



REGULAR MONTHLY MEETING
WEDNESDAY, JUNE 26, 2013 7:00PM

The Orrock Township Board met in regular session, on Wednesday June 26th, 2013 at 7:01pm, at the Orrock Town Hall, 26401 – 180th St. NW, Big Lake, Minnesota.

Chair Jeff Jones, Supervisors Shane Berg, Ron Dolly, Michael Eisinger & Mike Meier, Treasurer Laura Jones Clerk Brenda Kimberly-Maas and the township's Counsel Jeff Thompson were in attendance. Several citizens were also in attendance.

The meeting was called to order by Chair Jones, with the reciting of the Pledge of Allegiance at 7:00pm.

APPROVAL OF JUNE REGULAR MEETING AGENDA:

Motion/Second to accept the June agenda as presented: Eisinger/Dolly
Approved by: Berg, Dolly, Eisinger, J.Jones and Meier
Opposed by: None
Motion Carries.

APPROVAL OF MAY MINUTES

Motion/Second to accept the May Regular Meeting Minutes as presented by: Eisinger/Dolly
Approved by: Berg, Dolly, Eisinger, J.Jones and Meier
Opposed by: None
Motion Carries.

SHERIFF'S REPORT:

Commander Steve Doran was in attendance and provided the board and gallery with The Sheriff Department's monthly call report, for Orrock Township. Cmdr. Doran reported that the call log was typical for Orrock Township. The board inquired as to what Sherburne County office coordinates tobacco sale stings. Cmdr. Doran stated he would investigate and report back to the board.

OLD BUSINESS:

RATIFICATION OF JUDGMENT: Chair Jones presented a Resolution to Ratify the Judgment Settlement of the Jerry Petersen case. Supervisor Eisinger made comment on the matter. Chair Jones felt that it would be in the Board's best interest, to wait until the Board could get further legal advice on the matter of ratifying the judgment decision.

No further action taken during the June monthly meeting.

TOBACCO LICENSE APPLICATION: The Board reviewed a tobacco license application for Station Operations II, LLC. The board noted on the application their desire to have a compliance check done within the next ninety (90) days, by 9/25/2013. They requested that the results be sent to them. With those comments made the Board approved the license application.

LEGAL COUNSEL CONSIDERATION: The Board made conversation about options available to them for legal counsel.

Motion/Second to hire Couri & Ruppe, P.L.L.C. as legal counsel for Orrock Township: Dolly/Berg
Approved by: Berg, Dolly, Eisinger and J.Jones
Opposed: Meier
Motion Carries

SUPERVISOR REIMBURSEMENT: Information that had been gathered was discussed by the Board. It was decided that more information should be obtained before any decisions on what would be permissible to be claimed for Supervisor compensation beyond “normal” Supervisor duties. Supervisors Meier and Dolly, as well as Treasurer L. Jones were charged with obtaining information from Bluehill, Haven and Livonia Townships.

NEW BUSINESS:

VERIZON WIRELESS TOWER CUP: Sara Hill, a representative from Verizon Wireless, and landowners, Eugene and Lona DeMars, were present. The Board reviewed the documents that had been provided to them. Ms. Hill noted that the compound that houses some of the equipment was to be moved ten (10) feet further to the north. Some trees would need to be removed. The board had no concerns with the CUP and gave favorable comments for the Sherburne County Planning and Zoning office.

HABITAT FOR HUMANITY BIKE TOUR HALL USE: Habitat for Humanity Bike Tour requested the use of the common space of the town hall on Saturday, July 20, 2013, from 8:30AM – 2:00PM. A township Board member would need to be present at all times.

Motion/Second to allow Habitat for Humanity to use the Town Hall for a “pit stop” on Saturday, July 20, 2013 from 8:30AM – 2:00PM, having Supervisors Dolly and Meier on site during the day: J.Jones/Dolly
Approved by: Berg, Dolly, Eisinger, J.Jones and Meier
Opposed: None
Abstaining: None
Motion Carries

OBSTRUCTION PERMIT: Midcontinent Communications was asking for a permit to obstruct the ROW. The Board requested that they place any new equipment as far off of the road as possible. Clerk Kimberly-Maas noted that as soon as the permit fee was received, the permit would be granted.

