department has been able to keep Orrock’s contract cost the same as previous years of \$ 54,000.00. Bob Hassett questioned what our ZFD bill would have been if those grants had not been given. The total grant money was roughly \$30,000.00. Some of that money was given for specific equipment like defibrillators. Corrie Silverberg asked what the term on our contract with ZFD. Jeff reported that it is a 3-year term and 2013 is the first year of the next 3-year contract.

Big Lake Fire Report: Mike Meier reported that the Big Lake Fire Department (BLFD) contract remained the same. The contract is a three year contract. Randy Miller is the Chief for the BLFD. The number of fire calls to Orrock Township went down in 2012. A resident asked how much the Big Lake contract costs the township. Both contracts cost the township \$117,000.00 annually. The BLFD contract costs the township roughly \$63,000.00 annually.

Road Report: Charlie Gotzian reported on the upcoming road work. There will be the average crack filling for maintenance and 243rd Avenue repair are the only items that are currently on the 2013 plan. The scope of work for 243rd Ave. is to widen it to the point of the patches that have been placed on the road and an overlay. Laura Gibson elaborated on 243rd, the road currently is traveling through a low area. Under the current road there is 15 feet of peat, which is causing the road to sink. To move the road will be costly and another consideration is that as the road extends westerly it becomes Becker township road. Becker Township has no plans to do anything with the road. Therefore the burden of cost would be on Orrock. No formal bid had been requested, for this project. However; preliminary estimates are \$200,000.00 to upgrade the road. Another road project under consideration for 2013 is to place the wear course, on roads in the “Woods” so we don’t lose the roads. A spring road tour will be done to evaluate the condition of the roads. At which time the board will be better able to make decisions on which projects need to be addressed.

Bob Hassett directed attention to the possible upgrade to the portion of 245th Avenue which is currently unpaved. A conversation had occurred between Bob Hassett, Michael Eisinger and Charles Gotzian during the fall of 2012. It ended with the two supervisors requesting that the affected residents meet to discuss the possible upgrade and the forfeiture of land to accommodate the upgrade. Gary Goldsmith, who also lives on 245th, stated that he intends to work with the residents affected to create a formal presentation for consideration.

Gary Goldsmith inquired about long-term road plans in place for Orrock Township. Laura Gibson gave information that Corrie Silverberg had been working with Palmer Township to help in the creation of a long-term road plan, for Orrock Township. She also noted that the presentation by Oliver & Associates prior to the 2012 Annual Meeting indicated that the roads in Orrock are only in need of maintenance for the near future (through 2015).

Presentation of the Proposed 2014 Tax Levy:

General Fund	\$ 136,000
Road and Bridge	\$ 184,000
Fire	\$ 130,000
Capital	0
TOTAL	\$ 450,000

Laura Jones, Treasurer, presented the proposed Levy for 2014. Laura used the Proposed Levy Sheet to explain the break out of the 2014 levy into individual funds. Laura also suggested that the minimum that should be in each account should be one and one-half times the amount that is actually spent to keep the township running.

APPROVAL OF THE 2014 PROPOSED TAX LEVY (MS 365.10)

Gary Goldsmith moved to set the levy at \$450,000.00 to be allocated to the funds as indicated in the pink line of the Levy Sheet that was given to the Electorate.

Second by Bob Hassett.

The Electorate unanimously APPROVED to set the levy at \$450,000.00 to be allocated to the funds as indicated in the pink line of the Levy Sheet that was given to the Electorate.

Motion Carries.

CALL FOR BUSINESS FROM THE FLOOR

Bob Hassett distributed a sheet to all the Electorates that listed his concerns of the township for consideration of being addressed at future township meetings. He asked about the Capital Fund, its inception and why we no longer

levy money for it and why money would be dispersed. Corrie Silverberg explained that in 2008 or 2009 the township had pulled money from other funds (either the Road and Bridge or Fire fund) and created the Capital Improvement Fund. It was created because at the time Orrock Township was working with the other entities, on building a fire substation. This venture did not take place and the funds remained in the Capital fund for other possible future Capital improvements.

