



REGULAR MONTHLY MEETING
WEDNESDAY, MAY 29, 2013 7:00PM

The Orrock Township Board met in regular session, on Wednesday May 29th, 2013 at 7:01pm, at the Orrock Town Hall, 26401 – 180th St. NW, Big Lake, Minnesota.

Chair Jeff Jones, Supervisors Shane Berg, Ron Dolly, Michael Eisinger & Mike Meier, Treasurer Laura Jones Clerk Brenda Kimberly-Maas and the township's Counsel Jeff Thompson were in attendance. Several citizens were also in attendance.

The meeting was called to order by Chair Jones, with the reciting of the Pledge of Allegiance at 7:00pm.

APPROVAL OF MAY REGULAR MEETING AGENDA:

Motion/Second to accept the May agenda as presented: Eisinger/Berg
Approved by: Berg, Dolly, Eisinger, J.Jones and Meier
Opposed by: None
Motion Carries.

APPROVAL OF APRIL MINUTES

Motion/Second to accept the April Regular Meeting Minutes by: Eisinger/Dolly
Approved by: Berg, Dolly, Eisinger, J.Jones and Meier
Opposed by: None
Motion Carries.

SHERIFF'S REPORT:

Commander Steve Doran was in attendance and provided the board and gallery with The Sheriff Department's monthly call report, for Orrock Township. Cmdr. Doran reported that the call log was typical for Orrock Township.

OLD BUSINESS:

ANNUAL CLEAN-UP DAY: Board members relayed information about the annual clean-up day. It was a success with the help with of the many volunteers. Thank you to all that helped.

WATER DISTRICT EVENT: County commissioner, John Riebel was not in attendance to present information to the board.

NEW BUSINESS:

PREVIOUS MEETING CLARIFICATION: Clerk Kimberly-Maas presented the board with correspondences from a citizen, which she addressed. She explained that there were no closed meetings held after the March monthly board meeting or the Annual Meeting in March. That the approved motion made in February, gave the township counsel the authority to make decisions about the judgment claim the township had against Jerry Petersen. Jeff Thompson made the decision to settle the case was made with the best interest of the township in mind. Clerk Kimberly-Maas stated that the citizens of Orrock are welcome to come to monthly meetings to express their opinions, in regard to matters, upon which the township has authority to act. Chair Jones made comment that if concerns of the citizens are brought forth time and again or if the concerns are not actual township matters, the citizen may be asked to redirect their concerns to elsewhere.

DUMPING ON TOWNSHIP ROW: Supervisor Eisinger brought to the attention of the board, that lawn waste that has been dumped in a township right-of-way. Clerk Kimberly-Maas will send a letter to area residents. The letter will instruct residents on the proper locations at which residents can bring their yard waste.

PLANNING COMMITTEE REPORT: Supervisor Meier and Chair Jones reported on the planning committee meeting. Haven Supervisor Schleeman and two long time residents of Orrock township were also present at the meeting. It was suggested

that the Orrock Planning Committee start by developing goals, for township roads. Breaking out the goals by immediate need, two (2), five(5), ten (10) year goals or plans. The committee will meet again after the 2013 road tour is completed.

TOBACCO LICENSE APPLICATION: The board reviewed and approved a tobacco license application for Sandune Spirits.

LEGAL COUNSEL CONSIDERATION: The board was given information about Couri & Ruppe, a law firm that specializes in township law. Jeff Thompson also presented the board with his background in municipal law. The board requested additional information from other firms. No further action was taken during the May meeting.

CLEAN – UP OF BRUSH AND OTHER MATERIALS IN TOWN HALL YARD: Ron Dolly will see about borrowing a chipper to get rid of some of the brush. Resident would be willing to haul away much of the existing and new wood chips to use on his property. Remaining larger brush will need to be burned. Pea gravel will be spread out after the wood is burned.

APPROVAL OF PAY CLAIMS*/CONSENT AGENDA

CURRENT PAY CLAIMS (AS SUBMITTED BY TREASURER):

Motion to approve the current pay claims as presented by Treasurer Laura Jones: Eisinger Supervisor Meier asked for clarification on Supervisor Berg’s pay claim.

Supervisor Eisinger withdrew his motion

Discussion about what is appropriate and allowed to be claimed by a supervisor was made by the board. Suggestion made that research be done on what is done in other townships. Treasurer Jones noted that she missed reporting Clerk Kimberly-Maas’ mileage on the Consent Agenda Report.

Motion to approve the current pay claims, less mileage and \$40 phone charge on Supervisor Berg’s pay claim: Eisinger/Dolly

Approved by: Berg, Dolly, Eisinger and Meier

Abstaining from voting on L.Jones pay warrant: J.Jones

Opposed: None

Motion Carries.

TREASURER’S REPORT

Treasurer Jones read the current figures in the accounts.