SEPTIC PUMPING: The septic system at the hall hadn’t been pumped in three (3) years. The tank is in need of a lift to comply with the current code. Of the several quotes that had been obtained, the best quote was from Mark’s Sewer of \$25 for the lift and \$140 to pump the tank.

Motion to have Mark’s Sewer upgrade the septic system so it is compliant and pump the tank:
J.Jones/Meier
Approved by: Berg, Dolly, Eisinger J.Jones and Meier
Abstaining: None
Opposed: None
Motion Carries.

TOWN HALL FLAG: The Town Hall exterior flag is tattered and in need of replacement. The Board discussed what size the current flag is and the purchase of two (2) flags of the same size. One will be flown now and one to have as a spare. The Board also discussed where to bring the tattered flags for proper disposal. The old flags can be brought to the local American Legion for proper disposal.

Motion to spend no more than \$200 for the purchase of two (2) new flags to be flown on the Town Hall’s exterior flagpole: J.Jones/Meier
Approved by: Berg, Dolly, Eisinger, J.Jones and Meier
Abstaining: None
Opposed: None
Motion Carries

TOWN HALL COMPUTER : The Town computer needs a power supply.

Motion to spend no more than \$50 for the purchase of PC power supply: Eisinger/Berg
Approved by: Berg, Dolly, Eisinger, J.Jones and Meier
Abstaining: None
Opposed: None
Motion Carries

TOWN HALL IRRIGATION : The Town has an irrigation system. It is in need of repair. Two quotes need to be obtained for repair and winterization of the system.

APPROVAL OF PAY CLAIMS*/CONSENT AGENDA

CURRENT PAY CLAIMS (AS SUBMITTED BY TREASURER): Supervisor Eisinger requested that Supervisor Dolly and Chair Jones’ pay claims be pulled for discussion. Discussion of the warrants was made by the Board.

Motion to approve the current pay claims as presented by Treasurer Laura Jones: Jones/Berg
Approved by: Berg, Dolly and Meier
Abstaining from voting on L.Jones pay warrant: J.Jones
Opposed: Eisinger
Motion Carries.

TREASURER'S REPORT

Treasurer Jones informed the Board that the township received \$58,239.98 from Sherburne County. Those funds will be reflected in the July reports in the Road and Bridge account.

General Fund:	\$55,669.99	Road & Bridge:	\$ 642,624.83
Fire:	\$74,659.70	Capital Improvements:	\$190,261.74

Escrows:

Heritage Hills: \$0	Pine Cone: \$1,066.25
Woodlands of Livonia: \$4,653.75	Savannah Meadows: \$6,612.61
Shores Of Eagle Lake: \$95,567.19	Woods of Eagle Lake: \$506.82
Pine Point: \$4,500.00	Lonesome Oak: \$500.00
Thunderbuck: \$4,182.50	Horseshoe Estates: \$20,700.00
Timberquest: \$20,160.00	Deer Crossing: \$1,000.00
Donahue Estates: \$3,161.25	Jacob's Ridge: (\$11.25)
Harmony Village: \$0.00	

Motion/Second to accept the Treasurer's Report date ending 5/31/2013: Eisinger/Berg
Approved by: Berg, Dolly, Eisinger, J.Jones and Meier
Abstaining: None
Opposed: None
Motion Carries.

ROAD COMMITTEE REPORT

ROAD TOUR: The township engineer, Ross Abel, presented the board with his summary of the tour. The board requested that quotes be taken for seal coating and surface reconditioning. It was noted that there are three residences that have degraded road edges, due to the misuse of current driveways, as well as improperly installed additional driveways.

Motion to have letters sent to the residences where non-conforming driveways have caused degradation of the road edges and have them sent certified: Eisinger/Berg
Approved by: Berg, Dolly, Eisinger, J.Jones and Meier
Abstaining: None
Opposed by: None
Motion Carries.

Supervisor Eisinger noted that there is a pontoon trailer parked in a ROW. It is located in the same area that the township has had previous issues with residents using the ROW for personal storage.

Motion to hire a towing service to pull the trailer from the ROW: Eisinger/Berg

The Board noted that a letter must be sent prior to any action be taken to remove the trailer.