Bob also asked what the Township's policy was on who was allowed to ride in Township vehicles. Corrie Silverberg noted that there is no such policy in Orrock Township. Laura Jones informed the Electorate that our insurance carrier has been questioned and they request that a volunteer waiver form be filled out and signed by the volunteer, but prefer that only Township officials and employees be in vehicles that belong to the Township. Karel Lind inquired about the status of the IRS fines and collection of the employee portion of the fines. Laura Jones informed the Electorate that all fines have been paid to the IRS. The suits between the township and former employees of the township had been settled with the exception of Jerry Peterson. Karel asked if there was any indication of how far or long the suit with Jerry would go. Corrie Silverberg and Brenda Kimberly-Maas informed the Electorate that the conciliation court saw in favor of the Township and that Jerry Peterson had filed for a Vacation of the Judgment. In the February meeting the board approved to hand the suit over to counsel should a Vacation be filed by Jerry Peterson.

Gary Goldsmith asked for clarification of what the "fines" were that are listed on the Levy sheet. Laura Jones explained that those are monies such as gas tax reimbursements that the township receives from the State. Laura also informed the Electorate that the minimum Road and Bridge Levy is no longer necessary. The statute had been changed in 2012.

Laura Gibson addressed the Electorate with information from the Sherburne County Parks & Recreation Board. There is an Ash Borer infestation that is moving toward Sherburne County. The borers are spreading through firewood and mulch that is brought into the area from other affected areas. Joint efforts between Sherburne County, the DNR and other agencies are looking for volunteers to help identify affected trees and to plant replacement trees. They are also offering replacement trees to homeowners who have Ash trees on their property. Further information can be obtained by calling Kelly Middlestadt or Nancy Riddle in the Sherburne County Planning and Zoning Department.

Charlie Gotzian addressed the Electorate with roads for their consideration to be vacated. Those roads are 239th Ave. west of CR 75; 273rd east of CR 1 into Livonia Township; 255th Ave. east of CR 1 into Livonia Township; 189th St. NW north of 234th Ave. Mike Wocken cautioned the Electorate to be aware of land-locking residents, when looking at vacating any township roads. After discussion by the Electorate, it was deemed necessary to have more information before they would consider vacation of any of these roads. The Road Committee was charged with compiling more information to be presented to the Electorate, at a later date.

John Hopko (172nd St.) addressed the Electorate with regard to roads that historically need additional treatment due to icing. Brenda Kimberly-Maas informed the Electorate that a log has been kept of roads that have been reported multiple times as needing extra attention. That log will be kept on file for future reference.

SET DATE, TIME AND LOCATION FOR THE 2014 ANNUAL ELECTION AND ANNUAL MEETING

Gary Goldsmith moved that the 2014 Annual Meeting and Annual Elections be held on the second Tuesday of March 2014, which is March 11, 2014. With the Polls to be open at 10:00 AM and close at 8:00PM; and the Annual Meeting to follow 8:15PM.

Second by Corrie Silverberg.

The Electorate unanimously approved to hold the Annual Elections on Tuesday March 11, 2014. Polls will be open from 10:00AM until 8:00PM with the Annual Meeting to follow at 8:15PM.

Motion Carries

ANNOUNCEMENTS Township Cleanup Day is Saturday, May 18, 2013 from 7:30AM to 3:00PM. Look for more information in the coming months.

MOTION TO ADJOURN OR RECESS THE ANNUAL MEETING

Gary Goldsmith moved to RECESS the 2013 Annual Meeting and reconvene on August 28th, 2013 at 6:00 PM at the Orrock Town Hall.

Second by Karel Lind

The Electorate unanimously approved to RECESS the 2013 Annual Meeting and reconvene on August 28th, 2013 at 6:00 PM at the Orrock Town Hall.

Motion carried to RECESS the 2013 Annual Meeting to reconvene on August 28th, 2013 at 6:00 PM, at the Orrock Town Hall.

