



REGULAR MONTHLY MEETING  
WEDNESDAY, DECEMBER 18, 2013 7:00PM

The Orrock Township Board met in regular session, on Wednesday December 18, 2013 at 7:00pm, at the Orrock Town Hall, 26401 – 180th St. NW, Big Lake, Minnesota.

Chair Jeff Jones, Supervisors Shane Berg, Ron Dolly, Michael Eisinger & Mike Meier, Treasurer Laura Jones Clerk Brenda Kimberly-Maas were in attendance. Township Engineer Mike Nielson, West Sherburne Tribune journalist Jennifer Edwards and several residents were also in attendance.

The meeting was called to order by Chair Jones, with the reciting of the Pledge of Allegiance at 7:00pm.

APPROVAL OF DECEMBER REGULAR MEETING AGENDA: Supervisor Eisinger asked to add letter “d” under “Old Business” for the purpose of discussing the well in Winter Meadows and “b” under “Road Report” for the purpose of discussing snow removal. Chair Jones requested to add item number five “5” to report on the Zimmerman Fire Board and letter “a” under “Road Report,” for the purpose of discussing proposals brought to the board by Mike Nielson.

Motion/Second to accept the December agenda with the addition of item “5” Zimmerman Fire Board report, “d” under “Old Business” to discuss the well, “a” under “Road Report” to discuss proposals and “b” under “Road Report” to discuss snow removal: Eisinger/Berg

Approved: Berg, Dolly, Eisinger, J.Jones and Meier

Opposed by: None

Abstaining: None

Motion Carries.

APPROVAL OF NOVEMBER MINUTES

Motion/Second to approve the November Regular Meeting Minutes as presented, by: Meier/Dolly

Approved: Berg, Dolly, Eisinger, J.Jones and Meier

Opposed by: None

Abstaining: None

Motion Carries.

SHERIFF'S REPORT:

Commander Steve Doran was not present. No report was made to the board.

ZIMMERMAN FIRE BOARD REPORT: Chair Jones reported that the Zimmerman Fire Board had met and approved their 2014 budget. Their budget remained the same as it was in 2013. There would be no increase in the coverage bill to the township. The Fire Board also approved using a portion of the charitable gambling earnings on the purchase of an AED for Orrock Town Hall. Chief Ryan Maloney will be present at the January 2014 Monthly Meeting, to give a presentation on how to operate the device.

OLD BUSINESS:

FIRE SIGN INSTALLATION: Supervisor Meier updated the board with the status of the installation of six (6) fire signs, which had been purchased for properties in the township. He was able to install two (2) of them. The other four (4) were for properties that had not yet been built upon. Those four (4) signs will be returned and stored in the township garage. APRIL

REORG MEETING SUPERVISOR REIMBURSEMENT FOR HOURLY WORK: The board discussed the need to define what work for which the board would be reimbursed the \$15/hour, which was approved during the Reorganization portion of the April

2013 meeting. The board asked that discussion be continued after more information could be gathered. Item tabled until January 2014 Monthly Meeting.

STREET SIGN REPLACEMENT INSTALLATION: The Board discussed the stock of replacement street signs that are stored in the Township garage, the requested Dead End, School Bus Stop Ahead and No Dumping signs. The No Dumping and School Bus Stop Ahead signs, which were discussed during the October meeting, had not yet been ordered. The board was waiting to hear from the local school bus company to see if there is a need for the School Bus Stop Ahead sign. Clerk Kimberly-Maas will contact the bus company to see if the sign is required. When she has an answer, she will place an order for the signage that is needed. Gopher One had not been contacted with addresses prior to the ground freezing. Therefore the posts will not be sunk until the ground thaws. The board has two quotes for installation at this point of \$85/hour and \$90 per sign. Township Engineer, Mike Nielson, stated that if a count of the signs was done, he could get a flat rate quote for the Board's consideration. A count will be done and given to Mike Heinen.

WINTER MEADOWS WELL: Supervisor Eisinger addressed the Board. He noted that Tony Eisinger had not yet heard from McAlpine Well on the depth of the well. The matter was tabled for discussion in January.

NEW BUSINESS: NO NEW BUSINESS

APPROVAL OF CONSENT AGENDA

CURRENT PAY CLAIMS (AS SUBMITTED BY TREASURER): Supervisor Eisinger requested a copy of the claims. He did not receive his copy due to a probable email glitch. Chair Jones spoke to the board on the need to have a procedure or policy to address the process by which the Supervisors pull claims. It was suggested that should a Supervisor have a concern about a claim when reviewing them prior to the meeting, a call be placed to Treasurer Jones. She then can gather information for the Supervisor(s) allowing them to make timely decisions during the meeting. The board decided to investigate on the best manner to implement this process and asked that it be discussed further during the January 2014 monthly meeting. The board discussed Supervisor Berg's claim, in regard to work done by him, for which he was seeking reimbursement. Supervisor Meier noted that if the board approved Supervisor Berg's claim, the precedent would be set to pay similar claims in the future.

Motion/Second to accept the claims as presented by: Dolly/Berg

Approved: Berg, Dolly, J.Jones

Opposed: Eisinger

Abstaining: Meier

Motion Carries.