No vote was taken.

Motion died.

The Board also requested that Ross bring the road projection and historical workbook that is used by Big Lake Township and was created by Oliver and Assoc., to the July meeting. The Board is interested in having a similar workbook created for Orrock Township, to help with budgeting and forecasting future road maintenance.

There is concern of shoulders washing away on 243rd Ave. The area needs to be corrected, so the road edges don't break away.

Supervisors Berg and Eisinger noted that there are concerns on some of the township's gravel roads and they need to be graded.

Motion to accept the quote from West Branch Construction Company, less the \$7000 of materials noted for 273rd, adding time and materials, for the maintenance of 189th: Eisinger/Dolly
Approved by: Berg, Dolly, Eisinger, J.Jones and Meier
Abstaining: None
Opposed by: None
Motion Carries.

It was noted that there are street name signs and a yield sign that need to be replaced. Ross Abel will supply a listing of the signs that need to be replaced. It was also noted that if the fire sign that was removed from a residence by the homeowner needed to be replaced. If the homeowner no longer has the fire sign, the board requests that the homeowner pay for the sign, post and cost of installation.

MOWING QUOTES: Quotes to mow the township ditches in accordance with the Township's RFQ were received by Rocky Mountain Construction Company, B & G Excavating and D. Borgquist & Associates. The Board discussed the quotes.

Motion to award the mowing contract for the 2013 mowing season to Rocky Mountain Construction Co., contingent that they are able to provide the proper insurance documentation: Eisinger/Berg

Approved by: Berg, Dolly, Eisinger, J.Jones and Meier

Abstaining: None

Opposed by: None

Motion Carries.

PLOWING QUOTES: Quotes to plow the township roads during the 2013-2014 snow season in accordance with the Township's RFQ were received by JME Companies, Darryl Waletzko, LLC. and Rocky Mountain Construction Company. The Board discussed the quotes.

Motion to award the plowing contract for the 2013-2014 plowing season to Rocky Mountain Construction Co.: Dolly/Berg

Approved by: Berg, Dolly, J.Jones and Meier

Abstaining: None

Opposed by: Eisinger

Motion Carries.

OPEN FORUM:

GARY GOLDSMITH: Mr. Goldsmith gave comment to the board on their decisions made during the meeting. Specifically the decisions made to hire legal counsel whose specialty is township law. Gary also commented that in his opinion, the lawyer should attend every meeting and sit at the board table as part of the team.

JOHN RIEBEL: County Commissioner Riebel inquired on the board's position on making a donation to the Water Resources workshop happening in October 24, 2013.

Motion to pay a pre-registration fee of \$100 for unlimited attendance of township residents: J.Jones/Meier

Approved by: Berg, Dolly, Eisinger, J.Jones and Meier

Abstaining: None

Opposed by: None

Motion Carries.

LAST CALL FOR BUSINESS FOR THE MONTHLY TOWNSHIP BOARD MEETING

Chair Jones noted that the ditch mower owned by the township should be listed and sold.

Motion to list the red ditch mower on Craig's List for \$1700 with the bottom accepted offer of \$1250:

Eisinger/Dolly

Approved by: Eisinger, Dolly, J.Jones and Meier

Abstaining: None

Opposed by: Berg

Motion Carries.

Chair Jones also noted that the sanding unit owned by the township doesn't meet the needs of the township. The Board decided that research needed to be done to determine the value of the sanding unit. Chair Jones stated that he would research the cost of purchasing a similar unit new and report his findings to the Board so a fair selling price could be determined by the Board during the July meeting.

No further business brought forth.

ADJOURNMENT

Motion/Second to adjourn the June Regular Monthly Meeting at 9:52PM, on Wednesday, June 26th, 2013:
Jones/Dolly

Approved by: Berg, Dolly, Eisinger, J.Jones and Meier

Opposed: None

Motion carried adjourning the June 26th, 2013 Regular Monthly Town Meeting, at 9:52PM.

Respectfully Submitted,

Brenda Kimberly-Maas
Orrock Township Clerk

Accepted this the _____ day of _____, 2013, by the Orrock Township Board of Supervisors.

Chairperson

Attest: _____