ANNUAL MEETING CONTINUATION
WEDNESDAY, AUGUST 28, 2013

The Orrock Township Electorate reconvened, their Annual Meeting, on Wednesday August 28th, 2013 at 6:04PM. The meeting took place at the Orrock Town Hall, 26401 – 180th St. NW, Big Lake, Minnesota.

The meeting was called to order by Clerk Brenda Kimberly-Maas at 6:04PM and the Pledge of Allegiance was recited by the Electorate. There were 17 constituents, the township's road engineer and the township's counsel in attendance when the meeting reconvened.

The meeting was turned over to the meeting moderator, Laura Gibson.

CALL FOR READING OF THE FINANCIAL REPORT Ms. Gibson called for the reading of the Financial Report.

Township Treasurer, Laura Jones, directed the electorate to the hand-out provided. Ms. Jones explained that the financial numbers that were used in the handout, were what the township had paid in disbursements as of 7/31/13, disbursements that were yet to be paid in 2013 and projected disbursements for 2015.

The receipts reflected the amounts that the township is scheduled to receive, based on the levy passed in 2012, the levy amount that was proposed during the March portion of the annual meeting and the net tax capacity provided to her by Sherburne County.

The balance line reflected the projected fund balances as of 6/1/2015, based on the data she had showed that the balances would be a bit higher than her projected figures from the March meeting.

COMMENTS FROM FROM THE FLOOR

Laura Jones noted that she was unsure of whether there was more than normal maintenance scheduled for township roads.

Mike Meier questioned the when 243rd was slated to be worked on.

Ross Abel, the township's engineer addressed the meeting and noted that 243rd was delayed for 2013 and it was unclear if work would need to be done in 2014. There weren't any major concerns at the time of the meeting. But the board may want to do some overlay work to a portion of the road.

Moderator Gibson reminded the electorate that there had been a request made in March, to have a report about the condition of the roads and projected numbers for work that would need to be done.

The road committee had put together a list of roads that would likely need to be addressed. However, quotes and estimates were not available for the continuation meeting.

Gary Goldsmith stated that he felt that although the balances in the funds are higher than were originally projected, there are roads that will need major repair or upgrading in the next four (4) to five (5) years. His opinion was that the levy that was proposed in March should not be reduced. That the levy proposed is higher because the levy that was passed in 2012 was lower than historically seen.

APPROVAL OF THE 2014 PROPOSED TAX LEVY (MS 365.10)

Gary Goldsmith moved to certify the levy at \$450,000.00 that was originally approved.

Second by Bob Hassett.

Moderator Gibson called for a verbal vote. It was too close to discern.

Clerk Kimberly-Maas requested that a count be taken.

Moderator Gibson called for a show of hands for those IN FAVOR to certify the levy at \$450,000.00

Approved: 8

Charles Gotzian inquired as to whether all of the attendees at the continuation meeting were present at the meeting in March.

Bob Ruppe, the township's counsel, addressed the meeting. He asked if the question was if only those who attended the March meeting were able to vote at the continuation meeting. He stated that as a continuation meeting, anyone

who are and elector, a resident of voting age, can vote. That this meeting was a continuation and the electors are to be treated as if they had come late to the March meeting, but prior to the motion. And are able to cast their vote. Moderator Gibson called for a show of hands for those OPPOSED to certify the levy at \$450,000.00
Opposed: 8
Jerry Petersen indicated that he was IN FAVOR of certifying the levy. Bringing the APPROVED vote to 9.
Motion Passes.

CALL FOR MOTION TO ADJOURN THE ANNUAL MEETING AND CERTIFY THE LEVY

Moderator Gibson called for a motion to adjourn the meeting and certify the levy to the County Auditor prior to the September 14, 2013 deadline.
Gary Goldsmith moved.
Second by Bob Hassett.
Approved by: All
Opposed by: None

Motion carried to ADJOURN the 2013 Annual Meeting on August 28th, 2013 at 6:15 PM, at the Orrock Town Hall.

Respectfully Submitted,

Brenda Kimberly-Maas
Orrock Township Clerk

Accepted this the _____ day of _____, 2014 by the Orrock Township Electorate.

Annual Meeting Moderator

Attest: _____
Town Clerk