



REGULAR MONTHLY MEETING
WEDNESDAY, JULY 31, 2013 7:00PM

The Orrock Township Board met in regular session, on Wednesday July 31st, 2013 at 7:00pm, at the Orrock Town Hall, 26401 – 180th St. NW, Big Lake, Minnesota.

Chair Jeff Jones, Supervisors Shane Berg, Ron Dolly & Mike Meier, Treasurer Laura Jones and the township's Counsel Bob Ruppe were in attendance. Supervisor Michael Eisinger and Clerk Brenda Kimberly-Maas were absent. Several citizens were also in attendance.

The meeting was called to order by Chair Jones, with the reciting of the Pledge of Allegiance at 7:00pm.

APPROVAL OF JULY REGULAR MEETING AGENDA:

Motion/Second to accept the July agenda as presented: Meier/Berg
Approved by: Berg, Dolly, J.Jones and Meier
Opposed by: None
Abstaining: None
Motion Carries.

APPROVAL OF JUNE MINUTES

Motion/Second to accept the June Regular Meeting Minutes as presented, by: Meier/Dolly
Approved by: Berg, Dolly, J.Jones and Meier
Opposed by: None
Abstaining: None
Motion Carries.

COMMENTS BY CHAIR: Chair Jones shared concerns that were brought to him about comments that had been made during previous meetings about vendors. There were requests to reevaluate the members of the road committee.

Motion to remove Supervisor Eisinger from the Road Committee: Dolly

Further discussion was made by the board. Supervisor Meier felt that Supervisor Eisinger should be present to speak on his own behalf and suggested that no changes be made. Township counsel was asked about whether or not it would be advisable to change the membership of the Road Committee. It was his opinion that since the committee is an advisory committee and there were no terms set to the time of serving, it was at the discretion of the board to make changes if they wanted at this time. Additional conversation was made.

Motion seconded by: Berg
Approved by: Berg, Dolly & J.Jones
Opposed by: Meier
Abstaining: None
Motion Carries.

Chair Jones noted that the vacancy created would need to be filled and called for volunteer to fill the position. Supervisor Dolly stated that he would be willing to fill the vacancy.

Motion/Second to accept Supervisor Dolly as the replacement to fill the vacancy on the road committee:
Berg/J.Jones
Approved by: Berg, Dolly & J.Jones
Opposed by: Meier

Abstaining: None
Motion Carries.

SHERIFF'S REPORT:

Commander Steve Doran was in attendance and provided the board and gallery with The Sheriff Department's monthly call report, for Orrock Township. Cmdr. Doran reported that the call log was typical for Orrock Township. A tobacco sale sting was performed at the Station Operations and the store passed.

BIG LAKE FIRE BOARD REPORT:

Supervisor Meier reported that the Big Lake Fire Board met on July 18, 2013. Items of note were that there will be a fundraising dance, special hazard mitigation training done and in 2015 the department will celebrate their centennial anniversary.

SHERBURNE COUNTY PLANNING AND ZONING COMMITTEE REPORT:

Supervisor Meier reported that the Sherburne County P&Z committee also met on July 18, 2013. Items of note were that the Verizon Wireless proposed tower site in Orrock Township tabled at that meeting.

TOWNSHIP PLANNING COMMITTEE: Bob Ruppe asked for some clarification on the purpose of the committee. He also educated the board on the difference of an advisory type of committee versus a commission. He noted that the board didn't need a resolution for the committee but could create a recognition resolution, for the advisory committee, but that it was not necessary.

Motion/Second to table the resolution to recognize the Orrock Township Planning Advisory Committee:
J.Jones/Meier
Approved by: Berg, Dolly, J.Jones and Meier
Opposed by: None
Abstaining: None
Motion Carries.

Mike Meier reported on the township property that is known as the Lake Ann Public Access. The township owns the parcel and the Lake Ann Lake Association has been maintaining the area for several years. Members of the lake association were present to give some insight and Bob Ruppe advised that more investigation should be done to get the history of the parcel. Then the township can move forward and work with the lake association on a partnership, if it is in the best interest of the township and its residents.

No further action taken during the July monthly meeting.

OLD BUSINESS:

HABITAT FOR HUMANITY BIKE TOUR: Supervisor Meier reported on the bike tour. The riders and volunteers wished to express their gratitude for the use of the hall.

SUPERVISOR REIMBURSEMENT: Supervisor Meier shared his research that he found about Baldwin Township. Chair Jones noted what the township has been doing in the last year and a half. Bob Ruppe gave his insight on the subject and presented a template Resolution and Affidavit of Payment that the Board would need to unanimously pass for each Supervisor that would be reimbursed for work done within and for the township.

No further action taken during the July monthly meeting.

SALT/SAND SPREADER VALUATION: No information was available, for the board.

No further action taken during the July monthly meeting.

IRRIGATION QUOTES: Information that had been gathered was discussed by the Board.