General Fund: \$57,163.41

Road & Bridge: \$ 642,842.33

Fire: \$74,659.70

Capital Improvements: \$190,261.74

Escrows:

Heritage Hills: \$0

Pine Cone: \$1,066.25

Woodlands of Livonia: \$4,653.75

Savannah Meadows: \$6,612.61

Shores Of Eagle Lake: \$95,567.19

Woods of Eagle Lake: \$506.82

Pine Point: \$4,500.00

Lonesome Oak: \$500.00

Thunderbuck: \$4,182.50

Horseshoe Estates: \$20,700.00

Timberquest: \$20,160.00

Deer Crossing: \$1,000.00

Donahue Estates: \$3,161.25

Jacob’s Ridge: (\$11.25)

Harmony Village: \$0.00

Motion/Second to accept the Treasurer’s Report date ending 5/22/2013: Dolly/Berg

Approved by: Berg, Dolly, J.Jones and Meier

Abstaining: Eisinger – he was reviewing Supervisor Berg’s pay claim

Opposed: None

Motion Carries.

ROAD COMMITTEE REPORT

A citizen commented that there were piles of recycled asphalt that were at the end of 235th/189th that needed to be replaced on the road. Supervisor Dolly stated that he would move the product back onto the road and level it out.

REPAIR OF GRAVEL ROADS: Supervisor Berg noted that he had looked at all of the gravel roads in the township. All of them need to be graded, some are in need of shoulder repair and most need to have material added to them. There were several bids submitted for the board to review, for material, time and equipment to repair the gravel roads. Discussion was made about the need to proceed, but the board felt that it was in their best interest to wait on a decision until after the road tour was finished and a report given. No further action taken at this time.

REPAIR OF ROW: Conversation was made about the repair status of the ROW damage that happened during the plowing of the last snowfall of the 2012-2013 season. Supervisor Dolly had been to the residence and noted that it appeared that the plow went over the curb and damaged the sod in the ROW. The area will be reviewed during the road tour and a recommendation will be given during the next meeting. No further action taken at this time.

MOWING BIDS: As of the May Monthly Meeting, no bids had been received.

PLOWING BIDS: As of the May Monthly Meeting, no bids had been received. Comments made by Supervisor Eisinger about the RFQ. The board requested that line item 5 was requested to be removed from the RFQ.

Motion to run another ad in the paper, should no bids June 5, 2013, another ad shall be placed in the paper:

Eisinger/J.Jones

Approved by: Berg, Dolly, Eisinger, J.Jones and Meier

Opposed by: None

Motion Carries.

ROAD EQUIPMENT MAINTENANCE: The board discussed the need to have the one-ton truck serviced, the plow and sander removed. The tractor needs to be serviced. It was also mentioned that the township would be better served if a tilt bed sander would be a better option.

Motion to have the Sandune Auto change the oil, general maintenance and remove the sander from the one-ton truck: Eisinger/Meier

Approved by: Berg, Dolly, Eisinger and Meier

Abstaining: J.Jones

Opposed by: None

Motion Carries.

Motion to collect bids for a tailgate sander unit that will work better the dump bed of the one-ton and bids to repair the current sanding unit so it may be offered for sale: J.Jones/Dolly

Approved by: Berg, Dolly, Eisinger, J.Jones and Meier

Opposed by: None

Motion Carries.

Motion to spend up to \$1000 to have the tractor serviced by Sandune Auto. Maintenance will consist of changing the oil, look for and repair leaking seals and repair the front tire: Eisinger/Dolly

Approved by: Berg, Dolly, Eisinger and Meier

Abstaining: J.Jones

Opposed by: None

Motion Carries.

ROAD ENGINEER: Ross made comments that he will be taking good notes during the road tour. This will enable the Planning Committee to create a solid base CIP (Continuous Improvement Plan) for the roads.

OPEN FORUM:

CHARLIE GOTZIAN: Mr. Gotzian was listed on the Open Forum. He declined his opportunity to speak during the Open Forum.

LAST CALL FOR BUSINESS FOR THE MONTHLY TOWNSHIP BOARD MEETING

Supervisor Berg noted that the board hadn't addressed the concern of recycled asphalt that has been piled up in the neighborhood on 235th/189th that needed to be replaced on the road. Supervisor Eisinger said he would be in the area around 11:00AM Thursday May 30, 2013 and would look at the situation.

No further business brought forth.

ADJOURNMENT

Motion/Second to adjourn the May Regular Monthly Meeting at 9:0PM, on Wednesday, May 29th, 2013:
Jones/Eisinger

Approved by: Berg, Dolly, Eisinger, J.Jones and Meier

Opposed: None

Motion carried adjourning the May 29th, 2013 Regular Monthly Town Meeting, at 9:02PM.

Respectfully Submitted,

Brenda Kimberly-Maas
Orrock Township Clerk

Accepted this the _____ day of _____, 2013, by the Orrock Township Board of Supervisors.

Chairperson

Attest: _____
Town Clerk