TREASURER'S REPORT

General Fund:	\$53,604.46	Road & Bridge:	\$ 628,495.95
Fire:	<\$1,380.84>	Capital Improvements:	\$190,261.74
Escrows:			
Heritage Hills:	\$0	Pine Cone:	\$1,066.25
Woodlands of Livonia:	\$4,653.75	Savannah Meadows:	\$6,612.61
Shores Of Eagle Lake:	\$95,567.19	Woods of Eagle Lake:	\$506.82
Pine Point:	\$4,500.00	Lonesome Oak:	\$500.00
Thunderbuck:	\$4,182.50	Horseshoe Estates:	\$20,700.00
Timberquest:	\$20,160.00	Deer Crossing:	\$1,000.00
Donahue Estates:	\$3,161.25	Jacob's Ridge:	<\$11.25>
Harmony Village:	\$0.00		

Motion/Second to accept the Treasurer's Report date ending 11/29/2013 by: Eisinger/Dolly

Approved: Berg, Dolly, Eisinger, J.Jones and Meier

Opposed: None

Abstaining: None

Motion Carries.

Treasurer Jones addressed the board. She had investigated the escrow situation. She told the board that she is working with the township's attorney to get through the process.

ROAD COMMITTEE REPORT

ROAD BORING RESULTS AND MAINTENANCE PROPOSALS: Mike Nielson reported to the board the results of the four (4) borings that were taken in November. The samples revealed that current road and road bed has two inches (2") bituminous, five inches (5") class five then sand until the full three (3) foot depth of the boring.

He also presented the board with proposals for work to be considered by the board for road work to be done spring of 2014. The first proposal was for the removal and resurfacing of 2050' on 231<sup>st</sup> Ave and 168<sup>th</sup> St. The second was for restructuring 245<sup>th</sup> Ave to become compliant with more current road standards. Mike also suggested that it would be in the best interest of the township, if they were to get a dedicated easement on 245<sup>th</sup>, so the road could be engineered properly. Engineering services for this work would cost \$22,667.00. The cost of materials is not included in that price. Adding the bituminous would likely put the full cost over \$100,000.00. Mike told the board that if he requests bids for both of the projects at the same time, with the stipulation that the bids could be rejected in part or in whole, would save the township \$1000.00 - \$1200.00.

Motion/Second to let the projects out as one bid: Dolly/Berg

Approved: Berg, Dolly, J.Jones

Opposed: Eisinger, Meier

Abstaining: None

Motion Carries.

SNOW REMOVAL CONCERNS: Supervisor Eisinger spoke to the board about some concerns that had been noticed by him and some residents, with whom he had spoken. Concerns were lack of adequate winging on some roads, sand and salt application inconsistencies and clearing of the roads while temperatures were warm. Ron Dolly stated that the plows were scheduled for Thursday (12/19/2013) to clear the sloppiness from the roads and that he would look into the other concerns brought forth. Andy Hopko, 18993 – 261<sup>st</sup> Ave. NW, Big Lake, addressed the board on behalf of his father who lives in the Palomino Acres development. The concern had been addressed and resolved the same day that the Palomino Acres resident notified Supervisor Dolly.

~~Supervisor Dolly reported that to date there had been 78.7 tons of product placed on township roads and the township has spent \$987.00~~

\*Note the YTD amounts were initially, incorrectly recorded. January 26, 2014 Meeting: Motion/Second to accept the December Regular Meeting Minutes with a notation that that the dollar amount and tonnage amount for salt/sand needs to be amended under Road Committee by: Eisinger/Meier

Approved: Berg, Dolly, Eisinger, J.Jones and Meier

Opposed by: None

Abstaining: None

Motion Carries.

\*\*Corrected information: Supervisor Dolly reported that to date there had been is \$4987.00, on salt/sand mixture to date. 146.7 tons of material has been purchased, 78.8 tons has been placed on township roads and the total amount of product purchased is \$4987.00 . – BKM, Clerk

OPEN FORUM: Resident Bob Hassett, 17175-245<sup>th</sup> Ave. NW, Big Lake, addressed the board. He requested that the board approve four (4) documents be placed on the township's website. The documents: ABC's of Road Preservation, Orrock Road History, Map of Orrock Roads and a History of Road Repairs. The board felt that placing the information on the website would be of benefit to the township's residents.

Motion/Second the four (4) documents -- ABC's of Road Preservation, Orrock Road History, Map of Orrock Roads and a History of Road Repairs on the township's website by the January meeting by: Eisinger/Dolly

Approved: Berg, Dolly, Eisinger, J.Jones and Meier

Opposed: None

Abstaining: None

Motion Carries.

#### LAST CALL FOR BUSINESS FOR THE MONTHLY TOWNSHIP BOARD MEETING

No Further business was brought forth.

#### ADJOURNMENT

Motion/Second to adjourn the December Regular Monthly Meeting at 8:45PM, on Wednesday, December 18, 2013: Eisinger/Dolly

Approved: Berg, Dolly, Eisinger, J.Jones and Meier

Abstaining: None

Opposed: None

Motion carried adjourning the December 18, 2013 Regular Monthly Town Meeting, at 8:45PM.

Respectfully Submitted,

Brenda Kimberly-Maas  
Orrock Township Clerk

Accepted this 29th day of January, 2014, by the Orrock Township Board of Supervisors.

\_\_\_\_\_  
Chairperson

Attest: \_\_\_\_\_  
Town Clerk