Motion/Second to accept the quote to repair the irrigation system by Hollan Irrigation to repair the irrigation system in existence at the townhall: Dolly/J.Jones
Approved by: Berg, Dolly, J.Jones & Meier
Opposed by: None
Abstaining: None
Motion Carries

RATIFICATION OF JUDGMENT SETTLEMENT: Bob Ruppe advised that the Board that it was in the best interest of the Board to Ratify the Judgment and that the township's previous attorney did act in the best interest of the town by settling the case. Chair Jones read, "**NOW, THEREFORE, BE IT RESOLVED**, that the town board of **ORROCK** Township does hereby ratify the decision to Settle With Prejudice Case 71-CV-13-291 made by Orrock Township counsel, Jeff Thompson with a vote."

Approved by: Berg, Dolly, J.Jones & Meier
Absent: Eisinger
Opposed by: None
Abstaining: None
Passed: Resolution #R-20130731, Resolution Ratifying The Dismissal With Prejudice Of Case Number 71-CV-13-291

VERIZON WIRELESS TOWER CUP: Residents who live in close proximity to the proposed tower site were present to express their concerns. Wade Claussen spoke on behalf of the residents present, to the board. The major concern was to the evaluation of the properties in the Savannah Meadows development. Mr. Claussen spoke about potential health hazards to humans due to prolonged EMF exposure emitted by the tower. Gary Botzik a spokesperson from the Sherburne National Wildlife Refuge addressed the potential EMF hazard to the local wildlife and the migratory birds that would not see the tower. The proposed tower will not be lit at night and foggy conditions frequently occur in the area. Brenda Johnson, another resident in the area, spoke about the impact to her daycare due to the possible EMF exposure. It was noted that the concerns would be passed along to the Sherburne County Planning Commission. Bob Ruppe advised the concerned residents that they will want to attend all of the meetings and hearings at the county level, as the decision process is handled at that level. The township level is just for comment, only.

NEW BUSINESS:

HAZARD MITIGATION PLAN RESOLUTION: The board asked for information about the resolution from John Riebel. The board accepted the information.

TOWNSHIP OWNED DEEP WELL IN WINTER MEADOWS: Supervisor Dolly presented the board with information about the current status of the well and what would need to be done to make it a useful well to the area firefighting organizations. DNR is interested in being able to use the well. Supervisor Dolly will do additional research and present more information at the August meeting.

ROLL CALL VOTING: Supervisor Eisinger was not in attendance to present this to the board.
No further action taken during the July meeting.

TOWN HALL RENTAL: Nancy Kjellberg addressed the board with her request to rent the hall on 8/17/2013, 9/21/2013, 10/12/2013 and 11/9/2013 to gather with friends to do some scrapbooking.
Motion/Second to allow the use of the hall on 8/17/2013, 9/21/2013, 10/12/2013 and 11/9/2013 by Nancy Kjellberg, as long as there are no scheduling conflicts of township business on those dates: J.Jones/Dolly
Approved by: Berg, Dolly, J.Jones and Meier
Opposed: None
Abstaining: None
Motion Carries

NIGHT OUT TO UNITE : Supervisor Meier volunteered to represent Orrock township at the local event.

APPROVAL OF PAY CLAIMS*/CONSENT AGENDA

CURRENT PAY CLAIMS (AS SUBMITTED BY TREASURER): Supervisor Meier inquired about the battery invoice. Clarification was made that the lawn tractor battery had to be replaced. Supervisor Berg questioned the overage charge. Supervisor Dolly explained that the overage was to bring the system up to code.

Motion/Second to approve the current pay claims as presented by Treasurer Laura Jones: Meier/Dolly
Approved by: Berg, Dolly and Meier
Opposed: None
Abstaining from voting on L.Jones pay warrant: J.Jones
Motion Carries.

TREASURER'S REPORT

Treasurer Jones informed the Board that JME audited their books and found a coding error for the salt/sand charge and issued a refund check to the township in the amount of \$3,935. The township also received from Sherburne County \$38,928.16 that is reflected in the Road and Bridge fund.

General Fund: \$51,534.32	Road & Bridge: \$ 694,864.48
Fire: \$74,659.70	Capital Improvements: \$190,261.74
Escrows:	
Heritage Hills: \$0	Pine Cone: \$1,066.25
Woodlands of Livonia: \$4,653.75	Savannah Meadows: \$6,612.61
Shores Of Eagle Lake: \$95,567.19	Woods of Eagle Lake: \$506.82
Pine Point: \$4,500.00	Lonesome Oak: \$500.00
Thunderbuck: \$4,182.50	Horseshoe Estates: \$20,700.00
Timberquest: \$20,160.00	Deer Crossing: \$1,000.00
Donahue Estates: \$3,161.25	Jacob's Ridge: (\$11.25)
Harmony Village: \$0.00	

Motion/Second to accept the Treasurer's Report date ending 6/30/2013: Berg/Meier
Approved by: Berg, Dolly, J.Jones and Meier
Opposed: None
Abstaining: None
Motion Carries.

OPEN FORUM:

MIKE BUCKLEY: Mr. Buckley had a question about the striping of township roads. Bob Ruppe advised that there is no statutory obligation to stripe township roads. Ross Abel cautioned the board on striping township roads, as this would be an annual maintenance commitment. Further investigation of currently striped roads in need of repainting, as well as heavily traveled roads that may need to be striped for the safety of the public. The Road Committee was charged with notation of roads that would benefit from striping while on their fall tour with Rocky Mountain. The matter of striping other roads will need to be brought forth to Orrock constituents during the Annual Meeting in March 2014.

ROAD COMMITTEE REPORT

CRACK FILLING AND SEAL COATING:

Ross Abel addressed the board. He presented the bids that were received for the maintenance of township roads. Allied Blacktop was the only respondent to the advertisement. Crack filling bid was for \$14,800.20 and seal coating came in at \$64,745.75. Ross presented notice of award and agreement that he had prepared for the meeting. There was more discussion why the seal coat program is standard maintenance protocol.

Motion/Second to accept the crack filling and seal coat bids made by Allied Blacktop, awarding the projects to Allied Blacktop, contingent on Allied Blacktop entering into a contract with the township and the contract being subject to the review by the township's attorney: Meier/J..Jones
Approved by: Berg, Dolly, J.Jones and Meier
Abstaining: None
Opposed by: None
Motion Carries

There are areas in roads that are in need of patching. A quote was solicited from Erickson Asphalt Services. The quote was to mill-cut and patch on 262nd and 263rd \$1154, estimated amount of class five required and shouldering work, on 243rd was in the amount of \$1754. Additional patching will be needed on 255th, which was not included in the quote. Ross estimated that patching each of the two areas would cost roughly \$600. There was further discussion about the patching work that is deemed necessary.

Motion/Second to accept the quote from Erickson Asphalt Services to perform the patching work and should repair needed in the township: J. Jones/Meier
Approved by: Berg, Dolly, J.Jones and Meier
Abstaining: None
Opposed by: None
Motion Carries.

The Board also requested that Ross bring additional quotes for the other areas which were documented as needing patching, during the road tour.

PLOWING CONSIDERATIONS/CONCERNS: Supervisor Meier voiced concerns he had about the flat rate quote received from Rocky Mountain Construction. He was concerned that the salt/sand mix would be used on our roads. Supervisor Dolly and Chair Jones addressed those concerns. Another concern was how snow events that occur where the single accumulation is below the 2" threshold but the cumulative snow fall meets or exceeds the threshold. Chair Jones and Supervisor Dolly addressed these concerns, as well.

Supervisor Meier expressed that he felt that the board should review the contracts prior to them being signed. He specifically noted that the mowing contract was not reviewed by the full board, prior to it being signed by the vendor and the Chair. Bob Ruppe addressed this by presenting the Board with a copy of the contract which he had written to be in compliance with the statutes and to protect the township.

Ross brought a demonstration of a road maintenance planning program for board review. Bob Hassett also created a workbook that has all of the road work information that has been done, is slated to be done this year and future work that has been scheduled.

Motion/Second to have Ross move forward with the creation of a program to list the historical and projected road work within Orrock township: Meier/J. Jones
Approved by: J.Jones and Meier
Abstaining: None
Opposed by: Berg and Dolly
Motion Dies.

Additional conversation was made about how the program could be more robust with the linking the program to a mapping application or if the program with the aid of printed maps, will function well for the purpose of planning future road maintenance.

Motion/Second to have Oliver & Associates compile Orrock township road data in the Orrock Township Road Maintenance Historical & Planning workbook: Meier/Dolly
Approved by: Dolly, J.Jones and Meier
Abstaining: Berg
Opposed by: None
Motion Dies.

LAST CALL FOR BUSINESS FOR THE MONTHLY TOWNSHIP BOARD MEETING

Mike Meier brought to the attention of the board that the continuation of the Annual Meeting was set to take place on Wednesday August 28th, 2013. Bob Ruppe informed the audience that the reason many townships reconvene the Annual Meeting in late summer, is so any unknown factors that might cause the need to increase the levy, such as the fire bill, can be brought to the attention of the constituents. The continuation of the Annual Meeting allows for the constituents to increase the levy if they feel it is necessary.

No further business was brought forth.

ADJOURNMENT

Motion/Second to adjourn the July Regular Monthly Meeting at 9:55PM, on Wednesday, July 31, 2013:
Dolly/Berg
Approved by: Berg, Dolly, J.Jones and Meier
Abstaining: None
Opposed: None
Motion carried adjourning the July 31, 2013 Regular Monthly Town Meeting, at 9:55PM.

Respectfully Submitted,

Brenda Kimberly-Maas
Orrock Township Clerk

Accepted this the _____ day of _____, 2013, by the Orrock Township Board of Supervisors.

Chairperson

Attest: _____
Town Clerk